



METROPOLITAN
TRANSPORTATION
COMMISSION

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Agenda Item 4a

Memorandum

TO: Administration Committee

DATE: January 6, 2016

FR: Executive Director

W. I. 1152

RE: MTC Resolution No. 4181, Revised - FY 2015-16 MTC Agency Budget Amendment

Attached for your review and referral to the Commission for approval is Resolution No. 4181, Revised, amending the MTC budget for FY 2015-16.

There are two primary reasons for the budget adjustment: 1) the addition of approximately \$1.9 million in revenue and expenses that were not known when the budget was originally adopted; and 2) the conversion of 25 contract-based positions to regular employees as a result of findings from the 2015 CalPERS audit report.

Bike Share:

The proposed change to the operating budget is mainly related to the Bike Share program. Staff has been working on a series of complex agreements between MTC, the Bay Area Air Quality Management District (Air District), and Bay Area Motivate, LLC (Motivate) to develop and operate a comprehensive Bike Share program. At the time of the budget approval, staff did not know the exact start-up costs of the program. We can now estimate the start-up costs at \$1.2 million with the funding coming from the Air District and Motivate, the Bike Share contractor. These costs cover the transfer of assets, transition operating costs, and Peninsula city operations through June 30, 2016. The remaining items include new grant funding for the travel model and ABAG's share of the merger study costs.

Staffing:

We are also requesting approval to convert 25 of our Local Government Services (LGS) and contract employees into regular MTC employees. Of these positions, five perform work for and are partially funded by other partner agencies such as shared services for our new headquarters at 375 Beale Street as well as the Bay Area Regional Collaborative. While this request will have no impact on the FY 2015-16 budget, the result will increase the authorized staffing level from 204 to 229.

As we have explained in the past, MTC requires a combination of regular, temporary and contract agency employees to manage the nature of our grant and project based work. MTC currently contracts with outside agencies, including LGS, to provide approximately 42 project-based employees. However, the work on our major projects such as Clipper® and Express Lanes has expanded over time requiring most of the employees to remain here for a number of years.

The project-based contract employees were a key subject area in a recently completed August 2015 audit conducted by California Public Employees' Retirement System (PERS). One key finding in the audit was that all LGS employees with more than 1,000 hours of service time were actually "common law" employees and, as such, are required to be granted PERS membership. Despite the fact that all LGS employees are enrolled in PERS and eligible for PERS benefits through LGS, PERS insists they be placed on MTC's payroll for PERS reporting purposes. Rather than risk paying double benefits as well as facing potential penalties assessed by PERS, staff proposes to convert 25 of the 42 employees to regular positions and terminate the LGS contract as of June 30, 2016. The remaining 17 LGS employees are no longer needed to perform ongoing MTC work and their positions will be phased out by June 30, 2016.

The detail of the regular positions breakdown by fund is as follows:

MTC	12
BATA	8
MTC SAFE	1
BAHA	4
Total	<u>25</u>

Because the full LGS contract amounts are already included in the FY 2015-16 operating budget, there is no budget increase required for this year.

MTC Operating Surplus Amendment # 1		\$ 2,912
New Revenue		
FHWA SP& R	\$ 150,000	
Local - Motivate	696,898	
Local – BAAQMD	500,000	
PMP Sales	400,000	
ABAG funds for the Merger study	<u>137,500</u>	
Total New Revenue		\$ 1,884,398
Additional Expenses		
Consultants		
Travel model	\$ 150,000	
Bike share -Motivate	696,898	
Bike share –BAAQMD	500,000	
Technical Service Plans	400,000	
ABAG Shortfall per MOU	<u>163,608</u>	
Total additional Expenses		<u>\$ 1,910,506</u>
Surplus/(Shortfall)		(\$ 26,108)
Transfer in from Reserve		<u>\$ 26,108</u>
		\$ 0

Grants Budget:

There is a total reduction of \$7.7 million in new grants for the Bike Share program as MTC will no longer be applying for those funds because a private business has agreed to provide the intended program at no cost. A new FTA grant of \$454,000 was added to administer the FTA 5310 program.


Clipper® Capital Budget:

A new agreement with SFMTA for the Central Subway Clipper® project will add an additional \$4.1 million to the Clipper® capital budget. The new revenue will fund \$180,000 in staff cost and \$3.9 million in consultant and contractor costs for the implementation of the wayside fare collection equipment for the Central Subway project.

Reserve Adjustments:

The full incorporation of all these revenue and expense adjustments will create a budgetary deficit of \$26,108 that will be covered from undesignated operating reserves. A revised copy of the MTC Budget is attached.

Staff recommends that this Committee forward MTC Resolution No. 4181, Revised, to the Commission for approval.



Steve Heminger

Date: June 24, 2015
W.I.: 1152
Referred By: Administration
Revised: 11/18/15-C
01/27/16-C

ABSTRACT

Resolution No. 4181, Revised

This resolution approves the Agency Budget for FY 2015-16.

This resolution was revised on November 18, 2015 for budget changes. The changes include FY 2014-15 Budget amendments as well as carryover funding approved in prior years. In addition a transfer of \$275,000 from reserve is required for a study of the MTC/ABAG merger implementation plan.

This resolution was revised on January 27, 2016 for budget changes. The changes include FY 2015-16 Budget amendments for the addition of approximately \$1.9 million in revenue and expenses that were not known when the budget was originally adopted; and the conversion of 25 contract based positions to regular employees as a result of findings from the 2015 CalPERS audit report.

