



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: June 7, 2017

FR: Deputy Executive Director, Operations

W. I. 1152

RE: MTC Resolution No. 4280 – MTC FY 2017-18 Agency Budget

Staff requests that the Committee forward MTC Resolution No. 4280, the MTC FY 2017-18 agency budget, to the Commission for approval. The recommended budget is attached to the Resolution Attachment A.

We are recommending a total operating budget of \$54.9 million with operating revenue and transfers of \$54.1 million and a projected deficit of approximately \$770,000.

We are proposing a total of 291 positions, which includes 61 new positions from the ABAG staff consolidation and a reduction of the BAHA director position and one MTC planning position. This recommendation fully incorporates the contract for services (CS) for the MTC/ABAG staff consolidation signed on May 30, 2017. Offer letters have already gone out to the ABAG staff as provided in the CS. Based on a June 16 reply deadline, we expect all of the transitioned employees to be incorporated into the MTC Payroll system by July 1, with the first processed payroll for July 14, 2017.

Total MTC Staff positions	
FY 2016-17	232
Deleted	
BAHA Director	-1
Planning Vacant Position	-1
Subtotal Deleted	-2
Added - ABAG	
Planners	21
Public Info	3
Admin/Finance/Technology	14
Estuary	13
PLAN & SHARP	6
FAN	1
POWER	3
Subtotal Added	61
Total MTC Staff positions	
FY 2017-18	291

The difference between the final proposed budget and the May draft budget is mainly attributable to a correction of ABAG staffing from 60 to 61, changes to some proposed consulting work, as well as other corrections to staff charges.

MTC FY 2017-18 Operating Budget

There are several components to the MTC operating budget. The components are:

- General Operations – Administration for all MTC, SAFE, BATA and ABAG Funds.
- Planning – MTC planning operations mainly funded through an annual allocation of federal planning funds.
- Grants – MTC projects funded through various federal and State grants which are budgeted for the life of the project (Attachment B).
- Clipper® – A separately funded enterprise to operate the Clipper® program (Attachment C).
- ABAG – Services provided to ABAG and its grant and enterprise services through a contract for services.

The overall operating costs are adopted on an annual basis. Grant and project funded operations are for the life of the project or until the grant expires.

Revenue

Total operating revenue of \$54 million in the proposed budget is an 11% increase from the FY 2016-17 budget, as shown in Table 1.

Table 1

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Budget	FY 2017-18 Budget
TDA (Sales tax)	\$12,373,863	\$12,812,330	\$12,500,000	\$13,250,000
Interest/Other	546,679	606,081	520,000	530,000
Planning grants	10,803,679	9,841,225	13,396,270	11,352,714
Transfers	12,194,429	14,895,515	18,238,661	24,201,672
State & Local Funding	<u>3,567,852</u>	<u>6,135,367</u>	<u>4,103,345</u>	<u>4,780,294</u>
Total Operating Revenue	<u>\$39,486,502</u>	<u>\$44,290,518</u>	<u>\$48,758,276</u>	<u>\$54,114,680</u>

Highlights of the proposed MTC revenue:

- TDA (Sales Tax) – Up \$750,000 (6%).
- Federal Planning Grants – Down \$2 million mainly due to a large Sustainable Sea Level Rise planning grant that was awarded in FY 2016-17.
- Transfers – Up \$5.9 million due to funds and grants from ABAG and other MTC programs to cover the staff consolidation.
 - ABAG grants: \$1 million
 - Bay Trail funds: \$0.7 million
 - Coastal Conservancy grants: \$1.2 million
 - ABAG Membership dues net of contribution to unfunded pension liability: \$0.8 million
 - Transfer from other programs to cover indirect cost: \$2.2 million
- State and Local funding – Up \$700,000 mainly due to the contribution of multiple cities to fund the Bay Area Forward project.

Operating Expenses

The proposed operating budget shows a 15% increase in total operating expenses, mainly as a result of an increase in staffing and other operating costs (Table 2).

Table 2

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	Actual	Actual	Budget	Budget
Salaries/ Benefits	\$18,798,762	\$19,632,581	\$23,060,134	\$28,912,724
Temporaries	2,930,237	2,897,140	191,607	220,157
Other Expenses	<u>2,591,609</u>	<u>3,235,955</u>	<u>4,864,224</u>	<u>7,782,025</u>
Ops Subtotal	24,320,608	25,765,676	28,115,965	36,914,906
Contractual	12,625,562	14,677,811	20,340,531	17,965,506
Transfer Out	38,459	154,232	0	0
Total Operating Expense	<u>\$36,984,629</u>	<u>\$40,597,719</u>	<u>\$48,456,496</u>	<u>\$54,880,412</u>

Staff Salaries and Benefits

Total regular staff salaries and benefits will increase by approximately \$5.9 million (25%). \$5.6 million of the increase is due to the inclusion of 38 ABAG employees in the MTC general fund budget. The remaining 23 ABAG staff are budgeted as part of the Enterprise units (e.g. Estuary, PLAN & SHARP). The proposed staff consolidation includes:

- 21 Planner employees - \$3.3 million in operating funds and \$0.8 million grant funded.
- 3 Legislation and Public Affairs employees - \$0.5 million

- 14 Finance, Technology and Administrative Services employees - \$1.8 million.

Other Expenses

Other Expenses increased by \$2.9 million:

- \$1.6 million increase in general operations due to ABAG staff consolidation.
- \$200,000 increase in travel and printing due to ABAG staff consolidation.
- \$1.1 million increase in computer services. Of that, \$342,000 is related to the ABAG staff consolidation and \$758,000 is due to software licenses, hosted services and computer hardware.

Multi-Year Federal Grants

Approximately \$155 million in new STP grants and \$106 million in new CMAQ grants for multiple programs will be added in FY 2017-18 bringing the total grant program under management to \$317 million. Grants are budgeted on a life-to-date basis and as such only the new funding is subject to the annual budget approval process. The life-to-date budget for the multi-year federal grants is included in Attachment B.

Capital Projects

Capital projects are also budgeted on a life-to-date basis. The proposed FY 2017-18 budget includes capital expenditures of \$200,000 for improved records management. The Hub Signage capital budget will increase by \$1.1 million to reflect the work related to the Real Time Sign Enhancement.

