



Agenda Item 4d

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TO: Clipper® Executive Board

DATE: October 30, 2018

FR: Carol Kuester

RE: Next-Generation Clipper® (C2) System Integrator Implementation Update

This memorandum is to update Board members on key developments in the Next-Generation Clipper System Integrator contract since the September 2018 Clipper Executive Board meeting where this Board unanimously approved and recommended for approval by the MTC Operations Committee and Commission enter into a contract with Cubic Transportation Systems, Inc. (Cubic) to act as System Integrator.

Contract Award and Notice to Proceed

On September 14, 2018, the MTC Operations Committee unanimously voted to refer to the Commission an approval of contract award to Cubic for the System Integrator contract, and the Commission subsequently unanimously voted to approve the contract award on September 26. The contract was executed that same day and MTC issued a Notice to Proceed to Cubic on September 27.

Kickoff Meeting

On November 2, MTC and transit operator staff are scheduled to meet with Cubic to kick off the project. The agenda includes project schedule and critical milestones, project management and organization, upcoming deliverables and milestones, and a review of the new system equipment. On November 26, Cubic will submit a project schedule as part of its first deliverable due sixty days from the Notice to Proceed.

Resources and Staffing

MTC and the transit operators have been working collaboratively for over five years to achieve this milestone, and will continue to provide resources to further this effort. The IBI Group (IBI), as the Next-Generation Clipper Technical Advisor, has been supporting MTC and the transit operators since 2015 and is currently under contract through June 2020. Per the Two Year Budget and Work Plan this Board approved in February 2018, there are enough funds for IBI to continue to support the program through the current fiscal year. As we prepare the budget for next fiscal year, staff will propose additional funds be added to the IBI contract to ensure we have appropriate resources to manage the Next-Generation Clipper program. The plan includes approximately five full time equivalent staff from IBI including two full time staff members located in the Bay Area. IBI's team will be essential in supporting the rollout of the accelerated deployment items as well as the development of the next-generation account based system. We will request the Board's approval for funds to provide this additional technical support as part of the next Two Year Budget and Work Plan for discussion and approval in early 2019.

Carol Kuester