



Agenda Item 2d
Bay Area Metro Center
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TO: Clipper® Executive Board

DATE: April 9, 2018

FR: Carol Kuester

RE: Contract Amendment – Clipper® Consultant Services: Invoke Technologies, Inc. (\$200,000)

This memorandum requests the Executive Board's approval for MTC to enter into a contract amendment with Invoke Technologies, Inc. (Invoke) in an amount not to exceed \$200,000 to continue to provide consultant services in support of C2 System procurement and contract implementation through June 30, 2019. This contract amendment was contemplated and is included in the Two Year Clipper® Budget and Work Plan approved by the Clipper Executive Board on February 26, 2018.

Background

In 2017, MTC entered into a professional services agreement with Invoke to support the procurement and implementation of the C2 system including but not limited to program management and administration, strategic and operational planning tasks, review and evaluation of ongoing Clipper® operations, and oversight of design and implementation of vendor technology. In particular, Invoke has informed the C2 procurement process at a strategic level, based on an industry-wide knowledge base and insights gleaned from their work on LA Metro's TAP program. With this contract amendment, Invoke will continue to provide guidance through the next stages of the C2 System Integrator procurement and C2 System development. Additionally, we will continue to monitor programs like TAP in Los Angeles and the MetroCard in New York to stay on top of current trends. The professional services agreement was entered into under a competitively-procured Consultant Assistance Bench established by MTC in 2016 for fare payment system and electronic tolling support. The original contract, in the amount of \$200,000, was entered into under the MTC Executive Director's signature authority in April 2017, of which approximately \$70,000 remains.

Staff recommends negotiating and entering into a contract amendment with Invoke in an amount not to exceed \$200,000 for the services described above.

Recommendation

MTC staff recommends that the Executive Board approve the proposed contract amendment with Invoke for C2 consultant services as described in this memorandum, in an amount not to exceed \$200,000, bringing the total contract amount to \$400,000.

Carol Kuester

REQUEST FOR CLIPPER® EXECUTIVE BOARD APPROVAL
Summary of Proposed Contract Amendment

Firm:	Invoke Technologies, Inc. Del Mar, CA
Work Project Title:	Consultant Services for Procurement and Implementation of the Next-Generation (C2) Clipper® System
Purpose of Project:	To provide consultant support in the procurement and implementation of the C2 system.
Brief Scope of Work:	Provide consultant services for program management, planning, operational monitoring and reporting, technology oversight, and other matters relevant to the C2 project.
Project Cost Not to Exceed:	\$200,000 – this amendment Total contract amount before this amendment: \$200,000 Total contract amount: \$400,000
Funding Source:	TCP, STP, CMAQ, Regional Measure 2 Capital, LCTOP
Fiscal Impact:	\$200,000 is available in the FY 2017-18 Clipper® Budget
Motion:	That a contract amendment with Invoke Technologies, Inc. to provide consultant services as described above and in the Executive Director’s memorandum dated April 9, 2018 is hereby approved by the Clipper® Executive Board.
Clipper® Executive Board:	<hr/> Denis Mulligan, Chair
Approved:	Date: April 16, 2018