



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair      Alfredo Pedroza, Vice Chair*

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,  
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth  
Non-Voting Member: Tony Tavares*

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Wednesday, January 9, 2019

9:35 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Cortese, Commissioner Giacomini, Commissioner Halsted, Commissioner Pierce, and Commissioner Spering

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

**2a.**     [18-1102](#)     Minutes of the December 12, 2018 meeting

**Action:** Committee Approval

**2b.**     [18-1103](#)     Investment Report for November 2018

**Action:** Information

**Presenter:** Christine Lin

- 2c. [18-1104](#) MTC Financial Statements for November 2018  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 2d. [18-1105](#) Monthly Travel Report  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 2e. [18-1108](#) Contract - StreetSaver® Software Training and Guidance: Nichols Consulting Engineers, CHTD (\$1,488,000)  
*Action:* Committee Approval  
*Presenter:* Sui Tan
- 2f. [18-1109](#) Contract Amendment - Pavement Management Technical Assistance Program (P-TAP) Round 20 (\$1,745,200): AMS Consulting, LLC (\$285,400), Nichols Consulting Engineers, CHTD (\$264,900), Capitol Asset & Pavement Services, Inc. (\$254,800); Harris & Associates, Inc. (\$245,800); Pavement Engineering, Inc. (\$235,400); Quality Engineering Solutions Inc. (\$218,500); Fugro Roadware, Inc. (\$190,400); Bellecci & Associates, Inc. (\$50,000)  
*Action:* Committee Approval  
*Presenter:* Christina Hohorst
- 2g. [18-1110](#) Contract - Transit Performance Monitoring Program for FY 2018-19 through FY 2020-21: Pierlott & Associates, LLC (\$645,000)  
*Action:* Committee Approval  
*Presenter:* Christina Hohorst
- 2h. [18-1111](#) Contract Amendment - Priority Development Area (PDA) Technical and Staffing Assistance: Urban Planning Partners (\$200,000)  
*Action:* Committee Approval  
*Presenter:* Mark Shorett

### 3. Public Comment / Other Business

### 4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on February 13, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.