



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes

Bay Area Headquarters Authority

Authority Members:

Jake Mackenzie, Chair Scott Haggerty, Vice Chair

*Alfredo Pedroza, Federal D. Glover
Warren Slocum, Amy R. Worth*

Wednesday, March 22, 2017

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Halsted, Chair Mackenzie, Commissioner Spering and Commissioner Worth

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Spering and the second by Commissioner Worth, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Halsted, Chair Mackenzie, Commissioner Spering and Commissioner Worth

2a. [17-2347](#) Minutes of the January 25, 2017 meeting

Action: Authority Approval

2b. [17-2274](#) Professional Services Small Business Enterprise (SBE) Pilot Program

Action: Information

Presenter: Denise Rodrigues

2c. [17-2370](#) Contract Amendment - Furniture Procurement Services: KBM-Hogue (\$1,000,000)

Action: Authority Approval

Presenter: Gary Szeto

- 2d. [17-2372](#) Contract Amendment - Architectural and Engineering Services: TEF Architecture and Interior Design, Inc. (\$100,000)

Action: Authority Approval

Presenter: Stephen Wolf

- 2e. [17-2442](#) Consultant Bench - On-Call Building Construction and Design Review Services (4LEAF, Inc., Applied Materials & Engineering, Inc., Bureau Veritas North America, Inc., CSG Consultants, Inc., EsGil Corporation, Holmes Structures, IMEG Corp, Interwest Consulting Group)

Action: Authority Approval

Presenter: Stephen Wolf

3. Authority Approval

- 3a. [17-2348](#) BAHA Resolution No. 18 - Establishing Parking Rates for the Beale and Harrison Street Garages

A request for approval of parking rates to be implemented in the Beale and Harrison Street garages.

Action: Authority Approval

Presenter: Stephen Wolf

Roland Lebrun was called to speak.

Upon the motion by Commissioner Sperring and the second by Commissioner Glover, BAHA Resolution No. 18, establishing parking rates for the Beale and Harrison Street garages was unanimously approved. The motion carried by the following vote:

Aye: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Halsted, Chair Mackenzie, Commissioner Sperring and Commissioner Worth

- 3b. [17-2433](#) Lease Agreement - Cubic Transportation Systems, Inc. (\$494,000) and Lease Amendment - Bay Area Toll Authority FasTrak® Customer Service Center

A request for approval to enter into a five year / three month lease with Cubic Transportation Systems, Inc. to lease Suite #340 and to amend the lease with the Bay Area Toll Authority (BATA) to reduce the rentable square feet associated with Suite #330 at 375 Beale Street.

Action: Authority Approval

Presenter: Andrew Fremier

Upon the motion by Commissioner Haggerty and the second by Commissioner Worth, the lease agreement with Cubic Transportation Systems, Inc. and the lease amendment with the Bay Area Toll Authority were unanimously approved. The motion carried by the following vote:

Aye: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Halsted, Chair Mackenzie, Commissioner Spering and Commissioner Worth

3c. [17-2421](#) BAHA Resolution No. 17, Revised, FY 2016-17 Capital and Operating Budgets

A request to amend the FY 2016-17 Capital and Operating Budgets for tenant improvements and real estate broker commissions for a new lease with Cubic Transportation Systems, Inc.

Action: Authority Approval

Presenter: Brian Mayhew

Upon the motion by Commissioner Haggerty and the second by Commissioner Glover, BAHA Resolution No. 17, Revised, FY 2016-17 Capital and Operating Budgets was unanimously approved. The motion carried by the following vote:

Aye: 6 - Commissioner Glover, Vice Chair Haggerty, Commissioner Halsted, Chair Mackenzie, Commissioner Spering and Commissioner Worth

4. Information

4a. [17-2349](#) 375 Beale Street Status Report - March 2017

Action: Information

Presenter: Stephen Wolf

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Bay Area Headquarters Authority will be held on April 26, 2017 at the Bay Area Metro Center, 375 Beale Street, San Francisco CA 94105.