Clipper®

Clipper® is an Enterprise Fund operated by MTC. The Clipper® operating and capital budgets for FY 2017-18 are shown in Attachment C. However, as an enterprise, Clipper®'s revenues and expenses do not flow through MTC.

The Clipper® operating expenses are projected to be \$32.4 million:

- \$28.2 million for Clipper® operations
- \$1.4 million for staff costs
- \$2.8 million for customer outreach/education

Total life-to-date Clipper® capital program budget of \$267 million will increase by \$2.5 million in FY 2017-18.

MTC/ABAG Staff Consolidation – Financial Consequences

As previously shared with the Commission as part of the financial due diligence, the MTC/ABAG staff consolidation is not without financial consequences for MTC. Table 3 on the following page summarizes the FY2017-18 budget impact. The financial result of the MTC budget before including the ABAG costs was a small net surplus of roughly \$225,000. After including the full ABAG consolidation staff costs, the budget shows a deficit of just under \$770,000 - a swing of nearly \$1 million. It is important to note that the deficit would have been closer to \$2.4 million if

not for two important mitigations: 1) the savings associated with management redundancies (\$0.6 million) and 2) the transfer of toll funding to cover the overhead costs for the San Francisco Estuary Program (\$1.1 million).

Table 3

	MTC	ABAG	Total
Revenues			
TDA (Sales tax)	\$ 11,950,000	\$ 1,300,000	\$ 13,250,000
Interest/Other	530,000	0	530,000
Planning grants	9,980,033	1,372,716	11,352,749
Transfers	17,905,925	5,854,947	23,760,872
State & Local Funding	4,980,850	0	4,980,850
Total Operating Revenue	\$ 45,346,809	\$ 8,527,663	\$ 53,874,472
Expenses			
Salaries/ Benefits	\$ 23,509,719	\$ 5,632,953	\$ 29,142,672
Other Expenses	5,964,531	1,817,495	7,782,026
Ops Subtotal	29,474,250	7,450,448	36,924,698
Contractual	15,647,340	2,068,166	17,715,506
Total Operating Expense	\$ 45,121,590	\$ 9,518,614	\$ 54,640,204
Surplus/Deficit	\$ 225,219	\$ (990,951)	\$ (765,732)

Budget Uncertainties

The FY 2017-18 budget makes assumptions about two issues of uncertainty that are atypical of past MTC budgets. The first has been the source of much discussion – the long-term financial effects on MTC and ABAG of the implementation of MTC Resolution 4210, which would integrate the ABAG staff within MTC. The second issue is the long-term effects of the CalPERS rate adjustments. A bit more detail is provided below on these topics.

- MTC/ABAG Future Relationship:*** With the signing of the ABAG CS, Resolution 4210 is fully established. There is still remaining longer-term uncertainty about the financial effects of the ABAG staff consolidation. As MTC begins its post consolidation operations, it will have to obtain a new actuary report, new CalPERS information for the additional new employees, and review the current and future grant and contract agreements. This could result in changes to the retirement and OPEB liability for the consolidated staff structure under MTC.
- CALPERS Retirement Rates:*** The second uncertainty lies with the future of CalPERS retirement rates. Agencies have been provided information on the impact of lowering the discount rate from 7.5% to 7.0% over a three-year period effective July 1, 2018. After the three-year ramp-up, MTC's normal costs will increase by up to 3% annually and the unfunded actuarial liability would go up 3%, 3%, and 9% during the three-year ramp-up. After three years, the unfunded actuarial liability will go up by 5% annually. There is no

guarantee that there will not be other rate increases from CalPERS due to further discount rate lowering or other risks due to other economic or budget conditions.

Reserve Balances

Reserves offer support for times of fiscal distress, as well as the ability to fund one-time costs that would otherwise distort budget management. The unrestricted reserve is projected to be \$8.5 million at the end of FY 2017-18. The most significant recent increase in the restricted balance is \$18.5 million to reflect the agency's net pension liability as required by GASB 68 starting in FY 2014-15.


The reserve is important to MTC particularly because the \$51 million in active grants and the \$32 million in Clipper® costs are all managed on a reimbursement basis. Without the cash flow capacity provided by the reserve, MTC could not deliver projects on the basis of budgetary priority. MTC's current and projected reserve position is shown in Table 4 below.

Table 4

	Actual FY 2015-16	Budget FY 2016-17	Budget FY 2017-18
Benefits Reserve	\$1,468,652	\$3,000,000	\$3,000,000
Liability Reserve	964,580	500,000	300,000
Capital Asset	0	0	200,000
Compensated Leave	4,842,422	4,700,000	4,900,000
Encumbrances	4,885,700	3,500,000	4,000,000
Net Pension Liability	18,286,012	18,389,832	18,500,000
MTC/ABAG Integration	0	1,000,000	0
STA Reserve	158,050	1,500,000	500,000
Total Restricted	\$30,605,416	\$32,589,832	\$31,400,000
Unrestricted Balance	\$9,764,379	\$8,081,743	\$8,505,844
Total Reserves	\$40,369,795	\$40,671,575	\$39,905,844

Recommendation:

MTC staff recommends that this Committee forward Resolution No. 4280, MTC's FY 2017-18 operating and capital budget, to the Commission for approval.



Andrew B. Fremier

SH:se
Attachments

Date: June 28, 2017
W.I.: 1152
Referred By: Administration

ABSTRACT

Resolution No. 4280

This resolution approves the Agency Budget for FY 2017-18.

Further discussion of the agency budget is contained in the MTC Deputy Executive Director's memoranda to the Administration Committee dated June 7, 2017. A budget is attached as Attachments A, B and C.