Further discussion of the agency budget is contained in the MTC Executive Director's memorandum to the Administration Committee dated June 3, 2015, and January 6, 2016. An updated budget is attached as Attachments A, B and C.

Date: June 24, 2015
W.I.: 1152
Referred By: Administration

Re: Metropolitan Transportation Commission's Agency Budget for FY 2015-16

METROPOLITAN TRANSPORTATION COMMISSION
RESOLUTION NO. 4181

WHEREAS, the Metropolitan Transportation Commission (MTC or the Commission) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 *et seq.*; and

WHEREAS, on April 22, 2015 the Commission approved MTC's Overall Work Program (OWP) for Fiscal Year 2015-16 with the adoption of MTC Resolution No. 4183; and

WHEREAS, the OWP identifies MTC's unified work program for FY 2015-16; and

WHEREAS, the final draft MTC Agency Budget for FY 2015-16 as reviewed and recommended by the Administration Committee is consistent with the OWP as adopted pursuant to MTC Resolution No. 4183; now, therefore, be it

RESOLVED, that MTC's Agency Budget for FY 2015-16, prepared in accordance to generally accepted accounting principles and modified accrual, attached hereto as Attachment A, and incorporated herein as though set forth at length, is approved; and, be it further

RESOLVED, that MTC delegates to its Administration or Operations Committees the authority to approve all contracts and expenditures in MTC's Agency Budget for FY 2015-16, providing that there shall be no increase in the overall budget without prior approval of the Commission; and, be it further

RESOLVED, that MTC's Executive Director, or the responsible MTC staff person designated by the Executive Director, shall submit written requests to the Administration or Operations Committees for approval of consultants, professional services, and expenditures authorized in the MTC Agency Budget for FY 2015-16; and, be it further

RESOLVED, that MTC's Executive Director, and the Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior year for which expenditures were budgeted and encumbered and which will take place in FY 2015-16; and, be it further

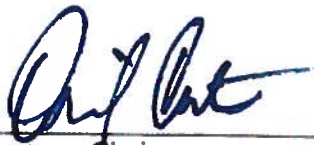
RESOLVED, that the Commission authorizes that the use of funds from the general fund for cash flow purposes, as an advance on authorized expenditures until the expenditures have been reimbursed; and, be it further

RESOLVED, that the Commission authorizes the designation of certain reserves for FY 2015-16 as follows: Benefits, Liability, Compensated leave, Encumbrances, Building, and Fixed Asset Replacement. The Chief Financial Officer is authorized to set aside a \$1,250,000 liability reserve and establish a \$800,000 contract budget against the liability reserve. The Chief Financial Officer is authorized to utilize the funds in the Benefits Reserve to meet any obligations resulting from the requirements of or changes in the employee labor agreements. No additional expenditures shall be authorized from any designated reserves authorized by MTC's Agency Budget for FY 2015-16 without prior authorization of the Administration Committee; and, be it further

RESOLVED, that the total of full time regular and project employees is established at 204 and will not be increased without approved increase to the appropriate FY 2015-16 budget and that the Executive Director or Designee is authorized to manage all contract, hourly or agency employees within the authorized FY 2015-16 budgets; and, be it further

RESOLVED, that MTC's Executive Director, or the responsible MTC staff person designated by the Executive Director, shall furnish the Administration Committee with a monthly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Administration Committee.

METROPOLITAN TRANSPORTATION COMMISSION



Dave Cortese, Chair

The above resolution was entered into by
the Metropolitan Transportation Commission
at a regular meeting of the Commission
held in Oakland, California on June 24, 2015.

Date: June 24, 2015
W.I.: 1152
Referred by: Administration
Revised: 11/18/15-C
01/27/16-C

Attachments A, B, C
Resolution No. 4181, Revised

METROPOLITAN TRANSPORTATION COMMISSION

AGENCY BUDGET

FY 2015-16

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METROPOLITAN TRANSPORTATION COMMISSION

BUDGET FY 2015-16

Attachment A

SUMMARY

PART 1: OPERATING REVENUE-EXPENSE SUMMARY

	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change % Inc./(Dec)	Change \$ Inc./(Dec)
General Planning Revenue	\$25,055,751	\$25,205,751	1%	\$150,000
Other MTC Revenue	1,652,067	1,652,067	0%	0
Transfers from other Funds	33,184,712	33,210,820	0%	26,108
Local Revenue Grants	2,546,278	4,280,676	68%	1,734,398
Total Operating Revenue	\$62,438,808	\$64,349,314	3%	\$1,910,506
Total Operating Expense	\$62,435,896	\$64,346,402	3%	\$1,910,506
Operating Surplus (Shortfall)	\$2,912	\$2,912	0%	\$0
Total Operating Revenue - Prior Year	\$6,131,209	\$6,131,209	0%	\$0
Total Operating Expense - Prior Year	\$6,131,209	\$6,131,209	0%	\$0
Operating Surplus (Shortfall)- Prior year	\$0	\$0	0%	\$0
Total Operating Surplus (Shortfall)	\$2,912	\$2,912	0%	\$0

PART2: CAPITAL PROJECTS REVENUE-EXPENSE SUMMARY

Total Annual Capital Revenue	\$1,543,000	\$1,543,000	0%	\$0
Total Annual Capital Expense	\$1,543,000	\$1,543,000	0%	\$0
Capital Surplus(Shortfall)	\$0	\$0	0%	\$0
TOTAL FISCAL YEAR SURPLUS (SHORTFALL)	\$2,912	\$2,912	0%	\$0

