



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, September 12, 2018

9:35 AM

MetroCenter
101 Eighth Street, First Floor
Oakland, CA 94607
Lawrence D. Dahms Auditorium

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Kim and Vice Chair Pedroza
Absent: 4 - Commissioner Josefowitz, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Members Present: Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Halsted, and Commissioner Spering

2. Consent Calendar

Upon the motion by Commissioner Pedroza and the second by Commissioner Dutra-Vernaci, the Consent Calendar was unanimously approved by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Kim and Vice Chair Pedroza
Absent: 4 - Commissioner Josefowitz, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

2a. [18-0630](#) Minutes of the July 11, 2018 meeting

Action: Committee Approval

- 2b. [18-0631](#) Investment Report for June and July 2018 (Unaudited)
Action: Information
Presenter: Christine Lin
- 2c. [18-0632](#) MTC Financial Statements for June 2018 (Unaudited)
Action: Information
Presenter: Sonia Elsonbaty
- 2d. [18-0633](#) Monthly Travel Report and International Travel Requests
Action: Committee Approval
Presenter: Sonia Elsonbaty
- 2e. [18-0634](#) Contract Amendment - Vital Signs Website Management, Design, and Development Services: Exygy, Inc. (\$300,000)
Action: Committee Approval
Presenter: Dave Vautin
- 2f. [18-0655](#) MTC Resolution No. 4351 - MTC Agency FY 2018-19 Pay Schedules for the Executive Director and General Counsel
Action: Commission Approval
Presenter: Robin James
- 2g. [18-0691](#) Purchase Order Amendment - Temporary Staffing Services: Ajilon Employment Services (\$12,800)
Action: Committee Approval
Presenter: Ann Macaulay
- 2h. [18-0709](#) Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$150,000)
Action: Committee Approval
Presenter: Shimon Israel

3. Approval

- 3a. [18-0698](#) MTC Resolution No. 4329, Revised - FY 2018-19 Overall Work Program (OWP) Amendment No. 19-01

An amendment to the OWP to add two new grant awards: \$500,000 for the Diridon Integrated Station Concept Plan funded by the FTA 5304 program and \$406,000 for Sustainable Communities and Climate Resilience for People with Disabilities funded by SB 1 Sustainable Communities Grant.

Action: Commission Approval

Presenter: Brian Mayhew

Roland Lebrun was called to speak.

Upon the motion by Commissioner Pedroza and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4329, Revised to the Commission for approval. The motion carried by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Kim and Vice Chair Pedroza

Absent: 4 - Commissioner Josefowitz, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on October 10, 2018 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.