



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes

### Bay Area Headquarters Authority

*Authority Members:*

*Scott Haggerty, Chair      Alfredo Pedroza, Vice Chair*  
*Jeannie Bruins, Federal D. Glover, Libby Schaaf, Amy R. Worth*

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Wednesday, June 26, 2019

9:35 AM

Board Room - 1st Floor

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#### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 5 - Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins, Commissioner Schaaf and Commissioner Worth

**Absent:** 1 - Commissioner Glover

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Vice Chair Pedroza and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 4 - Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins and Commissioner Worth

**Absent:** 2 - Commissioner Glover and Commissioner Schaaf

**2a.**     [19-0437](#)     Minutes of the April 24, 2019 meeting

**Action:** Authority Approval

**2b.**     [19-0343](#)     Third Quarter BAHA Financial Statements - March 2019

**Action:** Information

**Presenter:** Brian Mayhew

### 3. Authority Approval

- 3a. [19-0644](#) Contract Amendment - Property Management Services: Cushman & Wakefield of California, Inc. (\$660,000)

A request for approval of a contract amendment with Cushman & Wakefield to complete building improvements at the Bay Area MetroCenter.

**Action:** Authority Approval

**Presenter:** Gary Szeto

**Commissioner Schaaf arrived during agenda item 3a.**

**Upon the motion by Vice Chair Pedroza and the second by Commissioner Bruins, the Authority unanimously adopted the contract amendment with Wakefield of California, Inc. The motion carried by the following vote:**

**Aye:** 5 - Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins, Commissioner Schaaf and Commissioner Worth

**Absent:** 1 - Commissioner Glover

- 3b. [19-0645](#) Contract- Bay Area Metro Center Design Services: Perkins + Will, Inc. (\$300,000)

A request for approval of a contract with Perkins + Will for design services of the Yerba Buena Conference Room expansion, Warming Kitchen expansion, and Control Room redesign at the Bay Area MetroCenter.

**Action:** Authority Approval

**Presenter:** Gary Szeto

**Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the Authority unanimously adopted the contract with Perkins + Will, Inc. The motion carried by the following vote:**

**Aye:** 5 - Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins, Commissioner Schaaf and Commissioner Worth

**Absent:** 1 - Commissioner Glover

- 3c.**     [19-0344](#)     BAHA Resolution No. 20, Revised - FY 2018-19 Bay Area Headquarters Authority Operating and Capital Budgets Revision; and BAHA Resolution No. 21 - FY 2019-20 Bay Area Headquarters Authority Operating and Capital Budgets

A request for approval of BAHA Resolution No. 20, Revised, FY 2018-19 Operating and Capital Budgets to increase assessment revenue and the revised assessment fee schedule in the Condo and Shared Services Program; and BAHA Resolution No. 21, FY 2019-20 Operating and Capital Budgets.

**Action:** Authority Approval

**Presenter:** Brian Mayhew

Upon the motion by Commissioner Bruins and the second by Commissioner Worth, the Authority unanimously adopted BAHA Resolution No. 20, Revised - FY 2018-19 Bay Area Headquarters Authority Operating and Capital Budgets revision; and BAHA Resolution No. 21 - FY 2019-20 Bay Area Headquarters Authority Operating and Capital Budgets. The motion carried by the following vote:

**Aye:**    5 -    Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins, Commissioner Schaaf and Commissioner Worth

**Absent:**   1 -    Commissioner Glover

#### **4. Public Comment / Other Business**

#### **5. Adjournment / Next Meeting**

The next meeting of the Bay Area Headquarters Authority will be held on July 26, 2019 in the Board Room at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.