Date: June 28, 2017
W.I.: 1152
Referred By: Administration

Re: Metropolitan Transportation Commission's Agency Budget for FY 2017-18

METROPOLITAN TRANSPORTATION COMMISSION
RESOLUTION NO. 4280

WHEREAS, the Metropolitan Transportation Commission (MTC or the Commission) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 *et seq.*; and

WHEREAS, on April 26, 2017 the Commission approved MTC's Overall Work Program (OWP) for Fiscal Year 2017-18 with the adoption of MTC Resolution No. 4277; and

WHEREAS, the OWP identifies MTC's unified work program for FY 2017-18; and

WHEREAS, the final draft MTC Agency Budget for FY 2017-18 as reviewed and recommended by the Administration Committee is consistent with the OWP as adopted pursuant to MTC Resolution No. 4277; now, therefore, be it

RESOLVED, that MTC's Agency Budget for FY 2017-18, prepared in accordance with generally accepted accounting principles and modified accrual, attached hereto as Attachment A, and incorporated herein as though set forth at length, is approved; and, be it further

RESOLVED, that MTC delegates to its Administration or Operations Committees the authority to approve all contracts and expenditures in MTC's Agency Budget for FY 2017-18, providing that there shall be no increase in the overall budget without prior approval of the Commission; and, be it further

RESOLVED, that MTC's Executive Director, or the responsible MTC staff person designated by the Executive Director, shall submit written requests to the Administration or Operations Committees for approval of consultants, professional services, and expenditures authorized in the MTC Agency Budget for FY 2017-18; and, be it further

RESOLVED, that MTC's Executive Director and the Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior year for which expenditures were budgeted and encumbered and which will take place in FY 2017-18; and, be it further

RESOLVED, that the Commission authorizes the use of funds from the general fund for cash flow purposes, as an advance on authorized expenditures until the expenditures have been reimbursed; and, be it further

RESOLVED, that the Commission authorizes the designation of certain reserves for FY 2017-18 as follows: Benefits, Liability, Compensated Leave, Encumbrances, Building, Unfunded Pension Obligation and Fixed Asset Replacement. The Chief Financial Officer is authorized to set aside \$200,000 for computer capital as well as set aside \$300,000 from the Liability Reserve. The Chief Financial Officer is authorized to utilize the funds in the Benefits Reserve to meet any obligations resulting from the requirements of or changes in the employee labor agreements. No additional expenditures shall be authorized from any designated reserves authorized by MTC's Agency Budget for FY 2017-18 without prior authorization of the Administration Committee; and, be it further

RESOLVED, that the total of full time regular and project employees is established at 291 and will not be increased without approved increase to the appropriate FY 2017-18 budget and that the Executive Director or Designee is authorized to manage all contract, hourly or agency employees within the authorized FY 2017-18 budgets; and, be it further

RESOLVED, that MTC's Executive Director, or the responsible MTC staff person designated by the Executive Director, shall furnish the Administration Committee with a monthly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Administration Committee.

METROPOLITAN TRANSPORTATION COMMISSION

Jake Mackenzie, Chair

The above resolution was entered into by
the Metropolitan Transportation Commission
at a regular meeting of the Commission
held in San Francisco, California on June 28, 2017.

Date: June 28, 2017
W.I.: 1152
Referred by: Administration

Attachments A, B, C
Resolution No. 4280

METROPOLITAN TRANSPORTATION COMMISSION

AGENCY BUDGET

FY 2017-18

TABLE OF CONTENTS

	<u>Page</u>
Budget Summary	1
Revenue Detail	2
Expense Summary	5
Contractual Services	6

METROPOLITAN TRANSPORTATION COMMISSION

BUDGET FY 2017-18

Attachment A

SUMMARY

PART 1: OPERATING REVENUE-EXPENSE SUMMARY

	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change % Inc./Dec)	Change \$ Inc./Dec)
General Planning Revenue	\$25,896,270	\$24,602,714	-5%	(\$1,293,556)
Other MTC Revenue	1,207,933	1,187,708	-2%	(20,225)
Transfers from other Funds	18,238,661	24,201,672	33%	5,963,011
Local Revenue Grants	3,415,412	4,122,586	21%	707,174
Total Operating Revenue	\$48,758,277	\$54,114,680	11%	\$5,356,404
Total Operating Expense	\$47,856,495	\$54,880,412	15%	\$7,023,917
Operating Surplus (Shortfall)	\$901,782	(\$765,732)	-185%	(\$1,667,514)
Total Operating Revenue - Prior Year	\$8,975,132	\$0	0%	(\$8,975,132)
Total Operating Expense - Prior Year	\$8,975,132	\$0	0%	(\$8,975,132)
Operating Surplus (Shortfall)- Prior year	\$0	\$0	0%	\$0
Total Operating Surplus (Shortfall)	\$901,782	(\$765,732)	-185%	(\$1,667,514)

PART2: CAPITAL PROJECTS REVENUE-EXPENSE SUMMARY

Total Annual Capital Revenue	\$0	\$1,610,579	0%	\$1,610,579
Total Annual Capital Expense	\$600,000	\$1,610,579	168%	\$1,010,579
Capital Surplus(Shortfall)	(\$600,000)	\$0	0%	\$600,000
TOTAL FISCAL YEAR SURPLUS (SHORTFALL)	\$301,782	(\$765,732)	-354%	(\$1,067,514)

PART3: CHANGES IN RESERVES

Transfer To Designated Reserve	\$0	\$0		
Net MTC Reserves - in(out)	\$301,782	(\$765,732)	-354%	(\$1,067,514)
Current Year Ending Balance	\$0	\$0		

