



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: Bijan Sartipi*

Wednesday, January 10, 2018

9:30 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Slocum and Commissioner Worth
Absent: 1 - Commissioner Schaaf

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Cortese, Commissioner Giacopini, Commissioner Pierce, and Commissioner Spring

2. Pledge of Allegiance

3. Compensation Announcement

4. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Vice Chair Pedroza and the second by Commissioner Slocum, the Consent Calendar was unanimously approved by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Slocum and Commissioner Worth

Absent: 1 - Commissioner Schaaf

- 4a. [17-3083](#) Minutes of the December 13, 2017 meeting
Action: Committee Approval
- 4b. [17-3084](#) Investment Report for November 2017
Action: Information
Presenter: Russell Yuen
- 4c. [17-3085](#) MTC Financial Statements for November 2017
Action: Information
Presenter: Sonia Elsonbaty
- 4d. [17-3086](#) Monthly Travel Report
Action: Information
Presenter: Sonia Elsonbaty
- 4e. [17-3087](#) MTC Resolution No. 1198, Revised. Revisions to MTC's Conflict of Interest Code to update list of designated positions - Release for Public Comment
Action: Committee Approval
Presenter: Adrienne Weil
- 4f. [17-3088](#) Contract Amendment - Pavement Management Technical Assistance Program (P-TAP) Round 19 (\$1,581,000): AMS Consulting, LLC (\$249,000), Nichols Consulting Engineers, CHTD (\$248,000), Capitol Asset & Pavement Services, Inc. (\$243,000); Harris & Associates, Inc. (\$226,000); Pavement Engineering, Inc. (\$183,000); Quality Engineering Solutions Inc. (\$181,000); Fugro Roadware, Inc. (\$171,000); Contract - Bellecci & Associates, Inc. (\$80,000)
Action: Committee Approval
Presenter: Christina Hohorst

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on February 14, 2018 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.