

Bay Area Toll Authority Oversight Committee

June 12, 2019

Agenda Item 4i

Contract – International Cable Supported Bridge Operators Association Conference – San Francisco 2020: Hyatt Regency San Francisco (\$262,600)

Subject: A request to enter into a contract with the Hyatt Regency San Francisco to guarantee conference space, service and hoteling for the 2020 International Cable Supported Bridge Operators Association Conference, subject to the approval of the FY 2019-20 BATA budget.

Background: International Cable Supported Bridge Operators Association (ICSBOA) is comprised of operators and owners of cable supported bridges worldwide, including the Golden Gate, Verrazzano-Narrows, Halifax Harbour, Storebælt, Akashi Kaikyō, and Sutong Bridges. The aim of ICSBOA is to advance efficient operation and maintenance of cable supported bridges worldwide. As a member, BATA was able to call upon other ICSBOA members in 2015 to assist BATA with a peer review of the east span of the San Francisco Oakland Bay Bridge.

BATA, along with the Golden Gate Bridge, Highway, and Transportation District (Golden Gate) and Caltrans, have been selected to co-host the 2020 International Cable Supported Bridge Operators Association Conference in San Francisco. At the conference, agencies share their hands-on experiences and applications for maintaining and operating bridges, including asset management, health monitoring, and innovations in bridge management. Unlike other larger associations, ICSBOA does not have permanent staff nor does it charge dues or fees for membership; instead it relies on member staff to assist in planning and organizing activities. For the conference, Golden Gate and Caltrans will be assisting with staff support, technical tours and evaluation of papers.

As part of BATA's co-hosting assignments, BATA has identified a venue for the conference at the Hyatt Regency San Francisco (Embarcadero) from June 7-9, 2020. Staff inquired with a number of facilities on availability. The Hyatt Regency is the only space that meets space and schedule needs of the conference and provides an ideal connection and access to the bridges for technical tours. Based upon historical conference attendance and sponsorship from the last ICSBOA conference in North America in Halifax, Nova Scotia, Canada in 2016 with 200 attendees, BATA staff projects that the cost of the 2020 conference in San Francisco to be revenue neutral, with sponsorship, registration and exhibitor revenue fully covering costs.

The Hyatt Regency requires a contract security commitment of \$135,000 for conference space and service and \$127,600 for hoteling. BATA staff

is requesting the Authority provide the contract commitment as host of the conference. The commitment can be funded from available BATA operating funds. Once the venue is contracted, the conference can be fully marketed. BATA costs would be reimbursed by sponsorship, exhibitors, and as delegates register and reserve hotel space.

Recommendation: Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a contract in an amount \$262,600 with the Hyatt Regency San Francisco for conference space, service, and hoteling to host the 2020 International Cable Supported Bridge Operators Association Conference, subject to the approval of the FY 2019-20 BATA budget.

Attachments: Request for Committee Approval Sheet – Summary of Contract Approval



Therese W. McMillan

REQUEST FOR COMMITTEE APPROVAL
Summary of Contract Approval

Work Item No.: 1251

Agency Hyatt Regency San Francisco
San Francisco, CA

Work Project Title: 2020 International Cable Supported Bridge Operators Association Conference

Purpose of Project: Provide conference space, service and hoteling for 2020 International Cable Supported Bridge Operators Association Conference.

Project Cost Not to Exceed: \$262,600

Funding Source: Toll Bridge Program Operating Funds

Fiscal Impact: Funds in the amount of \$262,600 will be included in the FY 2019-20 Toll Bridge Program Operating Budget, subject to approval.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract in an amount not to exceed \$262,600 with the Hyatt Regency San Francisco, as described above and in the BATA Oversight Committee Summary Sheet dated June 12, 2019; and the Chief Financial Officer is directed to set aside funds in the amount of \$262,600 for such contract, subject to approval of the FY 2019-20 BATA budget.

BATA Oversight Committee:

Amy R. Worth, Chair

Approved: Date: June 12, 2019