REVENUE DETAIL

	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change % Inc./Dec	Change \$ Inc./Dec
General Planning Revenue				
FTA Section 5303	\$3,367,898	\$3,367,898	0%	\$0
FTA 5303 carryover FY'16	974,911	0	-100%	(974,911)
FTA 5304	708,000	89,377	-87%	(618,623)
Sustainable Transportation Planning Grant	150,000	0	-100%	(150,000)
FHWA SP&R	300,000	0	-100%	(300,000)
FHWA 1/2 % PL	7,895,439	7,895,439	0%	0
FHWA PL carryover FY'16	22	0	-100%	(22)
TDA (Planning/Administrative)	12,500,000	13,250,000	6%	750,000
Subtotal: General Planning Revenue	\$25,896,270	\$24,602,714	-5%	(\$1,293,556)
Other MTC Revenue				
STIP-PPM	\$687,933	657,708	-4%	(\$30,225)
HOV lane fines	500,000	500,000	0%	0
Interest	20,000	30,000	50%	10,000
Subtotal: MTC Other Revenue	\$1,207,933	\$1,187,708	-2%	(\$20,225)
Operating Transfers				
BATA 1%	\$7,297,531	\$7,494,251	3%	\$196,720
Transfer BATA RM2	1,230,000	615,000	-50%	(615,000)
BATA Reimbursements (Audit/misc. contracts)	862,550	819,074	-5%	(43,476)
RAFC Management Services	74,640	0	-100%	(74,640)
Service Authority Freeways Expressways (SAFE)	879,396	1,636,516	86%	757,119
STA Transfer	2,922,602	2,042,529	-30%	(880,073)
2% Transit Transfers	415,070	408,000	-2%	(7,070)
Coastal Conserv. grants	0	1,172,376	N/A	1,172,376
Bay Trail funds from MTC 5% and 2% Bridge Tolls	0	723,000	N/A	723,000
Other ABAG grants	0	983,029	N/A	983,029
STP Grant Funded - Overhead	0	386,975	N/A	386,975
BATA Operating for SFEP - Overhead	0	1,106,480	N/A	1,106,480
ABAG Other Programs - Overhead	0	1,132,794	N/A	1,132,794
Transfer in - Net of Membership Dues	0	782,401	N/A	782,401
Express Lanes - Overhead	617,063	456,837	-26%	(160,226)
MTC Grant Funded - Overhead	1,947,116	2,495,033	28%	547,917
Capital Programs - Overhead	1,992,693	1,947,377	-2%	(45,316)
Subtotal: Transfers from other funds	\$18,238,661	\$24,201,672	33%	\$5,963,011
MTC Total Planning Revenue	\$45,342,864	\$49,992,094	10%	\$4,649,230
Local Revenue Grants				
Misc. Revenue (PMP Sales)	\$1,465,000	\$1,400,000	-4%	(\$65,000)
ACTC	8,849	0	-100%	(8,849)
MPO	90,000	0	-100%	(90,000)
TFCA (Regional Rideshare), Spare the Air.	1,000,000	870,000	-13%	(130,000)
SCAG/SACOG/SANDAG	185,250	0	-100%	(185,250)
BAAQMD	308,749	223,005	-28%	(85,744)
Cities	357,564	1,629,581	356%	1,272,017
Subtotal: Local Revenue Grants	\$3,415,412	\$4,122,586	21%	\$707,174
Total Current Year Revenue	\$48,758,276	\$54,114,680	11%	\$5,356,404
MTC Prior Year Project Revenue				
Prior Year Project Revenue - Federal/State				
FTA 5303	1,904,520			
FHWA	685,870			
State Transit Assistance (STA)	408,672			
Subtotal:	\$2,999,061			
Prior Year Project Revenue - Local				
General Fund	3,027,933			
Transportation Funds for Clean Air (TFCA)	169,117			
Service Authority for Freeways/Expressways (SAFE)	1,449,834			
PTAP LM	143,953			
PPM	54,843			
RM2/BATA Reimb.	168,248			
SFMTA	504,585			
AB 664	0			
Local Cities/Agencies	419,759			
2% Transit	37,798			
Subtotal:	\$5,976,071			
Total Prior Year Project Revenue	\$8,975,132			

**EXPENSE SUMMMARY
BUDGET FY 2017-18**

	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change % Inc./Dec)	Change \$ Inc./Dec)
Operating Expense				
I. Salaries and Benefits	\$23,251,741	\$29,132,880	25%	\$5,881,139
MTC Staff - Regular	\$23,060,134	\$23,279,771	1%	\$219,637
ABAG Staff - Regular	0	5,632,953	N/A	\$5,632,953
Temporary Staff	168,258	180,157	7%	11,899
Hourly /Interns	23,349	40,000	71%	16,651
II. Travel and Training	\$402,000	\$606,519	51%	\$204,519
III. Printing, Repro. & Graphics	\$134,100	\$134,100	0%	\$0
IV. Computer Services	\$1,404,500	\$2,504,807	78%	\$1,100,307
V. Commissioner Expense	\$70,000	\$150,000	114%	\$80,000
VI. Advisory Committees	\$15,000	\$15,000	0%	\$0
VII. General Operations	\$2,838,624	\$4,371,600	54%	\$1,532,976
Subtotal Staff Cost	\$28,115,965	\$36,914,906	31%	\$8,798,941
IX. Contractual Services	\$19,740,531	\$15,897,340	-19%	(\$3,843,191)
ABAG Consultants (PL/Bay Trail/LPA/Admin	\$0	\$2,068,166	N/A	\$2,068,166
Total consultants	\$19,740,531	\$17,965,506	-9%	(\$1,775,025)
Total Operating Expense	\$47,856,496	\$54,880,412	15%	\$7,023,916
IX. Contractual Services - Prior Year	\$8,975,132	\$0	0%	(\$8,975,132)

CAPITAL PROJECTS

	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change % Inc./Dec)	Change \$ Inc./Dec)
Annual Transfer from Reserve to Capital & Legal	\$0	\$500,000	N/A	\$500,000
Legal reserve	\$0	\$300,000	N/A	\$300,000
Annual Capital Expense	\$600,000	\$200,000	-67%	(\$400,000)

	LTD Budget Thru FY 2016-17	Original BUDGET FY 2017-18	LTD Budget Thru FY 2017-18
Hub Signage Program			
Revenue			
Prop. 1B	\$9,856,450	\$0	\$9,856,450
RM2	362,000	0	362,000
Real Flap Sign - STA	1,633,045	1,110,579	2,743,624
	\$11,851,495	\$1,110,579	\$12,962,074

Expense			
Staff	\$1,351,745	\$90,579	\$1,442,324
Consultants	10,499,750	1,020,000	11,519,750
	\$11,851,495	\$1,110,579	\$12,962,074

