



**Agenda Item 2b**

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TO: Clipper® Executive Board

DATE: November 21, 2016

FR: Carol Kuester

RE: Clipper® Executive Board 2017 Calendar

Per the Clipper Executive Board Procedures Manual adopted by the Board in February 2016, the Board adopts a regular board meeting calendar annually. The Procedures Manual also allows board members to appoint delegates to vote on their behalf in the event of an absence for up to two meetings per calendar year. These delegates also count towards a quorum. After a second absence, a board member may send an alternate in his or her place, but alternates cannot vote and do not count towards a quorum.

In order to maximize board member attendance in 2017, staff recommends that the Board meet on the third Monday of each calendar month, except when that day falls on a Holiday (in January and February). Staff recommends the Clipper® Executive Board's adoption of the 2017 meeting schedule shown in the calendar in Attachment A.

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Carol Kuester

**Attachments:**

- Attachment A: Clipper Executive Board 2017 Calendar

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# CLIPPER® EXECUTIVE BOARD MEETINGS 2017 CALENDAR YEAR



**Bolded** are anticipated meetings dates.

**Blue highlighted** dates Clipper Executive Board Meetings

**Yellow highlighted** dates MTC Holidays

January							February							March							April						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	<b>2</b>	3	4	5	6	7				1	2	3	4				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	<b>16</b>	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	<b>23</b>	24	25	26	27	28	19	<b>20</b>	21	22	23	24	25	19	<b>20</b>	21	22	23	24	25	16	<b>17</b>	18	19	20	21	22
29	30	31					26	<b>27</b>	28					26	27	28	29	30	31		23	24	25	26	27	28	29
May							June							July							August						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	<b>4</b>	5	6	7	8	6	7	8	9	10	11	12
14	<b>15</b>	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	<b>19</b>	20	21	22	23	24	16	<b>17</b>	18	19	20	21	22	20	<b>21</b>	22	23	24	25	26
28	<b>29</b>	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
September							October							November							December						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4						1	2
3	<b>4</b>	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	<b>10</b>	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	<b>16</b>	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	<b>18</b>	19	20	21	22	23	22	23	24	25	26	27	28	19	<b>20</b>	21	22	<b>23</b>	<b>24</b>	25	17	<b>18</b>	19	20	21	<b>22</b>	23
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	<b>25</b>	26	27	28	29	30