



Agenda Item 3a

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TO: Clipper® Executive Board

DATE: December 11, 2017

FR: Edward Meng

RE: Clipper® Executive Board 2018 Calendar and Board Procedures

2018 Executive Board Calendar

Per the Clipper® Executive Board Procedures Manual adopted by the Board in February 2016, the Board adopts a regular board meeting calendar annually.

Staff recommends that the Board meet on the third Monday of each calendar month, except when that day falls on a Holiday (in January and February 2018). Staff also recommends that the meetings be held regularly at BART, and at SamTrans/Caltrain for a quarter of the meetings in order to accommodate schedules and regional travel. The Clipper® Executive Board 2018 meeting schedule recommended for approval is shown in the calendar in Attachment A.

Election of Chair and Vice Chair and “Small Operator” Board Representatives

The Board Procedures Manual also defines the terms for the Chair and Vice Chair of the Clipper Executive Board and provides a process for their regular nomination and selection. The initial two-year term for the Chair and Vice Chair ends in February 2018. Board members may serve multiple terms as Chair and Vice Chair, but are limited to two consecutive terms as Chair or Vice Chair. The current Chair (or Vice Chair in the absence of the Chair) may seek nominations (including self-nominations) for Chair and Vice Chair, and votes for the two Board officers shall be held in accordance with the MOU.

Per Article IV, Section A of the MOU and the Executive Board Procedures Manual, the two Board members who represent the “Small Operators” serve at the sole discretion of the Small Operators. The Board members representing the Small Operators shall be selected by the Small Operators, and the identity of those Board members shall be communicated in writing to the current Board Chair. There is no limit to the term of any Board members. If no change in the designation of Board representatives is desired, a letter to the current Chair to that effect should be provided by a representative of the Small Operators.

MTC staff is planning for the nomination and election of the Clipper Executive Board Chair and Vice Chair and the identification of the Small Operator representatives on the Clipper Executive Board to occur at the January 2018 Clipper Executive Board meeting.

Carol Kuester

Attachment:

- Attachment A: Clipper® Executive Board 2018 Calendar



CLIPPER

CLIPPER® EXECUTIVE BOARD MEETINGS 2018 CALENDAR YEAR

Bolded are anticipated meeting dates.

Blue highlighted dates Clipper Executive Board Meetings at BART

Green highlighted dates Clipper Executive Board Meetings at SamTrans/Caltrain

| January | | | | | | |
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