PART3: CHANGES IN RESERVES

Transfer To Designated Reserve	\$0	\$0		
Net MTC Reserves - in(out)	\$2,912	\$2,912	0%	\$0
Current Year Ending Balance	\$0	\$0		

REVENUE DETAIL

	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change % Inc./Dec	Change \$ Inc./Dec
General Planning Revenue				
FTA Section 5303	\$3,247,073	\$3,247,073	0%	\$0
FTA 5303 carryover FY15	1,159,642	1,159,642	0%	0
FTA 5303 Final Allocation FY15	5,506	5,506	0%	0
Sustainable Transportation Planning Grant	300,000	300,000	0%	0
FHWA SP&R - SACOG	0	150,000	-100%	150,000
FHWA 1/2 % PL	7,546,404	7,546,404	0%	0
FHWA PL Final Allocation FY15	(200,702)	(200,702)	0%	0
FHWA PL carryover FY15	697,828	697,828	0%	0
TDA (Planning/Administrative)	12,300,000	12,300,000	0%	0
Subtotal: General Planning Revenue	\$25,055,751	\$25,205,751	1%	\$150,000
Other MTC Revenue				
STIP-PPM	\$1,142,067	\$1,142,067	0%	\$0
HOV lane fines	490,000	490,000	0%	0
Interest	20,000	20,000	0%	0
Subtotal: MTC Other Revenue	\$1,652,067	\$1,652,067	0%	\$0
Operating Transfers				
BATA 1%	\$7,087,000	\$7,087,000	0%	\$0
Transfer BATA RM2	1,792,000	1,792,000	0%	0
BATA Reimbursements (Audit/misc. contracts)	1,367,900	1,367,900	0%	0
Express Lanes	375,000	375,000	0%	0
RAFC Management Services	531,769	531,769	0%	0
Service Authority Freeways Expressways (SAFE)	2,527,886	2,527,886	0%	0
Exchange Fund Transfer	10,000,000	10,000,000	0%	0
STA Transfer	2,749,000	2,749,000	0%	0
2% Transit Transfers	511,254	511,254	0%	0
Transfer in from Reserve - Move related	1,000,000	1,000,000	0%	0
Transfer in from Reserve - MTC/ABAG Study	275,000	275,000	0%	0
Transfer in from Reserve - to cover shortfall	0	26,108	-100%	26,108
Transfer in from Liability Reserve	800,000	800,000	0%	0
Transfer in from SAFE & BATA for computer capital	280,000	280,000	0%	0
Grant Funded - Overhead	2,031,713	2,031,713	0%	0
Capital Programs - Overhead	1,856,190	1,856,190	0%	0
Subtotal: Transfers from other funds	\$33,184,712	\$33,210,820	0%	\$26,108
MTC Total Planning Revenue	\$59,892,530	\$60,068,638	0%	\$176,108
Local Revenue Grants				
Misc. Revenue (PMP Sales)	\$800,000	\$1,200,000	50%	\$400,000
ABAG	0	137,500	-100%	\$137,500
TFCA (Regional Rideshare), Spare the Air	1,204,967	1,204,967	0%	0
BAAQMD	0	500,000	-100%	500,000
Motivate	0	696,898	-100%	696,898
Cities	541,311	541,311	0%	0
Subtotal: Local Revenue Grants	\$2,546,278	\$4,280,676	68%	\$1,734,398
Total Current Year Revenue	\$62,438,808	\$64,349,314	3%	\$1,910,506
MTC Prior Year Project Revenue				
Prior Year Project Revenue - Federal/State				
FTA 5303	774,481	774,481		
FHWA	34,522	34,522		
State Transit Assistance (STA)	630,327	630,327		
Subtotal:	\$1,439,330	\$1,439,330		
Prior Year Project Revenue - Local				
General Fund	1,954,000	1,954,000		
Transportation Funds for Clean Air (TFCA)	76,565	76,565		
Service Authority for Freeways/Expressways (SAFE)	1,422,154	1,422,154		
PTAP LM	174,730	174,730		
PPM	75,017	75,017		
RM2/BATA Reimb.	216,803	216,803		
AB 664	51,525	51,525		
local Cities	718,830	718,830		
2% Transit	2,255	2,255		
Subtotal:	\$4,691,879	\$4,691,879		
Total Prior Year Project Revenue	\$6,131,209	\$6,131,209		

**EXPENSE SUMMMARY
BUDGET FY 2015-16**

	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change % Inc./Dec)	Change \$ Inc./Dec)
Operating Expense				
I. Salaries and Benefits	\$23,015,039	\$22,865,039	-1%	(\$150,000)
MTC Staff - Regular	\$18,439,029	\$18,439,029	0%	\$0
OPEB	1,589,625	1,589,625	0%	0
Temporary Staff	128,688	128,688	0%	0
Project Based Staff & LGS	2,830,697	2,680,697	-5%	(150,000)
Interns	27,000	27,000	0%	0
II. Travel and Training	\$402,000	\$402,000	0%	\$0
III. Printing, Repro. & Graphics	\$134,100	\$134,100	0%	\$0
IV. Computer Services	\$1,404,500	\$1,404,500	0%	\$0
V. Commissioner Expense	\$70,000	\$70,000	0%	\$0
VI. Advisory Committees	\$15,000	\$15,000	0%	\$0
VII. General Operations	\$3,708,656	\$3,708,656	0%	\$0
Subtotal Staff Cost	\$28,749,295	\$28,599,295	-1%	(\$150,000)
IX. Contractual Services	\$33,686,601	\$35,747,107	6%	\$2,060,506
Total Operating Expense Current Year	\$62,435,896	\$64,346,402	3%	\$1,910,506
IX. Contractual Services - Prior Year	\$6,131,209	\$6,131,209	0%	\$0
Transfer out to BAHA	\$0	\$0	0%	\$0
Total Operating Expense	\$68,567,105	\$70,477,611	3%	\$1,910,506

