



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Adrienne J. Tissier, Chair David Campos, Vice Chair

*Jason Baker, Tom Bates, Federal D. Glover,
Mark Luce, Libby Schaaf,
Scott Wiener, Amy R. Worth
Non-Voting Member: Bijan Sartipi*

Wednesday, October 12, 2016

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

- Present:** 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Luce and Commissioner Worth
- Absent:** 2 - Commissioner Baker and Commissioner Schaaf

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Member Present: Commission Chair Cortese

Ad Hoc Non-Voting Members Present: Commissinoer Aguirre, Commissioner Giacomini, Commissioner Haggerty, Commissioner Halsted, Commissioner Pierce

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Commissioner Glover and the second by Commissioner Luce, the Consent Calendar was unanimously approved by the following vote:

- Aye:** 6 - Chairperson Tissier, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Luce and Commissioner Worth

Absent: 3 - Commissioner Wiener, Commissioner Baker and Commissioner Schaaf

- 2a.** [15-1918](#) Minutes of the September 14, 2016 meeting

Action: Committee Approval

- 2b.** [15-1919](#) Investment Report for August 2016

Action: Information

Presenter: Susan Woo

2c. [15-1920](#) MTC Financial Statements for July 2016

Action: Information

Presenter: Eva Sun

2d. [15-1921](#) Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

2e. [15-1922](#) Contract Amendment - StreetSaver® Training & Guidance Services: NCE (\$510,347)

Action: Committee Approval

Presenter: Sui Tan

3. Approval

3a. [15-1955](#) Contract - California Metropolitan Planning Organization Cooperative Household Travel Survey: Resource Systems Group, Inc. (\$1,160,000)

A request to enter into a contract with Resource Systems Group, Inc. to provide consulting services for the California Metropolitan Planning Organization Cooperative Household Travel Survey.

Action: Committee Approval

Presenter: David Ory

Upon the motion by Vice Chair Campos and the second by Commissioner Worth, the Committee unanimously approved the contract with Resource Systems Group, Inc. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Luce and Commissioner Worth

Absent: 2 - Commissioner Baker and Commissioner Schaaf

3b. [15-1957](#) Contract Amendment - Bay Area Bikeshare Program Amendment: Bay Area Motivate, LLC

A request to amend a contract with Bay Area Motivate, LLC to modify terms of the Bay Area Bikeshare Program Agreement.

Action: Committee Approval

Presenter: Doug Johnson

Emily Stapleton of Bay Area Motivate was called to speak.

Upon the motion by Commissioner Worth and the second by Commissioner Bates, the Committee unanimously approved the contract amendment with Bay Area Motivate, LLC. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Luce and Commissioner Worth

Absent: 2 - Commissioner Baker and Commissioner Schaaf

3c. [15-1958](#) Contract - Targeted Community Outreach for Bikeshare: Transform (\$260,000)

A request to enter into a contract with Transform to partner with community based organizations and bicycle coalitions to conduct targeted community outreach in advance of the expansion of the FordGo Bikeshare system.

Action: Committee Approval

Presenter: Doug Johnson

Clarissa Cabansagan of Transform was called to speak.

Renee Rivera of Bike East Bay was called to speak.

Upon the motion by Commissioner Bates and the second by Vice Chair Campos, the Committee unanimously approved the contract with Transform. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Luce and Commissioner Worth

Absent: 2 - Commissioner Baker and Commissioner Schaaf

3d. [15-1896](#) Contract - Regional Transit Mapping Project: San Francisco Bay Area Planning and Urban Research Association (SPUR) (\$300,000)

A request to enter into a contract with SPUR to develop a digital and printable regional transit map and a uniform mapping platform for use by all Bay Area transit systems.

Action: Committee Approval

Presenter: Jay Stagi

Radna Amin of SPUR was called to speak.

Vu Bang Nguyen of Silicon Valley Community Foundation was called to speak.

Rich Hedges was called to speak.

Upon the motion by Vice Chair Campos and the second by Commissioner Worth, the Committee directed staff to continue the item to the November agenda for further consideration. The motion carried by the following vote:

Aye: 7 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Vice Chair Campos, Commissioner Glover, Commissioner Luce and Commissioner Worth

Absent: 2 - Commissioner Baker and Commissioner Schaaf

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on November 9, 2016 at 9:35 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.