



Metropolitan Transportation Commission

Meeting Minutes - Draft

Operations Committee

Agenda Item 2a

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Committee Members:

Dave Cortese, Chair Julie Pierce, Vice Chair

*Alicia Aguirre, Damon Connolly, Anne Halsted,
Sam Liccardo, Jim Spering*

Non-Voting Members: Tom Azumbrado, Dorene M. Giacomini

Friday, May 11, 2018

10:00 AM

Board Room - 1st Floor

1. Roll Call / Confirm Quorum

Present: 6 - Vice Chair Pierce, Commissioner Aguirre, Commissioner Halsted, Commissioner Liccardo, Commissioner Spering and Chair Cortese

Absent: 1 - Commissioner Connolly

Non-Voting Member Present: Commissioner Giacomini

Non-Voting Member Absent: Commissioner Azumbrado

Ex Officio Voting Members Present: Commission Chair Mackenzie and
Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Josefowitz and Commissioner Worth

2. Pledge of Allegiance

3. Compensation Announcement - Committee Secretary

4. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Vice Chair Pierce and second by Commissioner Aguirre, the
Consent Calendar was unanimously approved by the following vote:**

Aye: 6 - Vice Chair Pierce, Commissioner Aguirre, Commissioner Halsted, Commissioner Liccardo, Commissioner Spering and Chair Cortese

Absent: 1 - Commissioner Connolly

4a. [18-0261](#) Minutes of April 13, 2018 Meeting

Action: Committee Approval

-
- 4b. [18-0263](#) Third Quarter MTC SAFE Financial Statements - March 2018
Action: Committee Approval
Presenter: Sonia Elsonbaty
- 4c. [18-0264](#) Contract Amendment - Legal Services for Procurement of the Next-Generation Clipper® (C2) System: Thompson Coburn LLP (\$100,000)
Action: Committee Approval
Presenter: Melanie Morgan
- 4d. [18-0289](#) Contract Amendment - Clipper® Consultant Services: Invoke Technologies, Inc. (\$200,000)
Action: Committee Approval
Presenter: Jason Weinstein
- 4e. [18-0290](#) Contract Change Order Amendment - Clipper® Program SSAE 16 Audit: Cubic Transportation Systems, Inc. (Cubic) (\$200,000)
Action: Committee Approval
Presenter: Jason Weinstein
- 4f. [18-0291](#) Contract Actions - Clipper® In-Person Customer Services
 i. Contract Amendment - Clipper® Customer Service Center Operations at Embarcadero Bay Area Rapid Transit (BART) Station: Faneuil, Inc. (\$410,000)
 ii. Contract Amendment - Clipper® Customer Service Center Operations at the San Francisco Ferry Building: Nematode Holdings, LLC (\$265,000)
 iii. Funding Agreement Amendment - Clipper® Customer Service Center Operations at Alameda-Contra Costa Transit District (AC Transit) Headquarters: AC Transit (\$250,000)
Action: Committee Approval
Presenter: Jason Weinstein

- 4g. [18-0292](#) Contract Actions - Clipper® Customer Research, Education, Outreach, and Operational Monitoring Contracts
- i. Contract Amendment - Customer Information Services: MIG, Inc. (\$625,000)
 - ii. Contract Amendment - Distribution and Communications Planning and Support Services: Synapse Strategies (\$250,000)
 - iii. Contract Amendment - Clipper® Customer Education/Outreach Services: Caribou Public Relations (\$200,000)
 - iv. Contract Amendment - Electronic Payments Consultant Assistance Services: Resource Development Associates, Inc. (\$200,000)

Action: Committee Approval

Presenter: Jason Weinstein

5. Approval

- 5a. [18-0265](#) Contract Amendments - On-Call Transportation Engineering and Planning Services: Innovative Deployments to Enhance Arterials (IDEA) Program: DKS Associates (\$150,000); Kimley-Horn & Associates, Inc. (\$210,000)

Presentation on the IDEA Program and contract amendments for consultant technical assistance to conduct Systems Engineering analyses for six IDEA projects.

Action: Committee Approval

Presenter: Robert Rich

Upon the motion by Commissioner Spering and second by Commissioner Halsted, the Contract Amendments - On-Call Transportation Engineering and Planning Services: Innovative Deployments to Enhance Arterials Program: DKS Associates (\$150,000); Kimley-Horn & Associates, Inc. (\$210,000) were unanimously approved. The motion carried by the following vote:

Aye: 6 - Vice Chair Pierce, Commissioner Aguirre, Commissioner Halsted, Commissioner Liccardo, Commissioner Spering and Chair Cortese

Absent: 1 - Commissioner Connolly

6. Public Comment / Other Business

7. Adjournment / Next Meeting

The next meeting of the Operations Committee will be Friday, June 8, 2018 at 10:00 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.