

**Metropolitan Transportation Commission  
Administration Committee**

September 4, 2019

Agenda Item 2i

**Contract Amendment – Priority Development Area (PDA) Technical Assistance  
for the City of Rohnert Park: Fehr & Peers (\$65,000)**

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**Subject:** This item requests Committee approval to enter into a contract amendment in an amount not to exceed \$65,000 with Fehr & Peers to enable timely completion of a Priority Development Area (PDA) technical assistance project for the City of Rohnert Park.

**Background:** Following a competitive call for applications for Priority Development Area (PDA) technical and staffing assistance grants, the City of Rohnert Park was awarded a technical assistance grant for design assistance to advance the planned Creekside Trail in its Downtown PDA in 2018. At the request of the City of Rohnert Park, MTC and City staff worked together to craft a RFQ that was distributed in early 2019 to all members of MTC's on-call PDA technical and staffing assistance bench. MTC received no responses to this RFQ.

Following the unsuccessful RFQ, MTC staff worked with City of Rohnert Park staff to evaluate its specific needs and potential firms on the PDA technical and staffing assistance bench capable of meeting these needs. Following outreach to consultants, Fehr & Peers was selected, with the requested tasks to be completed by its subconsultant, BKF Engineers. BKF Engineers has substantial experience that closely mirrors the scope of this project, and has committed to completing the project within what was judged by a number of other consultants to be a limited budget. Neither Fehr & Peers nor its subcontractor, BKF Engineers, are small businesses or disadvantaged business enterprises.

Because of the delay in this project created by the unsuccessful RFQ and limited staff capacity, staff is requesting that the Committee approve an amendment to Fehr & Peers' contract to add \$65,000 to its not to exceed amount, to fund the work to be performed by BKF Engineers.

**Issues:** None

**Recommendation:** Staff recommends that this Committee authorize the Executive Director or designee to enter into a contract amendment with Fehr & Peers in an amount not to exceed \$65,000 to provide technical assistance to the City of Rohnert Park.

**Attachment:** Request for Committee Approval Summary of Proposed Contract Amendment Sheet



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Therese W. McMillan

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1611

Consultant: Fehr & Peers  
Oakland, CA

Work Project Title: Rohnert Park Creekside Trail

Purpose of Project: Enable completion of a key trail connection through Rohnert Park's Downtown Priority Development Area (PDA), supporting implementation of the City's vision for this PDA.

Brief Scope of Work: Provide technical assistance to the City of Rohnert Park for conceptual design for connector paths at four locations to its Central Rohnert Park PDA.

Project Cost Not to Exceed: This amendment: \$65,000  
Current contract amount before this amendment: \$816,300  
Maximum contract amount after the amendment: \$881,300

Funding Source: STPL

Fiscal Impact: The cost of this project is included in the FY 2019-20 agency budget.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Fehr & Peers to enable timely completion of a Priority Development Area (PDA) Technical Assistance project for the City of Rohnert Park as described above and in the Administration Committee Summary Sheet dated September 4, 2019 and the Chief Financial Officer is authorized to set aside \$65,000 for such amendment.

Administration Committee: \_\_\_\_\_  
Federal D. Glover, Chair

Approved: September 4, 2019