

Memorandum

Agenda Item 2d

TO: Bay Area Headquarters Authority

DATE: February 13, 2019

FR: Executive Director

W. I. 9181

RE: Contract Amendment – Architectural and Engineering Services: TEF Architecture and Interior Design, Inc. (\$50,000)

This memorandum requests Authority approval to enter into a contract amendment with TEF Architecture and Interior Design, Inc. (TEF), in an amount not to exceed \$50,000, to provide additional architecture and engineering design services for modifications to existing agency offices and conference rooms at the Bay Area Metro Center.

Background

Under the 2018-2021 On-Call Building Architectural and Engineering Services Bench, three firms, including TEF Design, proposed and were qualified in the architecture service category. See Attachment A, for the table showing firms on the bench. After a comparative review of the SOQ as related to programmatic needs, consideration of direct experience with similar projects, and familiarity with the building's interior design, BAHA staff determined that TEF Design is the best fit for performance of the anticipated scope of work.

This contract amendment for \$50,000 will be used for design modifications for the building interiors, including addressing the functionality of director offices and conference rooms. Modifications may require adjustments of the mechanical systems, removal of walls, changes to doors and windows, and adjustments to acoustical wall treatments. Staff directly selected TEF because of its role as interior designer for Levels 2 and 5 through 8 at 375 Beale Street. TEF will be able to reuse and modify the work it performed previously.

Attachment B includes a summary of TEF and its project team's small business and disadvantaged business enterprise status.

Recommendation

Staff recommends that the Authority authorize the Executive Director or designee to negotiate and enter into a contract amendment with TEF in an amount not to exceed \$50,000 to provide architectural and engineering services related to modifications of the building interiors.



Steve Heminger

AF:gs

Attachment

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Attachment A

		2018 Architectural and Engineering Services Bench: Service Categories							
Firm		Architecture	Landscape Architecture	Civil Engineering	Structural Engineering	Mechanical Engineering	Electrical Engineering	Plumbing Engineering	Information Technology (IT) and Audio/Visual (A/V)
1	Charles M. Salter Associates, Inc.								X
2	Holmes Structures				X				
3	Perkins+Will, Inc.	X	X						
4	Randall/Lamb/Associates					X	X		
5	Royston Hanamoto Alley & Abey dba RHAA		X						
6	Rutherford + Chekene				X				
7	Salas O'Brien Engineering, Inc. dba Salas O'Brien					X	X	X	
8	Taylor Engineering LLC					X		X	
9	TEECOM, Inc.								X
10	TEF Architecture & Interior Design, Inc.	X							
11	Walker Parking Consultants/Engineers, Inc. dba Walker Consultants	X							

Attachment B

Subconsultant List

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	TEF Architecture and Interior Design, Inc.	Interior Design			X	X	24450	
Subcontractor	Silverman & Light Consulting	Electrical Engineering and Lighting Designs			X	X	43834	
Subcontractor	Holmes Structures	Structural Engineering			X			X
Subcontractor	Charles M. Salter Associates, Inc.	Acoustics, Audiovisual, Telecommunications, Security Engineering			X	X	1023399	
Subcontractor	MHC Engineers	Mechanical, Plumbing, and Electrical Engineering			X			X
	Webb Foodservice Design	Food Service Design			X	X	2006476	

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR AUTHORITY APPROVAL

Summary of Proposed Contract Amendment

Consultant:	TEF Architecture and Interior Design, Inc. San Francisco, CA
Work Project Title:	BAHA On-Call Architectural and Engineering Services
Purpose of Project:	Provide architecture and engineering design services for BAHA facility renovations.
Brief Scope of Work:	Complete design modifications to the Metro Center agency offices and conference rooms
Project Cost Not to Exceed:	\$50,000 (This amendment) \$160,000 (Current contract authorization before this amendment) \$210,000 (New total contract amount)
Funding Source:	BAHA FY 2018-19 Capital Budget
Fiscal Impact:	Funding is included in the BAHA FY 2018-19 Capital Budget.
Motion by Authority:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with TEF Architecture and Interior Design, Inc. for design services for the BAHA facility renovations as described above and in the Executive Director's Memorandum dated February 13, 2019, and the Treasurer and Auditor is directed to set aside funds in the amount of \$50,000 for such contract amendment.

BAHA Chair:

Chair Signature

Approved: Date: February 27, 2019