



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair      Jeannie Bruins, Vice Chair*

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,  
Hillary Ronen, Libby Schaaf, Amy R. Worth  
Non-Voting Member: Tony Tavares*

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Wednesday, April 10, 2019

9:35 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

Non-Voting Member Present: Commissioner Tavares

Ex Officio Voting Member Present: Commission Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Giacomini and Commissioner Halsted

#### 2. Consent Calendar

**Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Papan, Commissioner Ronen, Commissioner Schaaf and Commissioner Worth

**2a.**     [19-0279](#)     Minutes of the March 6, 2019 meeting

**Action:** Committee Approval

**2b.**     [19-0280](#)     Investment Report for February 2019

**Action:** Information

**Presenter:** Catherine Cam

**2c.**     [19-0281](#)     MTC Financial Statements for February 2019

**Action:** Information

**Presenter:** Sonia Elsonbaty

**2d.**     [19-0282](#)     Monthly Travel Report

**Action:** Information

**Presenter:** Sonia Elsonbaty

**2e.**     [19-0283](#)     Contract Amendment - Website Operations, Maintenance and  
Improvement Services: Visual Strategies, Inc. (\$425,000)

**Action:** Committee Approval

**Presenter:** Alysha Nachtigall

**3. Public Comment / Other Business**

**4. Adjournment / Next Meeting:**

**The next meeting of the Administration Committee will be held on May 8, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**