CAPITAL PROJECTS

	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change % Inc./Dec)	Change \$ Inc./Dec)
Annual Transfer from Reserve to Capital	\$1,543,000	\$1,543,000	0%	\$0
Annual Capital Expense	\$1,543,000	\$1,543,000	0%	\$0
	LTD Budget Thru FY 2015-16	Amended BUDGET FY 2015-16		LTD Budget Thru FY 2015-16
Hub Signage Program				
Revenue				
Prop. 1B	\$9,856,450	\$0		\$9,856,450
RM2	362,000	0		362,000
Real Time Sign - BART	300,000	0		300,000
Real Flap Sign - STA	166,300	0		166,300
	\$10,654,450	\$0		\$10,684,750
Expense				
Staff	\$1,200,000	\$0		\$1,200,000
Consultants	9,484,750	0		9,484,750
	\$10,654,450	\$0		\$10,684,750

**CONTRACTUAL SERVICES DETAIL
New Contractual and Professional Services**

Work Element	Description/Purpose	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change \$ Inc./Dec)
1111	Support Commission Standing Committees			
	Planning Programs - Other	\$150,000	\$150,000	\$0
	TOTAL	\$150,000	\$150,000	\$0
1112	Implement Public Information Program			
	LWV Monitor	\$25,000	\$25,000	\$0
	Photography services for MTC/BATA	50,000	50,000	0
	Design & Production Services	150,000	150,000	0
	On-call Facilitation and Outreach	25,000	25,000	0
	PDA Communication	50,000	50,000	0
	Digital Promotion & Analysis	25,000	25,000	0
	Awards Program	15,000	15,000	0
	MTC web integration/portal	125,000	125,000	0
	TOTAL	\$465,000	\$465,000	\$0
1121	Plan Bay Area			
	Develop Public Involvement	175,000	175,000	0
	Event Expenses	100,000	100,000	0
	CBO Outreach	50,000	50,000	0
	Public Opinion/Revenue Polls (2 total)	145,000	145,000	0
	Digital Tools/Visualization	75,000	75,000	0
	EIR Development	370,000	520,000	150,000
	MTC/ABAG Merger Implementation Plan	275,000	137,500	(137,500)
	Express Lane Settlement Agreement	50,000	50,000	0
	Plan Bay Area Implementation	0	0	0
	Plan Bay Area Future Trends	0	0	0
	SCS/RTP Plan Development	0	0	0
	Economic Development Strategy	0	0	0
	TOTAL	\$1,240,000	\$1,252,500	\$12,500
1122	Analyze Regional Data using GIS and Travel Models			
	Travel Model Assistance	\$150,000	\$150,000	\$0
	Land use Model Research	250,000	250,000	0
	Travel Model Research	50,000	50,000	0
	Technical Support for Web Based Projects	100,000	100,000	0
	Leverage SHRP2 Investment	100,000	100,000	0
	Consolidated household travel	75,000	75,000	0
	Regional Transit on Board	1,824,565	1,974,565	150,000
	Freight Modeling Program	50,000	50,000	0
	Evolving Transport Research Program Development	50,000	50,000	0
	Pilot fare Coordination project	0	0	0
	Evolving Transport Research Program Development	0	0	0
	TOTAL	\$2,649,565	\$2,799,565	\$150,000
1124	Regional Goods Movement Plan			
	Regional Goods Movement Study	\$0	\$0	\$0
	HUD Follow-up Efforts	150,000	150,000	0
	Sustainable Transportation Planning	450,000	450,000	0
	Zero Emission Freight Study	0	0	0
	TOTAL	\$600,000	\$600,000	\$0
1125	Non-Motorized Transportation			
	Bike Share Program - Operating Expenses	0	500,000	500,000
	Bike Share Program - Assets/Equipment	0	696,898	696,898
	TOTAL	\$0	\$1,196,898	\$1,196,898
1132	Advocacy Coalitions			
	Legislative advocates - Sacramento	\$151,000	\$151,000	\$0
	Mineta Transportation Institute	100,000	100,000	0
	Legislative advocates - Washington D.C.	263,000	263,000	0
	TOTAL	\$514,000	\$514,000	\$0
1152	Agency Financial Management			
	Financial Audit	\$400,000	\$400,000	\$0
	Project Audits	0	0	\$0
	OPEB Actuary	15,000	15,000	0
	Financial System Upgrade	20,000	20,000	0
	TOTAL	\$435,000	\$435,000	\$0
1153	Administrative Services			
	Organizational and Compensation	\$100,000	\$100,000	\$0
	Ergonomics	75,000	75,000	0
	Move related Projects	150,000	150,000	0
	Internship Program	136,000	136,000	0
	TOTAL	\$461,000	\$461,000	\$0