CONTRACTUAL SERVICES DETAIL
New Contractual and Professional Services

Work Element	Description/Purpose	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change \$ Inc./(Dec)
1111	Support Commission Standing Committees			
	Planning Programs - Other	\$100,000	\$150,000	\$50,000
	TOTAL	\$100,000	\$150,000	\$50,000
1112	Implement Public Information Program			
	LWV Monitor	\$25,000	\$25,000	\$0
	Photography services for MTC/BATA	60,000	60,000	0
	Design & Production Services	100,000	150,000	50,000
	On-call Facilitation and Outreach	35,000	35,000	0
	Digital Promotion & Analysis	20,000	25,000	5,000
	On call Video Services	25,000	25,000	0
	Climate Initiatives	25,000	25,000	0
	Awards Program	55,000	15,000	(40,000)
	MTC web integration/portal	100,000	200,000	100,000
	Hub Outreach and Promotion	0	25,000	25,000
	Public Records Management System	0	40,000	40,000
	Regional Transit Mapping Project	0	150,000	150,000
	Regional Urban Wayfinding Coordination and Guidelines	0	40,000	40,000
	TOTAL	\$445,000	\$815,000	\$370,000
1121	Plan Bay Area			
	Develop Public Involvement	\$170,000	\$100,000	(\$70,000)
	Action Plan Outreach/Special Events	0	50,000	50,000
	Economic Analysis	35,000	0	(35,000)
	Event Expenses	90,000	25,000	(65,000)
	CBO Outreach	50,000	25,000	(25,000)
	Public Opinion/Revenue Polls (2 total)	150,000	150,000	0
	Digital Tools/Visualization	40,000	0	(40,000)
	EIR Development	229,761	75,000	(154,761)
	CALCOG	30,000	0	(30,000)
	2021 RTP/SCS Performance/Strategy Integration	0	75,000	75,000
	Integrated Transportation and Health Impact Model Update	0	50,000	50,000
	TOTAL	\$794,761	\$550,000	(\$244,761)
1122	Analyze Regional Data using GIS and Travel Models			
	Travel Model Assistance	\$100,000	\$100,000	\$0
	Land use Model Research	150,000	150,000	0
	Travel Model Research	50,000	35,000	(15,000)
	Technical Support for Web Based Projects	100,000	100,000	0
	Consolidated household travel	1,094,458	250,250	(844,208)
	Regional Transit on Board	0	1,000,000	1,000,000
	Future Mobility Research Program	50,000	100,000	50,000
	TOTAL	\$1,544,458	\$1,735,250	\$190,792
1126	Resiliency (Sea Level Rise/Adaption) Planning			
	Sea Level/Adaption Planning	\$991,834	\$83,000	(\$908,834)
		\$991,834	\$83,000	(\$908,834)
1124	Regional Goods Movement Plan			
		\$450,000	\$0	(\$450,000)
	TOTAL	\$450,000	\$0	(\$450,000)
1125	Non-Motorized Transportation			
	Complete Streets Workshops	\$0	\$40,000	\$40,000
	Bike Share Program - Operating Expenses	\$284,000	\$75,000	(209,000)
		\$284,000	\$115,000	(\$169,000)
1132	Advocacy Coalitions			
	Legislative advocates - Sacramento	\$115,000	\$120,000	\$5,000
	Mineta Transportation Institute	200,000	100,000	(100,000)
	Legislative advocates - Washington D.C.	263,100	268,362	5,262
	TOTAL	\$578,100	\$488,362	(\$89,738)
1152	Agency Financial Management			
	Financial Audit	\$400,000	\$422,000	\$22,000
	OPEB Actuary	20,000	30,000	10,000
	Financial System Upgrade	5,000	5,000	0
	TOTAL	\$425,000	\$457,000	\$32,000
1153	Administrative Services			
	Organizational and Compensation	\$60,000	\$220,000	\$160,000
	Ergonomics	55,000	40,000	(15,000)
	Language Assistance Plan Review	0	50,000	50,000
	SBE Pilot Program	0	160,000	160,000
	Internship Program	205,000	256,000	51,000
	TOTAL	\$320,000	\$726,000	\$406,000

CONTRACTUAL SERVICES DETAIL

Work Element	Description/Purpose	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change \$ Inc./(Dec)
1161	Information Technology Services			
	Data Security Improvements	\$55,000	\$75,000	\$20,000
	Web/DB Application Development/Integration	50,000	50,000	0
	Network Assistance	0	50,000	50,000
	Telephone System Migration	0	80,000	80,000
	File System Migration	0	50,000	50,000
	Mobile device mgmnt merging with ABAG	0	20,000	20,000
	Change training	0	50,000	50,000
	Enterprise data and process review	207,000	0	(207,000)
	Move Assistance/Project Management	27,500	40,000	12,500
	TOTAL	\$339,500	\$415,000	\$75,500
1212	Performance Measuring and Monitoring			
	Vital Signs Website Development	\$150,000	\$150,000	\$0
	Federal Performance Monitoring	0	50,000	50,000
	TOTAL	\$150,000	\$200,000	\$50,000
1222	Regional Rideshare Program			
	511 Ridesharing Program Operations	\$1,150,000	\$870,000	(\$280,000)
	511 Program Marketing	150,000	0	(150,000)
	TOTAL	\$1,300,000	\$870,000	(\$430,000)
1224	Regional Traveler Information			
	511 Traffic/Real Time Transit	\$995,000	\$250,000	(\$745,000)
	511 Web Services	250,000	0	(250,000)
	511 Transit system	650,000	60,000	(590,000)
	511 Communications	0	200,000	200,000
	511 ETC Removal	0	300,000	300,000
	TOTAL	\$1,895,000	\$810,000	(\$1,085,000)
1228	Regional Transportation Emergency Operation			
	Global Fone NI Government	\$25,000	\$0	(\$25,000)
	EOC Training & Support	75,000	0	(75,000)
	TOTAL	\$100,000	\$0	(\$100,000)
1229	Regional Transportation Emergency Planning			
	Ongoing Emergency Exercise Support	\$75,000	\$300,000	\$225,000
	Joint Operations at @ Beale Street	300,000	50,000	(250,000)
	Transit Service Contingency	667,000	1,000,000	333,000
	TOTAL	\$1,042,000	\$1,350,000	\$308,000
1233	Transportation Asset Management			
	Software Development and Maintenance	\$1,325,000	\$1,225,000	(\$100,000)
	Transit Capital Inventory	154,549	50,000	(104,549)
	Software Training Support	160,347	238,868	78,521
	TAM Plan Development and Performance	100,000	0	(100,000)
	PTAP Projects	239,299	194,331	(44,968)
	Quality Assurance Program	50,000	75,000	25,000
	TOTAL	\$2,029,195	\$1,783,199	(\$245,996)
1234	Arterial and Transit Performance			
	Program for Arterial System	\$118,265	\$150,000	31,735
	TOTAL	\$118,265	\$150,000	\$31,735
1235	Incident Management			
	I-880 ICM Device Maint.	\$100,000	\$100,000	\$0
	Incident Management Task Force	100,000	200,000	100,000
	Incident Analytics Module	0	350,000	350,000
	TOTAL	\$200,000	\$650,000	\$450,000
1237	Bay Area Forward			
	Bay Area Forward Implementation	\$0	\$1,100,000	\$1,100,000
	Transit Elements	0	10,000	10,000
	Performance Monitoring	50,000	0	(50,000)
	TOTAL	\$50,000	\$1,110,000	\$1,060,000
1311	Lifeline Planning			
	Disabled Persons Data Collection	\$269,013	\$50,000	(\$219,013)
	Lifeline Cycle 3	747,589	0	(747,589)
	Mobility Management Implementation Technical Assist.	0	50,000	50,000
	Means Based Fare Program	0	872,529	872,529
	Non Emergency Medical Trip Reimbursement Sys.	60,000	50,000	(10,000)
	TOTAL	\$1,076,602	\$1,022,529	(\$54,073)

