



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: September 6, 2017

FR: Executive Director

W.I.: 1233

RE: Contract Amendment – StreetSaver® Training and Guidance Services: NCE (\$538,868)

This memorandum requests Committee approval of a contract amendment to add \$538,868 and a one-year extension to MTC's contract for StreetSaver® training and guidance services.

Background

MTC's roadway asset management program, StreetSaver®, is designed to provide local jurisdictions with a set of recommendations, or "best practices", for roadway infrastructure system preservation in order to help them use their limited local street and road funding in the most cost-effective manner. Currently, all 109 Bay Area jurisdictions use StreetSaver®, in addition to over 350 users nationwide. MTC uses StreetSaver® exclusively to report the pavement conditions for local streets and roads annually in Vital Signs – MTC's regional performance trends and tracking website – and to project the region's pavement needs for long-range planning purposes.

In January 2016, following a competitive procurement process, MTC retained NCE to provide StreetSaver® training and pavement management system (PMS) guidance services. The Committee approved a one-year contract, with the option to extend the contract for two additional years.

This amendment will add \$538,868 and one more year to the contract, bringing the contract total to \$1,199,119 for the three-year period. Funding for this amendment is included in the approved FY 2017-18 agency budget. NCE's and its subcontractors' small business and disadvantaged enterprise status is shown in Attachment A.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into a contract amendment with NCE for a one-year extension and in an amount not to exceed \$538,868 to provide StreetSaver® training and PMS guidance services as described herein.

Steve Heminger

SH:st

Attachment

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Attachment A

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	NCE	Training & Technical Services			X			X
Subcontractor	University of Texas at El Paso	Technical Guidance			X			X
Subcontractor	Royal Palm Solutions	Software Testing	X	42821				X
Subcontractor	Norwest Management Systems	Training			X			X
Subcontractor	Roger E. Smith	Training & Technical Guidance			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Work Item No.:	1233
Consultant:	NCE (Reno, Nevada)
Work Project Title:	MTC StreetSaver® Training & Guidance Services
Purpose of Project:	To provide training, seminars and technical guidance for the MTC StreetSaver® pavement management software.
Brief Scope of Work:	Provide computer training and seminars related to StreetSaver® and technical expertise in developing and maintaining pavement management system concepts, projection models and calculation engines.
Project Cost Not to Exceed:	\$538,868 this amendment Previously approved agreement = \$660,251 Total approved contract amount based on this action = \$1,199,119
Funding Source:	PMP Sales, STP, and General Funds
Fiscal Impact:	Funds are included in the FY 2017-18 agency budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with NCE for StreetSaver® training and guidance services as described above and in the Executive Director's memorandum dated September 6, 2017, and the Chief Financial Officer is authorized to set aside funds up to \$538,868 for such amendment.
Administration Committee:	
	<hr/> Federal D. Glover, Chair
Approved:	Date: September 13, 2017