CONTRACTUAL SERVICES DETAIL

Work Element	Description/Purpose	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change \$ Inc./Dec)
1161	Information Technology Services			
	Network/Security Support	\$0	\$0	\$0
	Web/DB Application Development/Integration	50,000	50,000	0
	Network Assistance	50,000	50,000	0
	Enterprise data and process review	350,000	350,000	0
	Document scanning	50,000	50,000	0
	Move Assistance/Project Management	150,000	150,000	0
	TOTAL	\$650,000	\$650,000	\$0
1212	Performance Measuring and Monitoring			
	State of the Region/Performance Monitoring	\$150,000	\$150,000	\$0
	RTP Performance	75,000	75,000	0
	State of Good Repair Performance Analysis	75,000	75,000	0
	TOTAL	\$300,000	\$300,000	\$0
1222	Regional Rideshare Program			
	511 Ridesharing Program Operations	\$1,000,000	\$1,000,000	\$0
	511 Program Marketing	200,000	200,000	0
	SB 1339 Implementation	0	0	0
	TOTAL	\$1,200,000	\$1,200,000	\$0
1223	Operational Support for Regional Programs			
	TMC Legacy Projects and Contingency	\$0	\$0	\$0
	Park N Ride	150,000	150,000	0
	ITS Architecture	200,000	200,000	0
	TMS Technical Advisor & Guidance Bench	0	0	0
	TOTAL	\$350,000	\$350,000	\$0
1224	Regional Traveler Information			
	511 Traffic/Real Time Transit	\$2,191,500	\$2,191,500	\$0
	HSP:511 Real Time	127,000	127,000	0
	511 Web Services	121,000	121,000	0
	511 Transit	891,000	891,000	0
	511 ESRI License	5,900	5,900	0
	Trip planner License	14,000	14,000	0
	Connected Vehicle	0	0	0
	TOTAL	\$3,350,400	\$3,350,400	\$0
1228	Regional Transportation Emergency Operation			
	Satellite Telephone-Annual Operations	\$50,000	\$50,000	\$0
	Transit Emergency Response	0	0	0
	EOC Training & Support	75,000	75,000	0
	TOTAL	\$125,000	\$125,000	\$0
1229	Regional Transportation Emergency Planning			
	Ongoing Emergency Exercise Support	\$300,000	\$300,000	\$0
	Emergency Response Strategies	100,000	100,000	0
	Joint Operations at @ Beale Street	1,100,000	1,100,000	0
	Transit Service Contingency	334,000	334,000	0
	TOTAL	\$1,834,000	\$1,834,000	\$0
1233	Transportation Asset Management			
	Software Development and Maintenance	\$900,000	\$1,300,000	\$400,000
	Transit Capital Inventory	100,000	100,000	0
	Software Training Support	34,410	34,410	0
	TAM Plan Development and Performance	75,000	75,000	0
	PTAP Projects	183,976	183,976	0
	Quality Assurance Program	50,000	50,000	0
	TOTAL	\$1,343,386	\$1,743,386	\$400,000
1234	Arterial Operations			
	Arterial Operations - Next Generation	\$0	\$0	\$0
	TOTAL	\$0	\$0	\$0
1235	Incident Management			
	Incident Management Task Force	\$100,000	\$100,000	\$0
	TOTAL	\$100,000	\$100,000	\$0
1237	Freeway Performance Initiative			
	Managed LANES Master Plan (Study)	\$300,000	\$300,000	\$0
	FPI Traffic Operations/Corridor Analysis	50,000	50,000	0
	Active Traffic Management Strategies	625,000	625,000	0
	TOTAL	\$975,000	\$975,000	\$0
1311	Lifeline Planning			
	Community - Based Transportation Plan Funding Ag.	\$360,000	\$360,000	\$0
	CBTP Grant Program	89,000	89,000	0
	Lifeline Cycle 3	800,000	800,000	0
	Coordinated Plan Update	100,000	100,000	0
	TOTAL	\$1,349,000	\$1,349,000	\$0

CONTRACTUAL SERVICES DETAIL

Work Element	Description/Purpose	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change \$ Inc./(Dec)
1413	Climate Initiative			
	Climate Adaption Consulting (BARC)	\$80,000	\$80,000	\$0
	EV Strategic Council	35,000	35,000	0
	Regional Transportation Sea Level Rise	0	0	0
	TOTAL	\$115,000	\$115,000	\$0
1512	Federal TIP Development			
	REMI Financial Forecast Model	\$50,000	\$50,000	\$0
	TOTAL	\$50,000	\$50,000	\$0
1514	Regional Assistance Programs			
	Performance audits - TDA audit & RM2 Oversight	\$250,000	\$250,000	\$0
	TOTAL	\$250,000	\$250,000	\$0
1515	Regional Assistance Programs			
	FMS TIP-RTP Linkage & Mapping	\$0	\$0	0
	FMS User Interface Upgrade	125,000	125,000	0
	TOTAL	\$125,000	\$125,000	\$0
1517	Transit Sustainability			
	Transit Sustainability Planning	\$1,544,159	\$1,544,159	\$0
	West Contra Costa Rapid Transit Study	0	0	0
	SRTP	300,000	300,000	0
	Transit Core Capacity Analysis	0	0	0
	TOTAL	\$1,844,159	\$1,844,159	\$0
1518	New Freedom			
	On Call Facilitation for Mobility Management	\$5,000	\$5,000	\$0
	TOTAL	\$5,000	\$5,000	\$0
1611	Transportation and Land Use Coordination			
	ABAG - FHWA/FTA5303/TDA/Prop.84	\$2,166,091	\$2,329,699	\$163,608
	Transit Oriented Affordable Housing Fund	10,000,000	10,000,000	0
	PDA Assessment	0	0	0
	Complete Streets Technical Assistance	40,000	40,000	0
	Bike/ Ped Counts Program	60,000	60,000	0
	Conference Sponsorship for Rail-Volution	15,000	15,000	0
	Parking Program	125,000	125,000	0
	TOTAL	\$12,406,091	\$12,569,699	\$163,608
106	Legal Services	\$800,000	\$800,000	\$0
101	Encumbrances Contracts	\$0	\$0	\$0
	Total consultant contracts:	\$33,686,601	\$35,609,607	\$1,923,006

