



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 2b
Bay Area Metro Center
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Memorandum

TO: Operations Committee

DATE: June 2, 2017

FR: Executive Director

W. I. 1221, 2700

RE: Clipper® Program Contract Actions

- i. Contract Amendment - Electronic Payments Consultant Assistance Services: Resource Development Associates, Inc. (\$200,000)
- ii. Contract Amendment - Clipper® Technical Advisor Contract: CH2M Hill, Inc. (\$800,000)
- iii. Contract Change Order – Replacement of Clipper® Handheld Card Readers: Cubic Transportation Systems, Inc. (Correction of Funding Source \$0)

Staff recommends that the Operations Committee authorize the Executive Director or his designee to negotiate and enter into the following contract actions:

i. Contract Amendment - Electronic Payments Consultant Assistance Services: Resource Development Associates, Inc. (RDA) (\$200,000)

This Committee approved RDA as part of the Electronic Payment Implementation and Operations consultant bench in May 2016. Subsequently, MTC executed a contract with RDA for \$180,000 for operational monitoring and reporting services to the Clipper® program during Fiscal Year (FY) 2016-17. Under this amendment, RDA will continue to provide these services, particularly in the areas of discounted Clipper® card distribution, call center contacts, and outreach activities. RDA is neither a small business enterprise (SBE) nor a disadvantaged business enterprise (DBE).

Staff recommends that the Operations Committee authorize the Executive Director or his designee to negotiate and enter into one or more contract amendments with RDA at a cost not to exceed \$200,000, subject to Commission approval of the FY 2017-18 agency budget.

ii. Contract Amendment - Clipper® Technical Advisor Contract: CH2M Hill, Inc. (CH2M Hill) (\$800,000)

In 2009, MTC entered into a competitively-procured, multi-year contract with Booz Allen Hamilton to provide technical oversight for the design and implementation of Clipper®, as well as technical support for operations and maintenance through 2019. Booz Allen Hamilton assigned this contract to CH2M Hill in 2011. CH2M Hill is neither a SBE nor a DBE.

Under the proposed amendment, CH2M Hill will provide support for the following activities:

1. Installation of Clipper® equipment at new locations, such as SFMTA's Central Subway, as well as on new transit vehicles acquired by participating operators;
2. Delivery of various system enhancements and modifications;
3. Management of card inventory and oversight of the Clipper® retail network;
4. Support for managing Clipper® assets, including monitoring device performance;


5. Support for technical operations, including financial reconciliation and reporting, data analysis and reporting, and evaluation of system and device maintenance; and
6. Evaluation and recommendations for improvements to the communications network.

Staff recommends that the Operations Committee authorize the Executive Director or his designee to negotiate and enter into one or more contract amendments with CH2M Hill at a cost not to exceed \$800,000, subject to Commission approval of the FY 2017-18 agency budget.

iii. Contract Change Order – Replacement of Clipper® Handheld Card Readers: Cubic Transportation Systems, Inc. (Cubic) (\$0)

In March 2016, this Committee approved the staff recommendation to replace Clipper® handheld card reader (HCR3) devices that are deployed at San Francisco Municipal Transportation Agency (SFMTA) and the San Francisco Bay Area Rapid Transit District (BART) at a cost not to exceed \$1,000,000. MTC recently identified \$200,000 in Proposition 1B bond funds that expire in July 2018 as an eligible funding source for this work. Staff recommends that the Committee modify the March 2016 approval to add the Proposition 1B bond funds as an additional funding source. No additional funds or changes to scope are included in this request. Cubic is neither a SBE nor a DBE.

Staff recommends that the Operations Committee authorize the Executive Director or his designee to modify the funding sources for the contract change order(s) or change order amendments with Cubic for the services described above.



Steve Heminger

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	320-1221
Contractor:	Research Development Associates, Inc. Oakland, CA
Work Project Title:	Operational Monitoring and Reporting Services
Purpose of Amendment:	Provide information about Clipper® program performance through operational monitoring and reporting
Brief Scope of Work:	Operational monitoring and reporting on discounted Clipper® card distribution, call center contacts, and outreach activities, among other program areas
Project Cost Not to Exceed:	\$200,000 (this amendment) Total Contract value including amendments before this amendment = \$180,000 Total contract amount with this amendment = \$380,000
Funding Source:	TCP, STP, CMAQ, STA, Regional Measure 2 Operating
Fiscal Impact:	Funds subject to the approval of the FY 2017-18 agency budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into one or more contract amendments with Research Development Associates, Inc. for the purposes described herein and in the Executive Director's memorandum dated June 2, 2017, and the Chief Financial Officer is authorized to set aside \$200,000 for such contract amendment(s), subject to adoption of the FY 2017-18 agency budget.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	Date: June 9, 2017

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	310-2700
Contractor:	CH2M Hill, Inc. Oakland, CA
Work Project Title:	Technical Advisor Contract
Purpose of Amendment:	Provide continued technical oversight and advice services for the Clipper [®] program
Brief Scope of Work:	Provide support for Clipper [®] project oversight, project coordination, operations support and deployment oversight
Project Cost Not to Exceed:	\$800,000 (this amendment) Total Contract value including amendments before this amendment = \$14,157,567 Total contract amount with this amendment = \$14,957,567
Funding Source:	TCP, STP, CMAQ, STA, Regional Measure 2 Capital, Regional Measure 2 Operating Marketing and Commuter Benefits
Fiscal Impact:	Funds subject to the approval of the FY 2017-18 agency budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into one or more contract amendments with CH2M Hill, Inc. for the purposes described herein and in the Executive Director's memorandum dated June 2, 2017, and the Chief Financial Officer is authorized to set aside \$800,000 for such contract amendment(s), subject to adoption of the FY 2017-18 agency budget.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	Date: June 9, 2017

REQUEST FOR COMMITTEE APPROVAL

Revised Summary of Contract Change Order

Work Item No.:	310-2700
Contractor:	Cubic Transportation Systems, Inc. San Diego, CA
Work Project Title:	Replacement of Clipper® Handheld Card Readers
Purpose of Amendment:	Replace BART and SFMTA handheld card reader devices with newer handheld card reader devices
Brief Scope of Work:	Contractor shall replace BART and SFMTA HCR3 stock with newly procured and configured HCR4 devices
Project Cost Not to Exceed:	\$0 (this Amendment) Total contract amount with this amendment = \$164,359,410
Funding Source:	Prop 1B PTMISEA, TCP, STP, CMAQ, STA, Regional Measure 2 Capital, BART funds
Fiscal Impact:	Funds available in agency budget
Motion by Committee:	That the Executive Director or his designee is authorized to modify the funding sources for the previously approved contract change orders or change order amendments with Cubic Transportation Systems, Inc. for the purposes described herein and in the Executive Director's memorandum dated June 2, 2017.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	Date: June 9, 2017