



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: October 3, 2018

FR: Executive Director

W.I.: 1313

RE: Funding Agreement – Sustainable Communities and Climate Resilience for People with Disabilities Project: World Institute on Disability (\$406,000)

Staff is requesting that the Administration Committee authorize the Executive Director or his designated representative to enter into a funding agreement with the World Institute on Disability in an amount not to exceed \$406,000. The agreement is for the development of an approach and methodology to integrate access and mobility needs of people with disabilities into local and regional policy, planning and funding decision-making.

Background

In May 2018, Caltrans awarded a \$406,000 grant, through the SB1 Planning Grants Program, to MTC and the World Institute on Disability (WID) for the Sustainable Communities and Climate Resilience for People with Disabilities project. This project has been added to MTC's FY 2018-2019 Overall Work Program and budget.

People with disabilities are disproportionately low-income, transit-dependent, and more vulnerable to climate change and natural disasters. Transit agencies, planners, and first responders lack sufficient data and insight into their travel and evacuation needs, preferred modes of transportation, and vulnerabilities. The project will define the types of disabilities that are relevant to transportation policies, programs, and projects, and present a needs assessment and recommendations that are relevant to transit agencies, MPOs, and county congestion management agencies. Overall, this project aims to establish a new model of collaboration in which the disability community, transportation planners, service providers, emergency management agencies and partners work together to find creative and innovative solutions and establish long-term partnerships.

MTC applied for and was awarded the grant in partnership with WID. While MTC will provide oversight, WID will take the lead in demographic and data collection, community engagement, needs assessments, and the development of a policy toolkit and training materials for transportation agencies. WID is well-positioned to undertake this effort, as this organization has worked in communities worldwide to eliminate barriers to full social integration and employment, economic security and health care for persons with disabilities, and has widespread connections to disability organizations, communities and expertise in the Bay Area and beyond.

Attachments A and B provide more detail on the scope of work, schedule, and budget for key elements of the project.

Recommendation

Staff recommends that the Administration Committee authorize the Executive Director or his designated representative to negotiate and enter into a funding agreement with WID in an amount not to exceed \$406,000 to develop an approach and methodology to integrate access and mobility needs of people with disabilities into local and regional policy, planning and funding decision-making.



Steve Heminger

SH:ds
Attachments

Attachment A: Project Milestones and Schedule

Task	Task Description	Work Products	Start Date	End Date
1	Project Management and Coordination	Final project scope of work, timeline and budget; quarterly progress reports; summary memo	October 2018	March 2021
2	Demographic and Travel Data Analysis	Methodology memo for collecting data and conducting analysis; database of disability organizations and groups; county and regional profiles for people with disability; Bay Area census tract level maps; regional profile of transit and para-transit service levels, coverage, affordability, gaps, and unmet needs	October 2018	July 2019
3	Community Engagement and Needs Assessment	Meetings materials and summary notes from advisory group meetings; stakeholder engagement plan; list of meetings in Sonoma and Contra Costa counties; interview and focus group questionnaires, meeting summaries; final survey instrument; summary memo; statistics on participants	January 2019	March 2021
4	Policy Recommendations / Implementation Actions	Summary of key findings; policy framework and implementing actions; Action Plan	October 2019	November 2020
5	Education and Communication Materials	Educational materials and resource book; meeting materials and summary notes; list of meetings in Sonoma and Contra Costa counties; educational materials and resource book	June 2020	November 2020
6	Policy Toolkit / Training for Transportation Agencies	Policy toolkit and collateral materials; workshop materials and summary notes; list of meetings in Sonoma and Contra Costa counties	July 2020	February 2021

Attachment B: Budget**Total Funding Summary**

Project Planning Funds	\$16,240
Administration Funds	\$389,760
Total Grant Funds from Caltrans	\$406,000
In-kind Funding Match from WID	\$59,326
In-kind Funding Match from MTC	\$34,674
Total Project	\$500,000

REQUEST FOR COMMITTEE APPROVAL
Summary of Funding Agreement

Work Item No.:	1313
Consultant:	World Institute on Disability Berkeley, CA
Work Project Title:	Sustainable Communities and Climate Resilience for People with Disabilities
Purpose of Project:	To develop an approach and methodology to integrate access and mobility needs of people with disabilities into local and regional policy, planning and funding decision-making.
Brief Scope of Work:	Define the types of disabilities that are relevant to transportation policies, programs, and projects, and present a needs assessment and recommendations that are relevant to transit agencies, MPOs, and county congestion management agencies.
Project Cost Not to Exceed:	\$406,000
Funding Source:	Caltrans Sustainable Transportation Planning: Sustainable Communities Grant
Fiscal Impact:	Funds are included in the MTC FY 2018-19 budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a funding agreement with World Institute on Disability to develop an approach and methodology to integrate access and mobility needs of people with disabilities into local and regional policy, planning and funding decision-making as described above and in the Executive Director's memorandum dated October 3, 2018, and the Chief Financial Officer is authorized to set aside funds up to \$406,000 for such agreement.
Administration Committee:	<hr/> Federal D. Glover, Chair
Approved:	Date: October 10, 2018