



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: October 3, 2018

FR: Executive Director

W.I.: 1233

RE: Contract Amendment – StreetSaver® Training and Guidance Services: Nichols Consulting Engineers, CHTD (\$250,000)

This memorandum requests Committee approval of a contract amendment to add \$250,000 to MTC's contract for StreetSaver® training and guidance services.

Background

MTC's roadway asset management program, StreetSaver®, is designed to provide local jurisdictions with a set of recommendations, or "best practices", for roadway infrastructure system preservation in order to help them use their limited local street and road funding in the most cost-effective manner. Currently, all 109 Bay Area jurisdictions use StreetSaver®, in addition to over 350 users nationwide. MTC uses StreetSaver® exclusively to report the pavement conditions for local streets and roads annually in Vital Signs – MTC's regional performance trends and tracking website – and to project the region's pavement needs for long range planning purposes.

In January 2016, following a competitive procurement process, MTC retained Nichols Consulting Engineers, CHTD (NCE) to provide StreetSaver® training and pavement management system (PMS) guidance services. The Committee approved a one-year contract, with the option to extend the contract for two additional years.

This amendment will add \$250,000 bringing the contract total to \$1,438,413 for the three-year period. Funding for this amendment is included in the approved FY 2018-19 agency budget. Staff will be soliciting a request for qualification for a new contract beginning in January 2019. NCE's and its subcontractors' small business and disadvantaged enterprise status are shown in Attachment A.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a contract amendment with NCE in an amount not to exceed \$250,000 to provide StreetSaver training and PMS guidance services as described herein.



Steve Heminger

SH:st
Attachment

Attachment A

| | | | DBE* Firm | | | SBE** Firm | | |
|------------------|--|-------------------------------|-----------|----------------|----|------------|----------------|----|
| | Firm Name | Role on Project | Yes | If Yes, List # | No | Yes | If Yes, List # | No |
| Prime Contractor | Nichols Consulting Engineers, CHTD (NCE) | Training & Technical Services | | | X | | | X |
| Subcontractor | University of Texas at El Paso | Technical Guidance | | | X | | | X |
| Subcontractor | Royal Palm Solutions | Software Testing | X | 42821 | | | | X |
| Subcontractor | Norwest Management Systems | Training | | | X | | | X |
| Subcontractor | Roger Smith | Training & Technical Guidance | | | X | | | X |

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL
Summary of Consultant Contract Amendment

| | |
|-----------------------------|---|
| Work Item No.: | 1233 |
| Consultant: | Nichols Consulting Engineers, CHTD (NCE) Reno, Nevada |
| Work Project Title: | MTC StreetSaver [®] Training & Guidance Services |
| Purpose of Project: | To provide training, seminars and technical guidance for the MTC StreetSaver [®] pavement management software. |
| Brief Scope of Work: | Provide computer training and seminars related to StreetSaver [®] and technical expertise in developing and maintaining pavement management system concepts, projection models and calculation engines. |
| Project Cost Not to Exceed: | \$250,000 this amendment Previously approved agreement = \$1,188,143 Total approved contract amount based on this action = \$1,438,413 |
| Funding Source: | STP, PMP Sales and General Funds |
| Fiscal Impact: | Funds programmed in FY 2018-19 Budget |
| Motion by Committee: | That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with NCE for StreetSaver [®] training and guidance services as described above and in the Executive Director's memorandum dated October 3, 2018, and the Chief Financial Officer is authorized to set aside funds up to \$250,000 for such amendment. |
| Administration Committee: | |
| | <hr/> Federal D. Glover, Chair |
| Approved: | Date: October 10, 2018 |