



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: September 13, 2017

FR: Deputy Executive Director, Operations

W.I.: 1122

RE: Contract Amendment – Regional Geographic Information System (GIS) Base Map: TomTom North America, Inc. (\$200,000)

This memorandum requests Committee approval of a sole source contract amendment with TomTom North America, Inc. (TomTom) to extend the GIS base map license agreement for an additional three years, in the amount of \$200,000 for FY 2018-19, and subject to the approval of future agency budgets for the remaining two years of the contract.

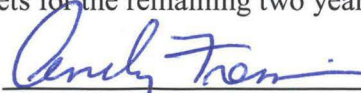
Background

In September of 2015, the Administration Committee approved an amendment to a sole source three year contract with TomTom in the amount of \$190,000 (\$63,333 annually) to provide a GIS base map for use by MTC and its partner transportation agencies. This data allows MTC staff, consultants and partners to perform complex mapping and spatial analysis for a wide variety of projects, such as the Transportation Improvement Program, Regional Transportation Plan, and several regional transportation and housing related initiatives. A sole source contract amendment is recommended because:

- MTC operates several on-line applications that utilize the TomTom GIS base map. The cost to convert these applications to another GIS base map would be prohibitive.
- MTC shares the TomTom GIS base map with several of its partner agencies such as VTA, AC Transit, Golden Gate Transit, and CCCTA which have begun integrating the GIS base map into many of their operational programs such as automatic vehicle location, paratransit and other route planning applications. This contract amendment will provide continued, uninterrupted use of the GIS base map.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a sole source contract amendment with TomTom in an amount not to exceed \$200,000 for three years (FY 2018-2021) to extend the GIS base map license for an additional three years and subject to the approval of future agency budgets for the remaining two years of the contract.



Andrew B. Fremier

AB:ks

Attachment

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.:	1122
Consultant:	TomTom North America, Inc. Lebanon, NH
Work Project Title:	Regional Geographic Information System (GIS) Base Map
Purpose of Project:	To provide a geographic information system (GIS) base map in a digital format that will be used by MTC staff, consultants and partner agencies for a wide variety of mapping, spatial analyses and on-line applications.
Brief Scope of Work:	Enter into a license agreement for a three-year time period for the provision of digital GIS base map by TomTom. TomTom will provide digital base map data for use by MTC staff and partner agencies.
Project Cost Not to Exceed:	\$200,000 (this amendment) Previously approved agreement: \$190,000 Total contract amount budgeted on this action: \$390,000
Funding Source:	TDA
Fiscal Impact:	Funds for year one (\$66,667) are in FY 2017-18 agency budget; years 2-3 subject to approval of future agency budgets
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with TomTom North America, Inc. for the Regional Geographic Information System (GIS) Base Map as described above and in the Deputy Executive Director's September 6, 2017 memorandum; and the Chief Financial Officer is directed to set aside funds for such contract.
Administration Committee:	<hr/> Federal Glover, Chair
Approved:	Date: September 13, 2017