CONTRACTUAL SERVICES DETAIL

Work Element	Description/Purpose	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change \$ Inc./Dec)
1413	Climate Initiative			
	EV Strategic Council	\$35,000	\$35,000	\$0
	TOTAL	\$35,000	\$35,000	\$0
1514	Regional Assistance Programs			
	TDA Claims/Fund Estimate on line Migration and Reporting	\$25,000	\$25,000	\$0
	Performance audits - TDA audit & RM2 Oversight	193,000	193,000	0
	TOTAL	\$218,000	\$218,000	\$0
1515	Regional Assistance Programs			
	FMS Developer	\$187,200	\$200,000	\$12,800
	FMS User Interface Upgrade	127,733	0	(127,733)
	TOTAL	\$314,933	\$200,000	(\$114,933)
1517	Transit Sustainability			
	Transit Sustainability Planning	\$601,224	\$408,000	(\$193,224)
	Transit Core Capacity Phase 2 Planning/Implementation	0	200,000	200,000
	SRTP	540,000	300,000	(240,000)
	TOTAL	\$1,141,224	\$908,000	(\$233,224)
1519	Core Capacity Transit			
	Core Capacity Transit study	\$50,000	\$0	(\$50,000)
	TOTAL	\$50,000	\$0	(\$50,000)
1611	Transportation and Land Use Coordination			
	ABAG - FHWA/FTA5303	\$1,372,716	\$0	(\$1,372,716)
	ABAG - TDA	1,300,000	0	(1,300,000)
	Rail Volution	0	50,000	50,000
	CASA	200,000	250,000	50,000
	Bike/ Ped Counts Program	35,000	0	(35,000)
	TOTAL	\$2,907,716	\$300,000	(\$2,607,716)
1612	Climate Adaption Consulting (BARC)	\$89,942	\$56,000	(\$33,942)
106	Legal Services	\$750,000	\$700,000	(\$50,000)
101	ABAG Consultants	\$0	\$2,068,166	\$2,068,166
	Total consultant contracts:	\$19,740,531	\$17,965,506	(\$1,775,025)

