

Memorandum

Agenda Item 2c

TO: Bay Area Headquarters Authority

DATE: March 15, 2017

FR: Deputy Executive Director

W. I. 9130

RE: Contract Amendment - Furniture Procurement Services: KBM-Hogue (\$1,000,000)

This item would authorize the Executive Director or designee to negotiate and enter into a contract amendment with KBM-Hogue (Hogue), formerly Hogue and Associates, for the procurement of office, public space, and other ancillary furniture for the Metropolitan Transportation Commission (MTC) and Bay Conservation Development Commission (BCDC) build-out on Level 5 of the Bay Area Metro Center at 375 Beale Street, San Francisco.

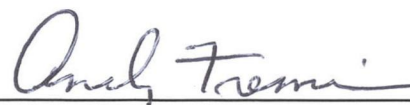
Background

After a competitive procurement, BAHA's contract with Hogue was authorized on June 25, 2014 for an amount not to exceed \$500,000 for Phase I professional services costs related to the design of new office furniture for the agency offices in the base building build-out. The contract was amended on April 22, 2015 and August 14, 2015 for a total amount not to exceed \$5,000,000 for the issuance of purchase and/or task order(s) for the acquisition, delivery and installation of furniture in offices and previously un-programmed spaces, conference rooms and public spaces at 375 Beale Street.

This amendment adds an additional \$1,000,000 for furniture design, procurement, delivery and installation for the 5th Floor build-out that will house MTC and BCDC. Furniture selected will be of the same or similar style and layout as was used on Levels 6 to 8. Funding for the project is included in the FY 2016-17 BAHA Capital budget. Attachment A includes a summary of Hogue and its project team's small business and disadvantaged business enterprise status.

Recommendation

Staff recommends that the Authority authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Hogue to add an amount not to exceed \$1,000,000 for the design, procurement, delivery and installation of furniture at 375 Beale Street for the Level 5 MTC and BCDC Tenant Improvement Project.



Andrew B. Premier

SH:gs

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Attachment A

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Consultant	KBM-Hogue	Furniture Dealer			X			X
Subcontractor	Service West	Furniture Installer			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR AUTHORITY APPROVAL

Summary of Proposed Contract Amendment

Consultant:	KBM-Hogue (San Francisco) – formerly Hogue and Associates
Work Project Title:	375 Beale Street Furniture Dealer/Manufacturer Services
Purpose of Project:	Provide services to design, procure and install office, public space and other ancillary furniture for 375 Beale Street
Brief Scope of Work:	Provide services related to the procurement of new office and other ancillary furniture for the 375 Beale Street building.
Project Cost Not to Exceed:	\$1,000,000 (This amendment) \$5,000,000 (Current contract authorization before this amendment) \$6,000,000 (New total contract amount)
Funding Source:	BAHA FY 2016-17 Capital Budget
Fiscal Impact:	Funding is included in BAHA's FY 2016-17 Capital Budget
Motion by Authority:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with KBM-Hogue to add an amount not to exceed \$1,000,000 for the acquisition, delivery and installation of furniture at 375 Beale Street, as described above and in the Deputy Executive Director's memorandum dated March 15, 2017, and the Treasurer and Auditor is directed to set aside funds in the amount of \$1,000,000 for such contract amendment.
BAHA Chair:	<hr/> Jake Mackenzie
Approved:	Date: March 22, 2017