



Agenda Item 2a

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes - Draft

Clipper Executive Board

Members:

Denis Mulligan, Chair Edward D. Reiskin, Vice Chair

*Grace Crunican, Nuria Fernandez, Jim Hartnett,
Steve Heminger, Michael Hursh, Rick Ramacier,
Nina Rannells*

Monday, April 16, 2018

1:30 PM

San Francisco Bay Area Rapid Transit District
344 20th Street, 3rd Floor
Oakland CA, 94612
BART Board Room

1. Roll Call / Confirm Quorum

Present: 7 - Rannells, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican, Heminger, and Hartnett

Absent: 2 - Hursh, and Ramacier

Ahsan Baig acted as a delegate and voting member of the Board in place of Michael Hursh. Actions noted below as "Hursh" were taken by Baig.

2. Consent Calendar

Upon the motion by Vice Chair Reiskin and second by Hartnett, the Consent Calendar was unanimously approved. The motion carried by the following vote:

Aye: 8 - Rannells, Hursh, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican, Heminger and Hartnett

Absent: 1 - Ramacier

2a. [18-0155](#) Minutes of February 26, 2018 Meeting

Action: Board Approval

Attachments: [2a_CEB Minutes_Feb 26 2018.pdf](#)

2b. [18-0231](#) Contract Amendment - Legal Services for Procurement of the Next-Generation Clipper® (C2) System: Thompson Coburn LLP (Thompson Coburn) (\$100,000)

Action: Board Approval

Presenter: Melanie Morgan

Attachments: [2b_C2 Legal Advisor.pdf](#)

- 2c. [18-0230](#) Contract Change Order Amendment - Clipper® Program SSAE 16 Audit: Cubic Transportation Systems, Inc. (\$200,000)

Action: Board Approval

Presenter: Edward Meng

Attachments: [2c Clipper Contract Action SSAE 16 Audit.pdf](#)

- 2d. [18-0235](#) Contract Amendment - Clipper® Consultant Services: Invoke Technologies, Inc. (\$200,000)

Action: Board Approval

Presenter: Jason Weinstein

Attachments: [2d Invoke Technologies.pdf](#)

3. Approval

- 3a. [18-0232](#) Contract Actions - Clipper® In-Person Customer Services
- i. Contract Amendment - Clipper® Customer Service Center Operations at Embarcadero Bay Area Rapid Transit (BART) Station: Faneuil, Inc. (\$410,000)
 - ii. Contract Amendment - Clipper® Customer Service Center Operations at the San Francisco Ferry Building: Nematode Holdings, LLC (\$265,000)
 - iii. Funding Agreement Amendment - Clipper® Customer Service Center Operations at Alameda-Contra Costa Transit District (AC Transit) Headquarters: AC Transit (\$250,000)

Contract Actions for IPCSCs at Embarcadero Station, Ferry Building, and AC Transit.

Action: Board Approval

Presenter: Kelley Jackson

Attachments: [3a In Person Customer Service Center Contracts.pdf](#)

Upon the motion by Rannells and second by Crunican, the following contract actions were approved: i. Contract Amendment - Clipper® Customer Service Center Operations at Embarcadero Bay Area Rapid Transit (BART) Station: Faneuil, Inc. (\$410,000); ii. Contract Amendment - Clipper® Customer Service Center Operations at the San Francisco Ferry Building: Nematode Holdings, LLC (\$265,000); and iii. Funding Agreement Amendment - Clipper® Customer Service Center Operations at Alameda-Contra Costa Transit District (AC Transit) Headquarters: AC Transit (\$250,000). The motion carried by the following vote:

Aye: 8 - Rannells, Hursh, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican, Heminger and Hartnett

Absent: 1 - Ramacier

- 3b.** [18-0233](#) Contract Actions - Customer Research, Education and Outreach for the Clipper® Program
- i. Contract Amendment - Customer Information Services: MIG, Inc. (\$625,000)
 - ii. Contract Amendment - Distribution and Communications Planning and Support Services: Synapse Strategies (\$250,000)
 - iii. Contract Amendment - Clipper® Customer Education/Outreach Services: Caribou Public Relations (\$200,000)
 - iv. Contract Amendment - Electronic Payments Consultant Assistance Services: Resource Development Associates, Inc. (\$200,000)

Contract Actions for Customer Research, Education, Outreach, and Operational Monitoring for the Clipper® Program.

Action: Board Approval

Presenter: Kelley Jackson

Attachments: [3b Customer Communications Contracts.pdf](#)

Upon the motion by Reiskin and second by Fernandez, the following contract actions were approved: i. Contract Amendment - Customer Information Services: MIG, Inc. (\$625,000); ii. Contract Amendment - Distribution and Communications Planning and Support Services: Synapse Strategies (\$250,000); iii. Contract Amendment - Clipper® Customer Education/Outreach Services: Caribou Public Relations (\$200,000); and iv. Contract Amendment - Electronic Payments Consultant Assistance Services: Resource Development Associates, Inc. (\$200,000). The motion carried by the following vote:

Aye: 8 - Rannells, Hursh, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican, Heminger and Hartnett

Absent: 1 - Ramacier

- 3c.** [18-0234](#) Proposed Revisions to Clipper® Executive Board Policy

Update to Clipper® Executive Board Policy.

Action: Board Approval

Presenter: Edward Meng

Attachments: [3c Clipper Board Policy.pdf](#)

No action was taken on this item.

4. Executive Director's Report – Kuester

[18-0156](#)

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Clipper® Executive Board will be Monday, May 21, 2018 at 1:30 p.m. in the BART Board Room, 3rd Floor, 344 20th Street, Oakland, CA.