



Agenda Item 3b
Bay Area Metro Center
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TO: Clipper® Executive Board

DATE: September 7, 2018

FR: Carol Kuester

RE: Clipper® Contract Amendment – Next Generation Clipper® System Advisor Contract: IBI Group (\$1,400,000)

This memorandum requests Executive Board approval of a contract amendment with IBI Group (IBI) in an amount not to exceed \$1,400,000 for continued support to the next-generation Clipper (C2) project until the end of the current contract term in June 2020. The funds for this amendment were contemplated and are included in the Budget and Work Plan adopted by the Executive Board on February 26, 2018.

Background

In September 2014, a request for proposal (RFP) was released to select a consultant to provide technical support for the C2 project with the express purpose of managing and coordinating the various procurements that would be part of the project. The selection panel was comprised of MTC and transit agency staff, and recommended IBI as the proposer most advantageous to MTC and the operators based on the evaluation criteria stated in the RFP. On March 25, 2015, the MTC Commission authorized MTC to enter into a contract with IBI Group for Next-Generation Clipper System Consultant Support in an amount not to exceed \$5,000,000 through 2020. The contract has been let in increments, and the amount currently under contract is \$3,600,000.

To date, MTC has expended most of the \$3,600,000 available under the contract to deliver a number of work products, most notably the C2 Concept of Operations, the Request for Expressions of Interest from potential C2 vendors, release of a C2 System Integrator (SI) Draft RFP for Industry Review, the C2 SI RFP and its addenda (including two Requests for Best and Final Offer (BAFO)), and technical advice and expertise during the evaluation of the C2 SI Proposal and BAFOs.

This contract amendment would add \$1,400,000 to the contract value, bringing the total contract amount to \$5,000,000. MTC and transit operator staff will manage IBI's work to ensure that this contract amendment will allow IBI to continue to provide services to the region through the contract term ending June 2020.

Proposed Amendment

Under the proposed amendment, the additional \$1,400,000 will be used to provide support for C2 activities including:


1. **Managing Vendor Procurements** including coordinating the overall procurement processes and schedules for the Customer Service Center, Payment Gateway, and Fare Media procurements, working closely with MTC contracts, MTC legal, and other technical advisors;

2. **Supporting System Integrator Contract Implementation**, including coordinating schedule development, providing technical advice, and coordinating stakeholder input on accelerated C2 deployment design and implementation and C2 System design;
3. **Managing Transition Plans** including working directly with MTC and transit agency staff to develop an accelerated deployment transition plan and agency-specific sub-plans;
4. **Managing Programs and Projects** including maintaining, monitoring, and managing C2 project implementation schedule, risk management, and meeting attendance, and providing progress reporting and action list management;
5. **Providing Contractor Oversight** including identifying proposed schedule changes and impacts and technical and budgetary concerns, and providing oversight of system design, and accelerated C2 deployment development, testing, installation, and transition; and
6. **Supporting Special Programs** including coordinating meetings with special programs such as paratransit, bike share and others to define and incorporate requirements into applicable C2 requirements and procurement documents.

The contract amendment will provide resources equivalent to approximately two to three full-time staff to support the activities in the above areas. These activities fall within the scope of work outlined in the procurement for these support services.

Recommendation

Staff recommends that the Executive Board approve the proposed contract amendment with IBI Group in an amount not to exceed \$1,400,000 to provide Next Generation Clipper System consultant support for a term through June 2020, subject to the approval of future MTC budgets, bringing the total contract amount to \$5,000,000.



Carol Kuester

REQUEST FOR BOARD APPROVAL

Summary of Proposed Contract Amendment

Contractor:	IBI Group Seattle, WA
Project Title:	Next Generation Clipper® System (“C2”) Consultant Support
Purpose of Amendment:	Provide technical support, advice and management services to support multiple C2 procurements and oversight of the work to be performed by the selected C2 System Integrator.
Brief Scope of Work:	Provide technical advice services through June 2020 with an option to extend annually for an additional 10 years.
Project Cost Not to Exceed:	\$1,400,000 (this amendment) Total Contract value including amendments before this amendment = \$3,600,000 Total contract amount with this amendment = \$5,000,000
Funding Source:	TCP, STP (FTA/FHWA) / CMAQ (OBAG 1 and OBAG 2), STA, Regional Measure 2 Capital, Regional Measure 2 Operating, Prop 1B, Marketing and Commuter Benefits, LCTOP, toll funds (if available).
Fiscal Impact:	Partial funding is available in the FY 2018-19 Clipper Budget and the remainder of the funding is dependent on approval of future MTC agency budgets.
Motion:	That the contract amendment with IBI Group, for the purposes described herein and in the Executive Director’s September 6, 2018 memorandum, is hereby approved by the Clipper Executive Board.

Clipper Executive Board:

Denis Mulligan, Chair

Approved:

Date: September 10, 2018