



METROPOLITAN  
TRANSPORTATION  
COMMISSION

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## Memorandum

TO: Administration Committee

DATE: November 1, 2017

FR: Deputy Executive Director, Policy

WI: 1132

RE: Contract Amendment – State Legislative Advocacy Services: Carter, Wetch & Associates (\$122,596)

This memorandum requests committee approval of a second one-year extension of MTC's contract with Carter, Wetch and Associates to provide state legislative advocacy services in the amount of \$122,596 for the period covering November 18, 2017 to November 17, 2018.

### Background

MTC has been represented in Sacramento by Carter, Wetch & Associates since January 2006. In 2013, the Commission renewed its contract with the firm after issuing a request for qualifications and reviewing three proposals. That three-year contract from November 2013 to November 2016 allowed for up to three one-year amendments. The contract was amended in the amount of \$117,760 last year under the Executive Director's approval authority.

Carter, Wetch & Associates has repeatedly demonstrated its ability to shepherd legislation sponsored or supported by MTC to the finish line, such as SB 595 (Beall, 2017) authorizing Regional Measure 3 and AB 516 (Mullin, 2016) establishing a temporary license plate program. The original team of Scott Wetch, Duncan McFetridge and Paul Bauer shifted during the current contract with Justin Fanslau now serving as the third member of the team, replacing Paul Bauer. Staff is confident that the current team provides the agency with top-notch access to legislators and staff in the State Assembly and Senate as well as the Brown Administration.

### Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a one-year contract amendment in the amount of \$122,596 with Carter, Wetch & Associates.

  
Alix A. Bockelman

SH:rl

Attachment

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## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Contract Amendment

Work Item No.:	1132
Consultant:	Carter, Wetch & Associates Sacramento, CA
Work Project Title:	State Legislative Advocacy Services
Purpose of Project:	Advocate on behalf of MTC, MTC SAFE, BATA, BAHA, and BAIFA with the California Legislature & Administration
Brief Scope of Work:	<ul style="list-style-type: none"><li>• Assist MTC in advocating for or against pending legislation, consistent with MTC's adopted legislative program</li><li>• Assist in scheduling meetings with appropriate members of the Legislature as well as with other state officials</li><li>• Assist in preparation of materials, testimony and written communication with regard to MTC's interests concerning legislation, programs and other activities</li></ul>
Project Cost Not to Exceed:	\$122,596 this amendment Previously approved agreement = \$462,760 Total approved contract amount based on this action = \$585,356
Funding Source:	TDA, SAFE
Fiscal Impact:	\$74,884 is available in the FY 2017-18 agency budget; \$47,712 is subject to approval in the agency's FY 2018-19 budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Carter, Wetch & Associates for an additional one-year term, as described above and in the Deputy Executive Director's memorandum dated November 1, 2017, and the Chief Financial Officer is directed to set aside funds in the amount of \$122,596, subject to inclusion in the annual agency budgets, as specified above.
Administration Committee:	<hr/> Federal D. Glover, Chair
Approved:	November 8, 2017