LTD Federal Grants Budget

Attachment B

		1	2	3 = (1-2)	4	5	6	7 = (3+4-5-6)
STP Grants		LTD Grant thru FY 2014	LTD Actual thru FY 2015	Balance thru FY 2015	New Grant FY 2015-16	staff budget FY 2015-16	Consultant budget FY 2015-16	Balance FY 2015-16
Grant # / Fund Source #	Project Description							
6084-146 1580	Station Area Planning	\$4,256,088	\$2,096,406	\$2,159,682	\$0	\$0	\$358,500	\$1,801,182
6084-156 1585	Regional Streets and Roads	378,695	\$378,695	0	0	0	0	0
6084-162 1590	Freeway Performance Initiative	424,555	\$215,451	209,104	0	0	0	209,104
6160-018 1595	Freeway Performance Initiative	410,412	\$0	410,412	0	410,412	0	(0)
6084-175 1801	CMA Planning	26,270,089	\$10,683,339	15,586,750	0	1,094,196	8,183,000	6,309,554
6084-176 1803	511 Grant	28,112,035	\$8,569,979	19,542,056	0	1,274,193	13,475,377	4,792,486
6084-178 1805	Regional Streets and Roads	736,817	\$111,042	625,775	0	34,410	265,590	325,775
6084-179 1806	Pavement Management	4,136,598	\$1,478,360	2,658,236	0	0	1,420,000	1,238,236
6084-188 1812	OBAG Regional PDA	8,740,305	\$615,735	8,124,570	0	0	2,834,000	5,290,570
6084-187 1811	OBAG Regional PDA - ABAG	1,340,000	\$660,000	680,000	0	0	660,000	20,000
NEW	Arterial Operations	3,000,000	\$500,000	2,500,000	0	0	2,500,000	0
		\$77,805,592	\$25,309,007	\$52,496,585	\$0	\$2,813,211	\$29,896,467	\$19,986,906
CMAQ Grants								
6084-139 1584	Incident Management & FPI	\$837,149	\$837,149	\$0	\$0	\$0	\$0	\$0
6084-160 1589	Arterial Operations	5,216,365	1,659,858	3,556,507	0	641,756	1,200,000	1,720,751
6084-164 1591	Climate Initiatives Program Public Outreach	3,700,527	1,654,817	2,045,710	0	0	1,542,678	503,032
6084-165 1592	Climate Initiatives Evaluation	2,040,085	984,831	1,055,254	0	141,788	0	913,466
6160-018 1596	Freeway Performance Initiative	7,153,941	1,767,305	5,386,636	0	1,417,423	1,500,000	2,469,213
6160-020 1800	Incident Management	5,935,774	867,620	5,068,154	0	402,040	2,408,000	2,258,114
6084-176 1804	511 Grant	11,273,187	5,297,216	5,975,971	0	1,108,147	1,613,623	3,254,201
6084-180 1809	Freeway Performance Corridor Studies	3,833,946	671,234	3,162,712	0	0	1,500,000	1,662,712
6084-188 1814	Regional Bicycle Program	1,725,000	168,253	1,556,747	0	0	1,185,000	371,747
NEW	Incident Management	0	0	0	10,840,000	0	10,840,000	0
NEW	Climate Initiatives CYCLE 2	0	0	0	7,000,000	0	7,000,000	0
		\$41,715,974	\$13,902,283	\$27,813,691	\$17,840,000	\$3,711,154	\$28,789,301	\$13,153,236
FTA GRANTS								
90-Y555 1613	JARC	\$18,613	14,064	\$4,549	\$0	\$0	\$4,549	\$0
37-X076 1614	JARC	347,421	0	347,421	0	0	265,248	82,173
37-X043 1620	JARC	29,252	0	29,252	0	0	0	29,252
37-X064 1622	JARC	88,993	0	88,993	0	0	0	88,993
37-X104 1625	JARC	304,533	0	304,533	0	0	0	304,533
37-X133 1627	JARC	369,493	82,311	287,182	0	0	0	287,182
37-X164 1629	JARC	684,619	2,200	682,419	0	15,526	0	666,893
37-X177 1630	JARC	2,430,952	276,685	2,154,267	0	0	0	2,154,267
34-001 1631	FTA 5339	10,506,277	840,438	9,665,839	0	0	9,665,839	0
34-0024 1633	FTA 5339	12,240,015	0	12,240,015	0	0	12,240,015	0
New	FTA 5339	0	0	0	11,565,979	0	11,565,979	0
New	TIGER GRANT	1,000,000	112,140	887,860	0	0	887,860	0
57-X023 1623	New Freedom	150,928	24,334	126,594	0	0	0	126,594
57-X032 1624	New Freedom	41,250	34,157	7,093	0	0	0	7,093
57-X050 1626	New Freedom	375,031	179,106	195,925	0	0	0	195,925
57-X074 1628	New Freedom	1,308,460	1,014,849	293,611	0	0	0	293,611
57-X109 1632	New Freedom	1,383,631	425,793	957,838	0	0	100,166	857,672
		\$31,279,468	\$3,006,077	\$28,273,391	\$11,565,979	\$15,526	\$34,729,656	\$5,094,188
HPP/VPP GRANTS								
1739	VPPL Value PRICING	\$482,045	362,769	\$119,276	\$0	\$0	\$0	\$119,276
		\$482,045	\$362,769	\$119,276	\$0	\$0	\$0	\$119,276
HUD Grant								
1737	HUD Grant	\$2,997,213	\$2,694,396	\$302,817	\$0	\$0	\$0	\$302,817
Other Grants								
1111	FHWA - Climate Change	\$167,356	167,251	\$105		\$0	\$0	\$105
1110	HEPP Travel Model (Reobligated)	\$90,000	\$0	\$90,000	0	0	\$90,000	0
1112	FHWA - SHRP2	700,000	41,944	658,056	0	0	0	658,056
New	FTA 5310				454,430	0	0	454,430
		\$957,356	\$209,195	\$748,161	\$454,430	\$0	\$90,000	\$1,112,591
Total Federal Grants Budget		\$155,237,648	\$45,483,727	\$109,753,921	\$29,880,409	\$6,539,891	\$93,305,424	\$39,769,015