LTD Federal Grants Budget

Attachment B

		1	2	3 = (1-2)	4	5	6	7 = (3+4-5-6)
STP Grants		LTD Grant thru FY 2016	LTD Actual & Enc Bal. thru FY 2017	Balance thru FY 2017	New Grant FY 2017-18	staff budget FY 2017-18	Consultant budget FY 2017-18	Balance FY 2017-18
Grant # / Fund Source #	Project Description							
6084-146 1580	Station Area Planning	\$17,957,890	\$17,534,385	\$423,505	\$0	\$0	\$0	\$423,505
6084-175 1801	MTC Regional Planning	51,629,000	51,012,030	616,970		83,574	12,000	521,396
6084-176 1803	511 Grant	32,500,000	30,285,158	2,214,842			840,000	1,374,842
6084-178 1805	Regional Streets and Roads	1,200,000	1,200,000	-				-
6084-179 1806	Pavement Management	6,000,000	5,947,534	52,466				52,466
6084-187 1811	OBAG Regional PDA - ABAG	2,000,000	1,979,927	20,073				20,073
6084-186 1812	OBAG Regional PDA	8,740,305	7,918,472	821,833			500,000	321,833
6084-193 1816	Arterial Operations	2,500,000	1,488,776	1,011,224			-	1,011,224
6084-198 1818	Pavement Management	1,500,000	-	1,500,000			1,500,000	-
6084-199 1819	511 Traveler Information	8,750,000	2,663,289	6,086,711		2,016,377	3,210,000	860,334
6084-201 1820	Freeway Performance Initiative	3,480,000	91,461	3,388,539		1,277,834	730,000	1,380,705
6084-203 1821	Arterial Operations	500,000	-	500,000			\$0	500,000
6084-205 1822	Pavement Management	347,000	-	347,000			\$300,000	47,000
6160-027 1823	Incident Management	517,000	-	517,000			-	517,000
NEW	CMA Planning				39,016,000		7,495,000	31,521,000
NEW	MTC Planning				9,555,000	1,551,574	283,426.31	7,720,000
NEW	PDA Planning & Implementation				18,500,000	500,000	10,150,000	7,850,000
NEW	Freeway Performance			4	43,000,000		10,000,000	33,000,000
NEW	Arterial/Transit Performance			2	18,000,000	-	6,000,000	12,000,000
NEW	Connected Vehicles/Shared Mobility			1	5,000,000		4,000,000	1,000,000
NEW	Field Equipment Devices O&M			7	19,000,000	545,532	2,685,000	15,769,468
NEW	Bay Area Forward			3	2,500,000		2,500,000	-
		\$137,621,195	\$120,121,032	\$17,500,163	\$154,571,000	\$5,974,890	\$50,205,426	\$115,890,846
CMAQ Grants								
6084-160 1589	Arterial Operations	\$10,750,000	\$10,121,913	\$628,087	\$0	\$615,174	\$0	\$12,913
6084-164 1591	Climate Initiatives	7,393,432	7,393,432	-				-
6084-165 1592	Climate Initiatives Evaluation	3,200,000	3,142,348	57,652			57,652	-
6084-202 1824	Climate Initiatives	1,300,000	-	1,300,000			300,000	1,000,000
6160-018 1596	Freeway Performance	8,608,000	8,077,126	530,874		530,874		-
6160-020 1800	Incident Management	3,862,000	3,379,084	482,916				482,916
6084-176 1804	511 Grant	16,270,000	16,270,000	-				-
6084-180 1809	Freeway Performance Corridor Studies	4,000,000	2,421,146	1,578,854		500,000	1,000,000	78,854
6084-188 1814	Regional Bicycle Program	1,725,000	430,678	1,294,322				1,294,322
NEW	Climate Initiatives				22,000,000		22,000,000	-
NEW	Rideshare Implementation			A	720,000	152,322		567,678
NEW	Capital Bike Share			12	2,000,000		2,000,000	-
NEW	Carpool Program			9	7,280,000		1,231,000	6,049,000
NEW	Vanpool Program			10	2,000,000		250,000	1,750,000
NEW	Commuter Benefits Implementation			B	674,000	156,600	380,000	137,400
NEW	Commuter Benefits Program			11	1,111,000			1,111,000
NEW	511 Next Generation			6	37,215,000		6,760,000	30,455,000
NEW	Bay Area Forward			3	5,820,000		3,620,000	2,200,000
NEW	Incident Management			8	14,278,000		14,278,000	-
NEW	Incident Management			5	13,000,000	910,395	600,000	11,489,605
		\$57,108,432	\$51,235,727	\$5,872,705	\$106,098,000	\$2,865,366	\$52,476,652	\$56,628,687
FTA GRANTS								
16-X065-00 1635	FTA 5310	\$460,429	\$454,424	\$6,005	\$692,000	\$350,000	\$0	\$348,005
34-001 1631	FTA 5339 - Bus Purchases	10,506,277	840,438	9,665,839			9,665,839	-
34-0024 1633	FTA 5339 - Bus Purchases	12,240,015	432,386	11,807,629			11,807,629	-
34-0032 1634	FTA 5339 - Bus Purchases	9,590,718	197,701	9,393,017			1,976,006	7,417,011
37-X076 1614	JARC	5,357,119	5,009,699	347,420			\$304,533	42,887
37-X104 1625	JARC	2,654,120	2,349,587	304,533				304,533
37-X133 1627	JARC	1,004,559	915,827	88,732				88,732
37-X164 1629	JARC	805,190	805,190	-				-
37-X177 1630	JARC	2,430,952	2,075,352	355,600				355,600
57-X023 1623	New Freedom	1,545,232	1,462,654	82,578				82,578
57-X050 1626	New Freedom	3,748,859	3,701,442	47,417				47,417
57-X074 1628	New Freedom	2,793,517	2,786,840	6,677				6,677
57-X109 1632	New Freedom	1,383,631	1,283,465	100,166				100,166
CA79-1001-1668	TIGER	1,000,000	1,000,000	-				-
		\$55,520,618	\$23,315,005	\$32,205,613	\$692,000	\$350,000	\$23,754,007	\$8,793,606
Other Grants								
1110	HEPP Travel Model (Reobligated)	\$90,000	\$90,000	\$0	\$0	\$0	\$0	\$0
1112	FHWA - SHRP2	700,000	636,322	63,678	-	-	-	63,678
		\$790,000	\$726,322	\$63,678	\$0	\$0	\$0	\$63,678
Total Federal Grants Budget		\$251,040,245	\$195,398,087	\$55,642,158	\$261,361,000	\$9,190,256	\$126,436,085	\$181,376,817

