



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes

Bay Area Headquarters Authority

Wednesday, January 25, 2017

9:40 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Worth, Commission Vice Chair Cortese, Vice Chair Mackenzie, Commissioner Glover, Commissioner Halsted and Commissioner Spering

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Vice Chair Mackenzie and the second by Commissioner Spering, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Worth, Commission Vice Chair Cortese, Vice Chair Mackenzie, Commissioner Glover, Commissioner Halsted and Commissioner Spering

2a. [15-2118](#) Minutes of the November 16, 2016 meeting

Action: Authority Approval

2b. [15-2119](#) BAHA Resolution No. 17, Revised, FY 2016-17 Capital and Operating Budgets; and Contract - EV Charging Stations Supply, Operations, and Maintenance: National Car Charging, LLC (\$220,000)

Action: Authority Approval

Presenter: Stephen Terrin

3. Information

- 3a. [15-2120](#) 375 Beale Street Status Report - January 2017

Action: Information

Presenter: Teri Green

4. Authority Approval

- 4a. [15-2053](#) Lease Agreement - Bay Conservation Development Commission:
Department of General Services (\$75,200 - broker commissions)

A request to enter into a lease agreement with Department of General Services ("DGS") to lease suite #510 to be occupied by the Bay Conservation Development Commission at 375 Beale Street.

Action: Authority Approval

Presenter: Teri Green

Upon the motion by Commissioner Halsted and the second by Commissioner Spering, the lease agreement with the Department of General Services was unanimously approved. The motion carried by the following vote:

Aye: 6 - Commissioner Worth, Commission Vice Chair Cortese, Vice Chair Mackenzie, Commissioner Glover, Commissioner Halsted and Commissioner Spering

- 4b. [17-2210](#) Contract -BCDC/ MTC Tenant Improvement Construction: Swinerton Builders (\$7,000,000 plus Owner's contingency of \$1,400,000)

A request to execute a contract for general contractor services in the amount of \$7,000,000, with an Owner's contingency of \$1,400,000, for the build-out of approximately 40,000 square feet of space to be occupied by the Bay Conservation and Development Commission (BCDC) and MTC on the 5th floor of the Bay Area Metro Center at 375 Beale Street, San Francisco.

Action: Authority Approval

Presenter: Andrew Fremier

Ken Bukowski was called to speak

Upon the motion by Commissioner Spering and the second by Vice Chair Mackenzie, the contract with Swinerton Builders was unanimously approved. The motion carried by the following vote:

Aye: 6 - Commissioner Worth, Commission Vice Chair Cortese, Vice Chair Mackenzie, Commissioner Glover, Commissioner Halsted and Commissioner Spering

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the Bay Area Headquarters Authority will be held on February 23, 2017 at the Bay Area Metro Center, 375 Beale Street, San Francisco CA 94105.