



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Jeannie Bruins, Vice Chair

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, October 9, 2019

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Papan

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, Commissioner Halsted, and Commissioner Spering

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Bruins and the second by Commissioner Schaaf, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Papan

2a. [19-1014](#) Minutes of the September 4, 2019 meeting

Action: Committee Approval

2b. [19-1069](#) Investment Report for July 2019

Action: Information

Presenter: Catherine Cam

2c. [19-1070](#) MTC Financial Statements for July 2019

Action: Information

Presenter: Sonia Elsonbaty

2d. [19-1071](#) Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

2e. [19-1017](#) Contract Amendment - Digital Engagement Support Services: Craft and Commerce, LLP (\$100,000)

Action: Committee Approval

Presenter: Khristina Wenzinger

2f. [19-1015](#) Consultant Bench: Printing and Photography Services

Action: Committee Approval

Presenter: Ursula Vogler

3. Approval

3a. [19-1027](#) MTC Resolution No. 4358, Revised - ABAG Operational Advance for Liquidity and Cash Flow

Action: Commission Approval

Presenter: Brian Mayhew

Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Worth, the Committee unanimously approved the referral of MTC Resolution No. 4358, Revised to the Commission for approval. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Papan

3b. [19-1126](#) MTC Resolution No. 4394. A request for authorization of a loan of up to \$1 million to ABAG for the BayREN Water Bill Savings Program.

Action: Commission Approval

Presenter: Brad Paul

The Committee received a presentation on the Water Bill Savings Program, and upon the motion by Commissioner Schaaf and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4394 to the Commission for approval. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Papan

3c. [19-1127](#) Contract Amendment - Legislative Representation in Washington, D.C.:
Government Relations, Inc. (\$300,000)

A request to extend the contract with Tom Bulger's firm, Government Relations, Inc., for advocacy in Washington, D.C.

Action: Committee Approval

Presenter: Rebecca Long

Upon the motion by Commissioner Bruins and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the contract amendment with Government Relations, Inc. The motion carried by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Papan

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on the November 13, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.