CONTRACTUAL SERVICES DETAIL Federal Grants

Work Element	Description/Purpose	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18	Change \$ Inc./Dec)
1112	Implement Public Information Program Bike to Work Day	\$250,000 \$250,000	\$200,000 \$200,000	(\$50,000) (\$50,000)
1152	Agency Financial Management Project Audits TOTAL	\$100,000 \$100,000	\$0 \$0	(\$100,000) (\$100,000)
1125	Non-Motorized Transportation Capital Bike Share	\$0 \$0	\$2,000,000 \$2,000,000	\$2,000,000 \$2,000,000
1222	Regional Rideshare Program 511 Program Operations 511 Program Marketing Rideshare: Employer Services (CMAs) SB 1128 TOTAL	\$915,000 425,800 615,000 0 \$1,955,800	\$1,621,000 0 250,000 380,000 \$2,251,000	\$706,000 (425,800) (365,000) 380,000 \$295,200
1223	Operational Support for Regional Programs TOS Device Maintenance and Repair TOTAL	\$100,000 \$100,000	\$2,685,000 \$2,685,000	\$2,585,000 \$2,585,000
1224	Regional Traveler Information 511 Traffic Real Time Transit 511 Transit 511 Licenses 511 Web Services 511 System Integrator Technical Advisor Services 511 Communications 511 TIC Operations 511 ETC Removal TOTAL	\$3,588,800 3,820,000 241,000 0 0 0 0 0 0 0 \$7,649,800	\$0 0 0 6,210,000 2,640,000 200,000 550,000 620,000 200,000 \$10,420,000	(\$3,588,800) (3,820,000) (241,000) 6,210,000 2,640,000 200,000 550,000 620,000 200,000 \$2,770,200
1233	Pavement Management System Software Training Support P-TAP Projects TOTAL	\$232,744 1,847,000 \$2,079,744	\$300,000 1,500,000 \$1,800,000	\$67,256 (347,000) (\$279,744)
1234	Arterial and Transit Performance Program for Arterial System TOTAL	\$3,393,072 \$3,393,072	\$6,000,000 \$6,000,000	\$2,606,928 \$2,606,928
1235	Incident Management I-880 Central Segment Project Study Report I-880 ICM TOTAL	\$0 14,423,000 \$14,423,000	\$600,000 14,278,000 \$14,878,000	\$600,000 (145,000) \$455,000
1237	Bay Area Forward Managed Lanes Implementation Plan Active Traffic Management Implementation Performance Monitoring & Tools Regional Dynamic Traffic Assignment Model FPI Traffic Operations/Corridor Analysis Design Alternative Assessments/Corridor Studies Bay Bridge Forward Implementation Bay Area Forward Implementation TOTAL	\$2,500,000 980,000 550,000 100,000 1,500,000 0 0 0 0 \$5,630,000	\$0 0 730,000 0 0 1,000,000 6,120,000 10,000,000 \$17,850,000	(2,500,000) (980,000) 180,000 (100,000) (1,500,000) 1,000,000 6,120,000 10,000,000 \$12,220,000
1228	Technology-Based Operations & Mobility Technology-Based Operations & Mobility TOTAL	\$0 \$0	\$4,000,000 \$4,000,000	4,000,000 \$4,000,000
1310	Implement Lifeline Transportation Program Lifeline Planning TOTAL	\$0 \$0	\$304,533 \$304,533	\$304,533 \$304,533
1413	Climate Initiative Climate Initiative Outreach and Marketing program Climate Initiatives Cycle 1 Climate Initiatives Cycle 2 Climate Initiatives OBAG 2 TOTAL	\$1,663,179 0 0 0 \$1,663,179	\$0 57,652 100,000 22,000,000 \$22,157,652	(\$1,663,179) 57,652 100,000 22,000,000 \$20,494,473
1512	Federal TIP Development Busses replacements TOTAL	\$24,950,311 \$24,950,311	\$23,449,474 \$23,449,474	(\$1,500,837) (\$1,500,837)
1518	New Freedom New Freedom Projects TOTAL	\$26,000 \$26,000	\$0 \$0	(\$26,000) (\$26,000)
1611	Transportation and Land Use Coordination ABAG - STP BCDC STP CMAs - STP Access Public Lands near Transit PDA Implementation Studies PDA Planning Grant TOTAL	\$1,127,284 259,822 7,350,000 0 16,000 0 \$8,753,106	\$0 271,426 7,495,000 500,000 150,000 10,000,000 \$18,416,426	(\$1,127,284) 11,604 145,000 500,000 134,000 10,000,000 \$9,663,320
1612	Climate Adaption Consulting (BARC)	\$38,368	\$24,000	(\$14,368)
	Total Federal funded Consultants	\$71,012,380	\$126,436,085	\$55,423,705

Clipper Operating:

	Amended BUDGET FY 2016-17	Original BUDGET FY 2017-18		Change \$ Inc./Dec
Revenue:				
RM2	\$2,950,000	\$2,800,000	-5%	(\$150,000)
STP	180,000	0	-100%	(180,000)
STA	11,736,461	11,079,286	-6%	(657,175)
Transit Operators	18,352,529	18,506,000	1%	153,471
Total clipper operating Revenue	\$33,218,990	\$32,385,286	-3%	(\$833,704)
Expenses:				
Staff cost	\$1,875,537	\$1,317,051	-30%	(\$558,486)
Travel & Other General Ops.	103,220	72,235	-30%	(30,985)
Promotion/Outreach/Fare Inc.	2,950,000	2,800,000	-5%	(150,000)
Clipper Operations	28,290,233	28,196,000	0%	(94,233)
Total clipper operating Expense	\$33,218,990	\$32,385,286	-3%	(\$833,704)

Clipper 1 Capital:

	LTD Budget Thru FY2016-17	Original BUDGET FY 2017-18	LTD Budget Thru FY2017-18
Revenue:			
CMAQ	\$68,703,835	\$0	\$68,703,835
Card Sales	6,851,267	2,000,000	8,851,267
Low Carbon Transit Operations (LCTOP)	3,559,290	0	3,559,290
ARRA	11,167,891	0	11,167,891
FTA	27,213,349	0	27,213,349
STP	37,538,086	0	37,538,086
STA	22,946,540	0	22,946,540
Prop 1B	988,137	0	988,137
SFMTA	8,005,421	0	8,005,421
GGGHTD	2,975,000	0	2,975,000
BART	725,000	0	725,000
MTC Exchange Fund	7,573,878	0	7,573,878
BATA	26,864,813	0	26,864,813
Transit Operators	13,857,000	500,000	14,357,000
WETA	603,707	0	603,707
Sales Tax	890,216	0	890,216
Total Clipper 1 capital Revenue	\$240,463,430	\$2,500,000	\$242,963,430
Expense:			
Staff Costs	\$10,307,040	1,109,896	\$11,416,936
Travel	3,208	0	3,208
Pilot Equipment Maintenance	3,093,834	0	3,093,834
Transit Agency Funded Projects	13,910,707	500,000	14,410,707
Design	54,690,574	0	54,690,574
Site Preparation	3,899,437	0	3,899,437
Construction	21,867,682	0	21,867,682
Consultants	24,226,696	0	24,226,696
Engineering	7,953,061	0	7,953,061
Communications	1,583,000	0	1,583,000
Marketing	2,212,029	0	2,212,029
Financial Services	391,600	0	391,600
Equipment	49,226,873	0	49,226,873
Clipper Cards	15,140,095	2,000,000	17,140,095
Other	31,957,594	(1,109,896)	30,847,698
Total Clipper 1 Expense	\$240,463,430	\$2,500,000	\$242,963,430

Clipper 2 Capital:

	LTD Budget Thru FY2016-17	Original BUDGET FY 2017-18	LTD Budget Thru FY2017-18
Revenue:			
STP	\$4,569,554	\$0	\$4,569,554
FTA	10,078,133	0	10,078,133
TCP - CMAQ Funds	2,684,772	0	2,684,772
Golden Gate Pass through	5,000,000	0	5,000,000
Low Carbon Transit Operations (LCTOP)	1,100,000	0	1,100,000
BATA	260,000	0	260,000
STA	1,410,841	0	1,410,841
Total Clipper 2 Revenue	\$25,103,300	\$0	\$25,103,300
Expense:			
Staff Costs	\$2,713,554	\$1,763,788	\$4,477,342
Equipment	6,591,903	0	6,591,903
Consultants	15,797,843	(1,763,788)	14,034,055
Total Clipper 2 Expense	\$25,103,300	\$0	\$25,103,300