CONTRACTUAL SERVICES DETAIL Federal Grants

Work Element	Description/Purpose	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change \$ Inc./Dec)
1122	Analyze Regional Data using GIS and Travel Models			
	Travel Model	\$90,000	\$90,000	\$0
	TOTAL	\$90,000	\$90,000	\$0
1152	Agency Financial Management			
	Project Audits	\$200,000	\$200,000	\$0
	TOTAL	\$200,000	\$200,000	\$0
1222	Regional Rideshare Program			
	511 Program Operations	\$2,549,000	\$2,549,000	\$0
	511 Program Marketing	\$374,000	\$374,000	\$0
	Rideshare: Employer Services (CMAs)	450,000	450,000	0
	SB 1339	93,000	93,000	0
	TOTAL	\$3,466,000	\$3,466,000	\$0
1223	Operational Support for Regional Programs			
	TMS Technical Advisor & Guidance Bench	\$0	\$0	\$0
	TOTAL	\$0	\$0	\$0
1224	Regional Traveler Information			
	511 Traffic Real Time Transit	\$6,103,000	\$6,103,000	\$0
	511 Transit	5,302,000	5,302,000	0
	RG	0	0	0
	Connected Vehicles	0	0	0
	511 ESRI License	111,000	111,000	0
	TOTAL	\$11,516,000	\$11,516,000	\$0
1233	Pavement Management System			
	Software Training Support	\$265,590	\$265,590	\$0
	P-TAP Projects	1,420,000	1,420,000	0
	TOTAL	\$1,685,590	\$1,685,590	\$0
1234	Arterial Operations Coordination			
	Program for Arterial System	\$1,200,000	\$1,200,000	\$0
	Arterial Operations - Next Generation	2,500,000	2,500,000	0
	TOTAL	\$3,700,000	\$3,700,000	\$0
1235	Incident Management			
	Incident Management Task Force	\$140,000	\$140,000	\$0
	I-880 ICM	13,108,000	13,108,000	0
	TOTAL	\$13,248,000	\$13,248,000	\$0
1237	Freeway Performance Initiative			
	FPI Implementation and Ramp Metering	\$1,500,000	\$1,500,000	\$0
	FPI Traffic Operations/Corridor Analysis	1,500,000	1,500,000	0
	TOTAL	\$3,000,000	\$3,000,000	\$0
1310	Implement Lifeline Transportation Program			
	Lifeline Planning	\$269,797	\$269,797	\$0
	TOTAL	\$269,797	\$269,797	\$0
1413	Climate Initiative			
	Bike to Work Day	\$150,000	\$150,000	\$0
	Climate Initiative Outreach and Marketing program	\$17,197,678	\$9,484,678	(\$7,713,000)
	TOTAL	\$17,347,678	\$9,634,678	(\$7,713,000)
1512	Federal TIP Development			
	Transit Capital Inventory	\$0	\$0	\$0
	Transit Operators	33,471,833	33,471,833	0
	TOTAL	\$33,471,833	\$33,471,833	\$0
1517	Transit Sustainability			
	Transit Core Capacity Analysis	\$0	\$0	\$0
	TOTAL	\$0	\$0	\$0
1518	New Freedom			
	New Freedom Projects	\$100,166	\$100,166	\$0
	TOTAL	\$100,166	\$100,166	\$0
1519	Transit Core			
	Transit Core Study	\$887,860	\$887,860	\$0
	TOTAL	\$887,860	\$887,860	\$0
1611	Transportation and Land Use Coordination			
	ABAG - STP	\$1,359,000	\$1,359,000	\$0
	BCDC STP	351,000	351,000	0
	CMAs - STP	7,133,000	7,133,000	0
	Access Public Lands near Transit	500,000	500,000	0
	PDA Implementation Studies	515,000	515,000	0
	SR 82 Study	275,000	275,000	0
	PDA Planning Grant	1,902,500	1,902,500	0
	TOTAL	\$12,035,500	\$12,035,500	\$0
	Total Federal funded Consultants	\$101,018,424	\$93,305,424	(\$7,713,000)

Attachment C

Clipper Operating:

