



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, December 12, 2018

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Kim, Vice Chair Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Josefowitz, Commissioner Schaaf and Commissioner Slocum

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Mackenzie, and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Cortese, Commissioner Giacomini, Commissioner Halsted, and Commissioner Pierce

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Kim, Vice Chair Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Josefowitz, Commissioner Schaaf and Commissioner Slocum

2a. [18-0999](#) Minutes of the November 14, 2018 meeting

Action: Committee Approval

- 2b. [18-1000](#) Investment Report for October 2018
Action: Information
Presenter: Christine Lin
- 2c. [18-1001](#) MTC Financial Statements for October 2018
Action: Information
Presenter: Sonia Elsonbaty
- 2d. [18-1002](#) Monthly Travel Report
Action: Information
Presenter: Sonia Elsonbaty
- 2e. [18-0940](#) Contracts for Advanced Adaptation Planning and Design:
i. Contract - Colma Creek, South San Francisco Project: Hassell Design Limited (\$200,000)
ii. Contract - Grand Bayway SR 37 Public Access Scoping: TLS Landscaping Architecture (\$200,000)
Action: Committee Approval
Presenter: Allison Brooks
- 2f. [18-0977](#) Contract Amendments - 2017 On-Call Design Services - Project Performance Assessment Support:
i. Arup North America Ltd. (\$12,500)
ii. AECOM Technical Services, Inc. (\$12,500)
Action: Committee Approval
Presenter: Adam Noelting
- 2g. [18-1042](#) MTC Resolution No. 4376 - Amendment to MTC's ICMA-RC 457 Plan Document.
Action: Commission Approval
Presenter: Jennifer Benford Seibert / Robin James

3. Public Comment / Other Business

4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on January 9, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.