



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair    Alfredo Pedroza, Vice Chair*

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,  
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth  
Non-Voting Member: Bijan Sartipi*

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Wednesday, October 11, 2017

9:35 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Commissioner Kim, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

**Absent:** 2 - Chair Glover and Vice Chair Pedroza

Non-Voting Member Absent: Commissioner Sartipi

Ex Officio Voting Member Present: Commission Chair Mackenzie, Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Connolly, Commissioner Giacomini, Commissioner Halsted, Commissioner Pierce, and Commissioner Spering

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Commissioner Kim, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

**Absent:** 2 - Chair Glover and Vice Chair Pedroza

2a. [17-2862](#) Minutes of the September 13, 2017 meeting

**Action:** Committee Approval

2b. [17-2863](#) Investment Report for August 2017

**Action:** Information

**Presenter:** Russell Yuen

2c. [17-2864](#) MTC Financial Statements for July and August 2017

**Action:** Information

**Presenter:** Sonia Elsonbaty

2d. [17-2865](#) Monthly Travel Report

**Action:** Information

**Presenter:** Sonia Elsonbaty

2e. [17-2818](#) MTC Resolution No. 4301 - MTC Agency FY 2017-18 Pay Schedules for the Executive Director and General Counsel.

**Action:** Commission Approval

**Presenter:** Robin James

2f. [17-2899](#) Contract Amendment - Special Labor and Employment Counsel: Renne Sloan Holtzman Sakai LLP (\$200,000)

**Action:** Committee Approval

**Presenter:** Matt Lavinets

### 3. Approval

3a. [17-2879](#) Contract - Spare the Air Youth Program: Alta Planning + Design (\$2,451,768)

**Action:** Committee Approval

**Presenter:** Ursula Vogler

**Upon the motion by Commissioner Worth and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the contract with Alta Planning + Design. The motion carried by the following vote:**

**Aye:** 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Commissioner Kim, Commissioner Schaaf, Commissioner Slocum and Commissioner Worth

**Absent:** 2 - Chair Glover and Vice Chair Pedroza

### 4. Public Comment / Other Business

**5. Adjournment / Next Meeting**

**The next meeting of the Administration Committee will be held on November 8, 2017 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**