



METROPOLITAN  
TRANSPORTATION  
COMMISSION  
SERVICE AUTHORITY  
FOR FREEWAYS  
AND EXPRESSWAYS

Agenda Item 2b  
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## *Memorandum*

TO: Operations Committee

DATE: February 5, 2016

FR: Executive Director

W.I.: 6032

RE: Contract – Freeway Service Patrol Towing Services: Atlas Towing (\$1,700,000)

This memorandum seeks Committee approval of a contract with Atlas Towing in an amount not to exceed \$1,700,000 to provide Freeway Service Patrol (FSP) service on Beat 14 through June 30, 2019, subject to annual MTC SAFE budget approval for fiscal years beyond 2015-16.

### **Background**

This Committee awarded two four-year contracts to Myers Towing on January 11, 2013 to provide service on Beat 14 and 18. However, both contracts were subsequently terminated on October 16, 2015 due to repeated violations of the contract terms.

### **Procurement Process**

On November 30, 2015, MTC SAFE issued a Request for Qualifications Bid Invitation (RFQBI) to procure a new contractor to take over Beat 14, which was combined with Beat 18 into one service area. The new Beat 14 now covers Interstate 880 from Alvarado-Niles Boulevard in Fremont to State Route 237 in Milpitas. The RFQBI required the awarded contractor to provide three fleet vehicles and one backup truck on the 15-mile stretch from 6:00-10:00AM in the morning and 3:00-7:00PM in the evening, Monday through Friday, for approximately 19,000 service hours over three years.

The RFQBI was a two-step process. Step 1 required bidders to submit documentation on their qualifications, office locations, and vehicles for inspection. Bidders that passed the initial screening were then invited to submit a price proposal as part of Step 2. The bidder with the lowest, responsive bid would be recommended for contract award. Atlas Towing, an existing FSP contractor, was the sole bidder to submit Step 1 documentation. Atlas Towing passed Step 1, and on the bid closing date, submitted a price proposal of \$89.50 per truck service hour. Atlas Towing is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors.

### **Recommendation**

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a three year, four month contract with Atlas Towing in an amount not to exceed \$1,700,000 to provide tow service on Beat 14 through June 30, 2019 subject to annual MTC SAFE budget approval for fiscal years beyond 2015-16.

  
Steve Heminger

SH: sp

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## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Contract

Work Item No.:	6032
Work Project Title:	FSP Tow Operations
Consultant:	Atlas Towing
Purpose of Project:	To provide Freeway Service Patrol service on Beat 14 during FY 2015-16 through FY 2018-19, as designated in the RFQBI dated November 30, 2015 under the terms and conditions as specified.
Brief Scope of Work:	Provide tow services during hours of congestion as specified by the FSP Partnership, which includes MTC SAFE, Caltrans and CHP.
Project Cost Not to Exceed:	\$1,700,000
Funding Source:	STP, State, SAFE
Fiscal Impact:	\$170,000 is available in the FY 2015-16 budget. \$500,000 is subject to inclusion in FY 2016-17 budget. \$510,000 is subject to inclusion in FY 2017-18 budget. \$520,000 is subject to inclusion in FY 2018-19 budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with Atlas Towing for the purposes described herein and in the Executive Director's February 5, 2016 memorandum and that the Chief Financial Officer is authorized to set aside funds in the amount of \$1,700,000 for such contract in the yearly amounts provided above, with amounts for future fiscal years subject to inclusion in such fiscal years' budgets.
Operations Committee:	<hr/> Scott Haggerty, Chair
Approved:	Date: February 12, 2016