



METROPOLITAN  
TRANSPORTATION  
COMMISSION  
SERVICE AUTHORITY  
FOR FREEWAYS  
AND EXPRESSWAYS

**Agenda Item 2b**  
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## *Memorandum*

TO: Operations Committee

DATE: December 1, 2017

FR: Executive Director

W.I.: 6032

RE: Contract – Freeway Service Patrol (FSP) Towing Services: Campbell Collision Inc. dba Bob's Towing Services, Beat 32 (\$1,240,000)

This memorandum seeks Committee authorization to enter into a contract for services on FSP Beat 32 with Bob's Towing for \$1,240,000 over three years and four months, subject to annual approval of the MTC SAFE budget during Fiscal Year 2018 through 2021.

### **Background**

Beat 32 is located on SR-85 between El Camino Real and Cottle Road in Santa Clara County. On October 14, 2016 the Operations Committee awarded a contract to Campbell Collision Inc. dba Bob's Towing Services (Bob's Towing) for Beat 32. MTC SAFE subsequently cancelled the Beat 32 contract in response to notification from Bob's Towing before the contract began that it would not be able to perform work under the upcoming contract due to a late increase in vehicle procurement costs and a large and rapid increase in operational and insurance costs.

On March 10, 2017, then again on May 17, 2017, MTC SAFE unsuccessfully attempted to procure for towing services on Beat 32 with zero (0) bids received. After additional outreach, MTC SAFE released a procurement for Beat 32 on October 4, 2017 that attracted two (2) qualified bidders. B&A Tow of Burlingame submitted a bid of \$144.88 per hour and Bob's Towing of Campbell submitted a bid of \$91.78 per hour. Bob's Towing is neither a Small Business Enterprise (SBE) nor Disadvantage Business Enterprise (DBE). In the future, for subsequent rounds of FSP tow services, MTC SAFE plans to increase outreach regarding the benefits of registering for SBE certification to encourage participation for more tow contractors, who would benefit from MTC's SBE bid performance.

### **Recommendation**

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a three year, four month contract with Bob's Towing for Beat 32 in an amount not to exceed \$1,240,000 subject to annual approval of the MTC SAFE budgets.

A blue ink signature of Steve Heminger, consisting of a stylized 'S' followed by a horizontal line and a diagonal stroke.

Steve Heminger

SH:gd

REQUEST FOR COMMITTEE APPROVAL  
Summary of Proposed Contract

Work Item No.:	6032
Work Project Title:	Freeway Service Patrol (FSP) Tow Operations
Consultant:	Campbell Collision Inc. dba Bob's Towing Services, Campbell, CA
Purpose of Project:	To provide Freeway Service Patrol service during Fiscal Year (FY) 2018 through 2021 on Beat 32, as designated in the Request for Qualifications Bid Invitation (RFQBI) dated October 4, 2017 under the terms and conditions as specified.
Brief Scope of Work:	Provide tow services during hours of congestion and special events as specified by the FSP Partnership, which includes MTC SAFE, Caltrans, and CHP.
Project Cost Not to Exceed:	\$1,240,000
Funding Source:	STP, State, SAFE
Fiscal Impact:	\$124,000 is available in the FY 2017-18 budget. \$372,000 is subject to inclusion in FY 2018-19 budget. \$372,000 is subject to inclusion in FY 2019-20 budget. \$372,000 is subject to inclusion in FY 2020-21 budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into an agreement with Bob's Towing for the purposes described herein and in the Executive Director's December 1, 2017 memorandum and that the Chief Financial Officer is authorized to set aside funds in the amount of \$1,240,000 for such contract in the yearly amounts provided above, with amounts for future fiscal years subject to inclusion in such fiscal years' budgets.
Operations Committee:	
	<hr/> Dave Cortese, Chair
Approved:	December 8, 2017