



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 2b
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Memorandum

TO: Operations Committee

DATE: July 6, 2018

FR: Executive Director

W. I. 2700

RE: Contract Amendment – Clipper® Technical Advisor: CH2M Hill, Inc. (\$600,000)

This memorandum requests Committee approval for MTC to enter into a contract amendment with CH2M Hill, Inc. (CH2M Hill) in an amount not to exceed \$600,000 for continued technical oversight and advice services for the Clipper® program in FY 2018-19.

Background

In 2009, MTC entered into a competitively-procured, multi-year contract with Booz Allen Hamilton to provide technical oversight for the design and implementation of Clipper®, as well as technical support for operations and maintenance through 2019. Booz Allen Hamilton assigned this contract to CH2M Hill in 2011.

Under the proposed amendment, CH2M Hill will provide support for the following activities in FY 2018-19 on an as-needed basis:

1. Administration of the Clipper® Contract, including change notice and change order development, proposal evaluation, and independent engineer's estimates;
2. Development and maintenance of a master schedule summarizing all work in progress;
3. Support transit operator requests for expansion and replacement of Clipper® equipment;
4. Delivery of various system modifications, including support for testing, distribution, and reports;
5. Management of card inventory and oversight of the Clipper® retail network;
6. Development and oversight of institutional programs, products, and strategy; and
7. Technical operations, including financial reconciliation and reporting, data analysis and reporting, asset management, and evaluation and support of system and device maintenance.

Attachment A includes a summary of CH2M Hill and its project team's small business and disadvantaged business enterprise status.

This item was approved by the Clipper® Executive Board on June 4, 2018.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designated representative to negotiate and enter into a contract amendment with CH2M Hill for continuing technical oversight and support of the Clipper® program as described in this memorandum, in an amount not to exceed \$600,000, bringing the total contract amount to \$15,557,566.



Steve Heminger

SH:ck

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Small Business Enterprise and Disadvantaged Business Enterprise Status

	Firm Name	Role on Project	DBE* Firm			SBE** Firm		
			Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	CH2M Hill, Inc.	Technical oversight and design, implementation and operations support			X			X
Subcontractor	Auriga Corporation	Implementation and operations support	X	31943				X
	TransSight LLC	Project and technical operations support	X	42484				X
	Shiralian Management Group	Program schedule management			X			X
	Velocilytics	Data support and database oversight.			X			X
	Clevor Consulting	System enhancement, maintenance and improvement of ongoing operations.			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 310-2700

Contractor: CH2M Hill, Inc.
Oakland, CA

Work Project Title: Technical Advisor Contract

Purpose of Amendment: Provide continued technical oversight and advice services for the Clipper® program

Brief Scope of Work: Provide support of Clipper® Contract administration, project oversight, project coordination, operations support and deployment oversight during FY 2018-19.

Project Cost Not to Exceed: \$600,000 (this amendment)
Total contract value including amendments before this amendment = \$14,957,566
Total contract amount with this amendment = \$15,557,566

Funding Source: TCP, STP, CMAQ, STA, Regional Measure 2 Capital, Regional Measure 2 Operating, Marketing and Commuter Benefits, LCTOP, other bridge toll revenue (if available)

Fiscal Impact: Funding is included in the FY 2018-19 MTC agency budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with CH2M Hill, Inc. to provide the consulting services described above and in the Executive Director's memorandum dated July 6, 2018; and that the Chief Financial Officer is authorized to set aside \$600,000 for such amendment.

Operations Committee:

Dave Cortese, Chair

Approved: Date: July 13, 2018