



METROPOLITAN  
TRANSPORTATION  
COMMISSION

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## *Memorandum*

TO: Administration Committee

DATE: March 1, 2017

FR: Executive Director

RE: Amendment #2 to the FY2016-17 Association of Bay Area Governments (ABAG) Funding Agreement to Extend through June 30, 2017 (\$950,000)

Following the May 2016 action by the Commission and the Association of Bay Area Governments (ABAG) Executive Board to support full functional consolidation of ABAG and MTC staff and the consideration of new governance options, staff began conducting due diligence in accordance with the approved Implementation Action Plan. The due diligence – financial, legal and human resource analyses – will inform the development of the contract for services, which will provide for adequate staffing and support for all of ABAG’s statutory duties and responsibilities as the Bay Area’s Council of Governments. The current schedule calls for consideration of the contract by MTC and the ABAG Executive Board in April 2017 with the staff consolidation to occur by the end of the fiscal year.

Since the current MTC-ABAG funding agreement expires on March 31, 2017, staff is proposing a short-term extension of that agreement through June 30, 2017 so that we have sufficient time to complete the contract for services and transition the ABAG employees to MTC service. The current agreement amount of \$2.8 million and the proposed \$950,000 for the three-month extension is detailed below:

<b>Funding Sources</b>	<b>Current Agreement</b>	<b>Amount of Amendment</b>	<b>Total Agreement Amount</b>
General Fund/TDA Planning	\$975,000	\$325,000	\$1,300,000
FTA 5303 (Toll Credit)	\$192,847	\$64,282	\$257,129
FHWA PL (Toll Credit)	\$836,690	\$278,897	\$1,115,587
STP	\$845,463	\$281,821	\$1,127,284
<b>Total</b>	<b>\$2,850,000</b>	<b>\$950,000</b>	<b>\$3,800,000</b>

Staff is not proposing any revision to the general scope of work for FY 2016-17 as approved in June 2016 and as amended in November 2016 to include a “standstill” provision.

Staff requests that the Administration Committee refer the funding agreement amendment with ABAG to the full Commission as described herein.



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Steve Heminger

SH:AB:mb

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REQUEST FOR COMMITTEE APPROVAL  
Summary of Proposed Memorandum of Understanding

Work Item No.: 1611

Agency: Association of Bay Area Governments  
San Francisco, CA

Work Project Title: FY 2016-17 ABAG/MTC Funding Agreement

Purpose of Project: To provide planning, research and administrative/facility services.

Brief Scope of Work: To coordinate with MTC to conduct certain comprehensive planning and technical activities and products that support the planning functions of both agencies, with special emphasis on the completion of Plan Bay Area 2040 and the implementation of Plan Bay Area, and to prepare and implement an integrated work plan for the agencies' joint research, planning and administrative functions. Standstill language included to assist with completion of due diligence and completion of the contract for services.

Project Cost Not to Exceed: \$3,800,000 (\$2.850 million before this amendment)

Funding Source:

Funding Sources	Current Agreement	Amount of Amendment
General Fund/TDA Planning	\$975,000	\$325,000
FTA 5303 (Toll Credit)	\$192,847	\$64,282
FHWA PL (Toll Credit)	\$836,690	\$278,897
STP	\$845,463	\$281,821
Total	\$2,850,000	\$950,000

Fiscal Impact: Funds are included in the proposed MTC Agency Budget for FY2016-17.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into an amendment to the funding agreement with the Association of Bay Area Governments to perform comprehensive planning, research and administrative / facility services activities in FY 2016-17 from April 1 through June 30, 2017, and the Chief Financial Officer is authorized to set aside funds from the FY 2016-17 Agency Budget for this amendment in the amount of \$950,000 as described above and in the Executive Director's memorandum dated March 1, 2017.

Administration Committee:

Approved:

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Federal D. Glover, Chair

Date: March 8, 2017