



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes

Bay Area Headquarters Authority

Authority Members:

Jake Mackenzie, Chair Scott Haggerty, Vice Chair

*Federal D. Glover, Alfredo Pedroza,
Warren Slocum, Amy R. Worth*

Wednesday, February 27, 2019

1:35 PM

Board Room - 1st Floor

*** PLEASE NOTE MEETING DATE AND TIME ***

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Mackenzie,
Commissioner Pedroza, Commissioner Slocum and Commissioner Worth

2. Consent Calendar

Upon the motion by Commissioner Pedroza and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Mackenzie,
Commissioner Pedroza, Commissioner Slocum and Commissioner Worth

2a. [18-0969](#) Minutes of the September 26, 2018 meeting

Action: Authority Approval

2b. [18-0982](#) Second Quarter BAHA Financial Statements - December 2018

Action: Information

Presenter: Brian Mayhew

2c. [19-0072](#) Commercial Lease Extension - 375 Beale Street, Suites 200A and 300C:
Bay Area Headquarters Authority - FasTrak® Regional Customer Service
Center (estimated at \$4,200,000)

Action: Authority Approval

Presenter: Stephen Wolf

- 2d. [19-0083](#) Contract Amendment - Architectural and Engineering Services: TEF
Architecture and Interior Design, Inc. (\$50,000)

Action: Authority Approval

Presenter: Gary Szeto

3. Authority Approval

- 3a. [18-0968](#) Bay Area Metro Center - Large Retail Space:

- i. BAHA/ BAAQMD Funding Agreement: 375 Beale St. Large Retail
Space Development (\$3,000,000)

A request to enter into a funding agreement with Bay Area Air Quality
Management District ("BAAQMD") to support the build-out of the
approximately 4,300-square-foot retail space on the 1st floor of the Bay
Area Metro Center at 375 Beale Street, San Francisco.

- ii. BAHA Resolution No. 20, Revised, FY 2018-19 Operating and Capital
Budgets Revision

A request to amend the FY 2018-19 Capital and Operating Budgets to
include a funding agreement of \$3,000,000 to the Capital Commercial
Development Budget as part of build-out of the Large Retail Space.

- iii. Contract Amendment - Large Retail Space Tenant Improvements:
Swinerton Builders (\$4,132,536 plus \$400,000 Owner's contingency)

A request for approval of a contract amendment with Swinerton Builders for
the build-out of the Large Retail space on the 1st floor of the Bay Area
Metro Center at 375 Beale Street, San Francisco.

Action: Authority Approval

Presenter: Gary Szeto

**Upon the motion by Commissioner Worth and the second by Vice Chair Haggerty,
the Authority unanimously approved the funding agreement with the Bay Area
Air Quality Management District; BAHA Resolution No. 20, Revised; and the
contract amendment with Swinerton Builders. The motion carried by the
following vote:**

Aye: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Mackenzie,
Commissioner Pedroza, Commissioner Slocum and Commissioner Worth

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Bay Area Headquarters Authority will be held on March 27, 2019 at 9:40 a.m. in the Board Room at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.