

Metropolitan Transportation Commission Operations Committee

July 12, 2019

Agenda Item 4f

Contract Actions – Bay Bridge Forward: Commuter Parking Initiative: Contract Contingency Increase – Construction: O.C. Jones & Sons, Inc. (\$800,000) Contract – Outreach: Caribou Public Relations, Inc. (\$300,000)

Subject: Contract Contingency Increase – Construction: O.C. Jones & Sons, Inc. (\$800,000)
Contract – Outreach: Caribou Public Relations, Inc. (\$300,000)

Background: As part of the Bay Bridge Forward Commuter Parking Initiative, MTC is constructing commuter parking lots at I-80/Buchanan Avenue in Albany, and at I-880/High Street and I-880/ Fruitvale Avenue in Oakland to provide more opportunities for commuters to take transit and share rides in carpools. The three locations combined will provide approximately 800 parking spaces and will include new bus stops, carpool loading areas, EV charging stations, and bike storage. As the three commuter parking lots are under construction, staff is procuring outreach consultant services to implement public awareness and customer communications about the lots.

Construction Contract Contingency Increase

Selection Process

On July 19, 2018, MTC issued an Invitation for Bid (IFB). On September 19, six bids were received and opened at a public bid opening. In October, this Committee approved the contract award to O.C. Jones & Sons, Inc. for \$7,989,701, at which time the Committee also approved an additional \$1,198,500 to be set aside for contingency purposes.

Contingency Increase

Since construction began in November 2018, a number of unforeseen field conditions required contract change orders that have used most of the original contingency. For example, change orders were required for: removal of existing asphalt found underneath the soil; grade revisions to account for surplus material; electrical service revisions at the Oakland locations to meet Pacific Gas and Electric (PG&E) standards; and revisions to meet Americans with Disabilities Act requirements. The combined total for all changes authorized to-date is approximately \$1,100,000, thus leaving a contingency balance of \$98,500.

Additional planned and unforeseen work items have been identified to complete this project. During the design phase, AC Transit requested a bus queue jump signal installation to allow for buses to safely access the freeway on-ramp. At the time, the design team was unable to find a solution to work within design constraints but has recently designed and

received necessary approvals for a workable solution. Other unforeseen items include electrical service revisions to meet PG&E standards at the Albany location and a budget for future field changes or plan omissions based on the trend of changes authorized thus far. These unforeseen items are estimated to cost approximately \$800,000, which exceeds the contingency balance of \$98,500. As such, a contingency increase of \$800,000 is requested to cover these now known changes, as well as other unplanned changes. Staff has identified a few items which have lower-cost alternatives and plan to pursue such alternatives to control costs.

Outreach Consultant Selection Process

On May 21, 2019, MTC issued a Request for Proposal (RFP) to pre-qualified firms from the On-Call Consultant Assistance for Electronic Payment Implementation and Operations Bench for Service Category E (Communications and Customer Information Services). Caribou Public Relations, Inc. (Caribou) was the sole proposer. After reviewing Caribou's proposal, MTC staff determined they demonstrated a thorough understanding of the scope of work and provided a comprehensive and cost-effective approach to completing the work. Additionally, Caribou and its project team have demonstrated strong project qualifications and experience working on similar outreach and marketing projects with MTC such as the recent FasTrak consumer awareness campaign to inform residents of the toll increase and to encourage non-FasTrak customers to open an account.

Issues: None identified.

Recommendation: Staff recommends that the Operations Committee authorize an additional project contingency of \$800,000 to be used at the Executive Director or designee's discretion for contract change orders for O.C. Jones & Sons, Inc. to complete the construction project; and authorize the Executive Director or designee to negotiate and enter into a contract with Caribou Public Relations, Inc. to provide communications/outreach consultant services for the Commuter Parking Initiative in an amount not to exceed \$300,000.

Attachments: Attachment A: O.C. Jones & Sons, Inc. Team SBE and DBE Status
Attachment B: Caribou Public Relations, Inc. Team SBE and DBE Status



Andrew B. Fremier

		DBE* Firm			SBE** Firm			
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
General Contractor	O.C. Jones & Sons, Inc.	General Contractor			X			X
Subcontractor	Bayside Stripe & Seal	Striping			X			X
Subcontractor	Bortolussi & Watkins, Inc.	Landscape			X	X	1732424	
Subcontractor	Farwest Safety, Inc.	Signage			X	X	6544	
Subcontractor	Green Vista Landscaping	Erosion Control			X	X	41946	
Subcontractor	M.F. Maher Inc.	Concrete			X			X
Subcontractor	Mike Brown Electric Co.	Electrical			X			X
Subcontractor	Pisor Fence Division, Inc.	Fencing			X	X	26577	

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

	Firm Name	Role on Project	DBE* Firm			SBE** Firm	
			Yes	If Yes, List #	No	Yes	If Yes, List # No
Prime Contractor	Caribou Public Relations	Contract Management; Communications / Outreach	X	41619			X
Subcontractor	Polytechnic Marketing	Assistance in marketing, communications, outreach.			X		X

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Contingency Increase

Work Item No.:	1237
Consultant:	O.C. Jones & Sons, Inc. Berkeley, CA
Work Project Title:	Construction Contract between MTC and O.C. Jones & Sons, Inc. for the Commuter Parking Initiative
Purpose of Project:	The Project is intended to increase person throughput by providing opportunities for commuters to park and share rides in transit and carpools.
Brief Scope of Work:	Construct parking lots at I-80/Buchanan Street, I-880/High Street and I-880/Fruitvale Avenue The project will pave the lots, install light fixtures, construct vehicular and pedestrian access with perimeter fencing and gates, install signage and pavement markings, construct drainage improvements, and modify traffic signals.
Project Cost Not to Exceed:	Original: \$7,989,701, plus a contingency of \$1,198,500 This contract contingency increase: \$800,000 Total contract contingency: \$1,998,500
Funding Source:	SAFE/Regional Fund Exchange/RM2
Fiscal Impact:	Funding is included in the FY 2019-20 MTC Budget.
Motion by Committee:	That the Executive Director or designee is authorized to increase the contract contingency with O.C. Jones & Sons, Inc. for the construction of the Commuter Parking Initiative Project by \$800,000 as described above and in the Operations Committee Summary Sheet dated July 12, 2019, and the Chief Financial Officer is directed to set aside funds in the amount of \$800,000 for such additional contract contingency.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	Date: July 12, 2019

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract

Work Item No.:	1237
Consultant:	Caribou Public Relations, Inc. Martinez, CA
Work Project Title:	Commuter Parking Initiative Communications/Outreach
Purpose of Project:	Provide communications/outreach assistance for the Commuter Parking Initiative to promote and encourage utilization of new commuter parking lots.
Brief Scope of Work:	Assist staff in implementing public awareness, customer communication, customer education, outreach, and other informational services.
Project Cost Not to Exceed:	\$300,000
Funding Source:	STP
Fiscal Impact:	Funding is included in the FY 2019-20 MTC Budget
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract with Caribou Public Relations, Inc. to provide communications/outreach services for the Commuter Parking Initiative, as described above and in the Operations Committee Summary Sheet dated July 12, 2019, and that the Chief Financial Officer is directed to set aside funds in an amount not to exceed \$300,000 for such contract.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	Date: July 12, 2019