

Memorandum

Agenda Item 2b

TO: Bay Area Headquarters Authority

DATE: June 21, 2017

FR: Deputy Executive Director, Operations

W. I. 9130

RE: Contract – Computing Systems and Network Consulting Services: ConvergeOne (\$300,000)

This item would authorize the Executive Director or his designee to negotiate and enter into a contract with ConvergeOne in an amount not to exceed \$300,000, to provide computing systems solutions and technical consulting services for the agency spaces for the Metropolitan Transportation Commission (MTC) and the San Francisco Bay Conservation and Development Commission (BCDC) on Level 5 of the Bay Area Metro Center.

Background

The Bay Area Metro Center design includes agency shared technology such as Internet, WiFi, video conferencing, webcasting, and printing services. The design also includes technology for smart building systems, environmental controls, and security systems (access controls and closed circuit television). These technologies will need to be extended to the fifth floor as part of the buildout for MTC and BCDC.

The shared technology design is an interconnected and layered solution. This requires that the existing network, phone system, audio visual, WiFi, and building systems be designed to integrate fifth floor technology with the existing Bay Area Metro Center systems. The implemented Bay Area Metro Center technology solution utilizes Cisco Systems hardware for communications network, video conferencing, phone, and building systems backbone.

The ConvergeOne scope of work includes providing consulting services to analyze the existing Metro Center technology; design, configure, and implement network and computing solutions necessary to enable agency shared services and, building technology; and integrate the Level 5 MTC and BCDC tenant buildout.

ConvergeOne is an experienced technology solutions provider skilled in providing solutions analysis, solutions design, hardware, software, and services. Consulting services, computing systems, hardware, and software will be procured through the National Association of State Procurement Officials (NASPO) Intergovernmental Procurement Agreement, a collaborative intergovernmental procurement vehicle, which satisfies BAHA's procurement requirements. Cisco Systems is an approved NASPO vendor. ConvergeOne is a Cisco Certified Gold Partner and an authorized government reseller under the NASPO agreement. All estimated costs are within the BAHA FY 2016-2017 Capital Budget.

ConvergeOne is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors.

Recommendation

Staff recommends that the Authority authorize the Executive Director or his designee to negotiate and enter into a contract with ConvergeOne in an amount not to exceed \$300,000 to provide technology solutions, computing systems and consulting services for the design and implementation of Level 5 technology and integration with the Bay Area Metro Center solution.



Andrew B. Premier

SH:vc

Attachment

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REQUEST FOR AUTHORITY APPROVAL
Summary of Proposed Contract

Vendor:	ConvergeOne, Sacramento, CA
Work Project Title:	BAHA 5 th Floor Technology
Purpose of Project:	Technology Solutions, Network Enhancement, Technical Consulting Services.
Brief Scope of Work:	Analysis and design of technology solutions and enhancements to establish and integrate computing and network for Level 5
Project Cost Not to Exceed:	\$300,000
Funding Source:	BAHA FY 2016-17 Capital Budget
Fiscal Impact:	Funding is included in the BAHA FY 2016-17 Capital Budget
Motion by Authority:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with ConvergeOne for services as described above and in the Deputy Executive Director's memorandum dated June 21, 2016, and the Treasurer and Auditor is directed to set aside funds in the amount of \$300,000 for such contract.
BAHA Chair:	<hr/> Jake Mackenzie
Approved:	Date: June 28, 2017