



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: James E. Davis*

Wednesday, June 13, 2018

9:40 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

Non-Voting Member Present: Commissioner Davis

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Giacomini, Commissioner Halsted, and Commissioner Pierce

2. Consent Calendar

Upon the motion by Vice Chair Pedroza and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

2a. [18-0383](#) Minutes of the May 9, 2018 meeting

Action: Committee Approval

2b. [18-0384](#) Investment Report for April 2018

Action: Information

Presenter: Christine Lin

- 2c. [18-0385](#) MTC Financial Statements for April 2018
Action: Information
Presenter: Sonia Elsonbaty
- 2d. [18-0386](#) Monthly Travel Report
Action: Information
Presenter: Sonia Elsonbaty
- 2e. [18-0434](#) Contract - High School Internship Program Support: Pathways for Students, Inc. (\$135,000)
Action: Committee Approval
Presenter: Ann Macaulay
- 2f. [18-0436](#) MTC Resolution No. 1058, Revised - Update Appendix A, MTC's Conflict of Interest Code, to the Commission Procedures Manual
Action: Commission Approval
Presenter: Leslie Miessner

3. Approval

- 3a. [18-0388](#) Mandatory Audit Rotation Policy
- A report on the previously held Commission policy that prohibited the incumbent audit firm from participating in the new solicitation once their contract has expired.
- Action:** Committee Approval
- Presenter:** Brian Mayhew
- Upon the motion by Commissioner Worth and the second by Commissioner Kim, the Committee unanimously approved the Mandatory Audit Rotation Policy. The motion carried by the following vote:**
- Aye:** 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

3b. [18-0414](#) MTC Resolution No. 4330 - MTC FY 2018-19 Agency Budget

Referral of MTC FY 2018-19 Agency Budget, MTC Resolution No. 4330 to the Commission for approval.

Action: Commission Approval

Presenter: Brian Mayhew

Upon the motion by Vice Chair Pedroza and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4330 - MTC FY 2018-19 Agency Budget to the Commission for approval. The motion carried by the following vote:

Aye: 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

4. Closed Session

[18-0401](#) New Memorandum of Understanding

The Committee met in closed session pursuant to Government Code Section 54957.6 regarding ongoing negotiations of a new memorandum of understanding with represented agency employee groups effective July 1, 2018.

Meeting went into Recess

Meeting Reconvened

5. Open Session

[18-0449](#) MTC Resolution Nos. 4341 and 4342 - Memorandum of Understanding for MTC Employee Salaries and Benefits effective July 1, 2018 through and including June 30, 2022.

Action: Commission Approval

The Committee reconvened in open session and upon the motion by Vice Chair Pedroza and the second by Commissioner Bruins, the Committee unanimously approved the referral of MTC Resolution Nos. 4341 and 4342 - Memorandum of Understanding for MTC Employee Salaries and Benefits effective July 2, 2018 through and including June 30, 2022. The motion carried by the following vote:

Aye: 9 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

6. Public Comment / Other Business

7. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on July 11, 2018 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.