



Agenda Item 4b

METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

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Memorandum

TO: Operations Committee
FR: Executive Director
RE: Contract Amendment – Call Box Maintenance Provider: CASE Systems, Inc. (\$1,200,000)

DATE: April 7, 2017
W. I. 6031

Staff recommends that the Committee approve a contract amendment with CASE Systems Inc. (CASE) for call box and Freeway Assist signage maintenance support in an amount not to exceed \$1,200,000 for FY 2017-18 through FY 2019-20.

Background

MTC SAFE (SAFE) has retained a maintenance contractor since the inception of the call box program in 1990. The maintenance contractor performs repair services when corrective action is necessary, as well as biannual preventative measures to ensure the long-term proper functionality of the call boxes and Freeway Assist signage. This contractor is also responsible for replacing any of the program's roadside materials that may have been knocked down or vandalized.

SAFE has worked with CASE for over 20 years. Not only has CASE performed call box maintenance the majority of this time, but CASE has also manufactured all of the system's boxes. The most recent contract was the outcome of CASE submitting the lowest bid in a competitive procurement in spring 2014. The contract was approved by this Committee in May 2014. The base contract term was three years (through June 2017) with options to extend the term for up to three additional years through FY 2019-20.

Staff recommends exercising the three-year extension allowed under this contract as CASE's performance has been satisfactory and reliable. This extension is a prudent action that provides future stability of the Freeway Assist program. CASE is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors.

Recommendation

Staff recommends that this Committee authorize the Executive Director to negotiate and enter into a contract amendment with CASE. for call box maintenance support services in an amount not to exceed \$1,200,000 for FY 2017-18 through FY 2019-20.



Steve Heminger

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.:	6031
Contractor:	CASE Systems, Inc. Irvine, CA
Project Title:	MTC SAFE Call Box Maintenance Provider
Purpose of Project:	Provide maintenance and repair services to call boxes and Freeway Assist signage.
Brief Scope of Work:	Perform corrective and preventive maintenance, call box removal, and other administrative services for the MTC SAFE call box system.
Project Cost Not to Exceed:	\$400,000 for FY 2017-18, \$400,000 for FY 2018-19, and \$400,000 for FY 2019-20
Funding Source:	SAFE
Fiscal Impact:	Funding for contracting year to be proposed for inclusion in agency budgets for FY 2017-18 and all subsequent contract years.
Motion by Committee:	That the Executive Director or his designee is authorized to and enter into a contract amendment with CASE Systems, Inc. to provide call box maintenance system support, and that the Chief Financial Officer is authorized to set aside funds in the amount of \$1,200,000 for such amendment, subject to approval of such funds in current and future agency budgets as specified above.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	April 14, 2017