	Amended BUDGET FY 2015-16	Amended BUDGET FY 2015-16	Change \$ Inc./Dec
Revenue:			
CMAQ	\$0	\$0 0%	\$0
RM2	2,825,000	2,825,000 0%	0
STA	17,856,667	17,856,667 0%	0
Transit Operators	17,914,400	17,914,400 0%	0
	<u>\$38,596,067</u>	<u>\$38,596,067 0%</u>	<u>\$0</u>
Expenses:			
Salaries and Benefits	\$1,574,567	\$1,574,567 0%	\$0
Temporary Agency	0	0 0%	0
Travel & Membership	72,100	72,100 0%	0
Promotion/Outreach/Fare Inc.	3,890,000	3,890,000 0%	0
Bad Debt	0	0 0%	0
Clipper Operations	<u>33,059,400</u>	<u>33,059,400 0%</u>	<u>0</u>
	<u>\$38,596,067</u>	<u>\$38,596,067 0%</u>	<u>\$0</u>

Clipper Capital:

	LTD Budget Thru FY2015-16	Amended BUDGET FY 2015-16	LTD Budget Thru FY2015-16
Revenue:			
CMAQ	\$71,675,201	(\$180,000)	\$71,495,201
Card Sales	\$4,851,267	0	\$4,851,267
ARRA	11,000,000	0	11,000,000
FTA	25,177,072	0	25,177,072
STP	43,605,002	0	43,605,002
STA	21,207,597	0	21,207,597
Prop 1B	1,000,000	0	1,000,000
SFMTA	3,905,421	4,100,000	8,005,421
GGGHTD	2,975,000	0	2,975,000
BART	725,000	0	725,000
MTC Exchange Fund	8,269,158	0	8,269,158
BATA	27,124,813	0	27,124,813
Transit Operators	11,807,000	0	11,807,000
WETA	603,707	0	603,707
Sales Tax	<u>99,311</u>	<u>0</u>	<u>99,311</u>
	<u>\$225,763,898</u>	<u>\$3,920,000</u>	<u>\$237,945,549</u>
Expense:			
Staff Costs	\$11,022,524	\$0	\$11,022,524
Travel	3,208	0	3,208
Pilot Equipment Maintenance	3,093,834	0	3,093,834
Transit Agency Funded Projects	11,860,707	0	11,860,707
Design	54,690,574	0	54,690,574
Site Preparation	3,899,437	0	3,899,437
Construction	21,867,682	0	21,867,682
Consultants	22,365,903	3,920,000	26,285,903
Engineering	7,953,061	0	7,953,061
Communications	1,583,000	0	1,583,000
Marketing	2,212,029	0	2,212,029
Financial Services	391,600	0	391,600
Equipment	44,074,714	0	44,074,714
Clipper Cards	13,140,095	0	13,140,095
Other	<u>35,867,181</u>	<u>0</u>	<u>35,867,181</u>
	<u>\$225,763,898</u>	<u>\$3,920,000</u>	<u>\$229,683,898</u>

CONTRACTUAL SERVICES DETAIL

Prior Year Contractual and Professional Services

**AMENDED BUDGET
FY 2015-16**
Work Element Description/Purpose

1121	Plan Bay Area	
	Bay Area Council Economic	\$82,775
	Barabary Coast	\$43,707
	Visual Strategies	\$10,000
	Rose Foundation for Communities	\$5,000
	Richmond Main Street	\$5,000
	Southern Hayward Parish	\$5,000
	SELA Learning	\$5,000
	Sound of Hope Radio Network	\$5,000
	TOTAL	\$161,482
1122	Analyze Regional Data using GIS and Travel Models	
	Corey, Canapary	\$238,410
	ETC Institute	\$145,255
	Redhill Group	\$25,274
	Synthicity LLC	\$216,000
	Parsons Brinkerhoff	\$142,151
	TOTAL	\$767,090
1124	Regional Goods Movement Plan	
	ACTC	\$137,654
	San Francisco Transp. Authority	\$32,625
	Cambridge Systematics	\$174,920
	TOTAL	\$345,199
1152	Agency Financial Management	
	Pricewaterhouse Coopers	\$184,422
	TOTAL	\$184,422
1153	Administrative Services	
	Pathways for Students	\$5,794
	Carl Warren	\$20,000
	Cushman & Wakefield	\$5,000
	Koff & Associates	\$9,990
	Pamela Hurt	\$18,241
	International Effectiveness	\$4,941
	GovDelivery	\$11,918
	Customized	\$11,666
	Ergonomic	\$955
	Share Squared	\$38,873
	TOTAL	\$127,378
1212	Performance Measuring and Monitoring	
	Lowercase Productions	\$26,025
	TOTAL	\$26,025
1222	Regional Rideshare Program	
	Parsons Brinkerhoff	\$83,626
	TOTAL	\$83,626
1223	Operational Support for Regional Programs	
	Atkins North America Inc. (PBS & J)	\$84
	Iteris, Inc.	\$57,000
	Delcan	\$122,263
	Kimley Horn	\$10,559
	Cambridge Systematics	\$52
	TOTAL	\$189,958
1224	Regional Traveler Information	
	Civic Resource Group	\$41,381
	LEIDOS	\$619,707
	LEIDOS	\$289,457
	Kimley Horn	\$12,366
	CALTRANS	\$4,254
	TOTAL	\$967,165
1229	Regional Transportation Emergency Planning	
	URS	\$39,619
	DKS & Associates	\$41,628
	TOTAL	\$81,247
1233	Pavement Management System	
	Adhara Systems	\$103,908
	Quality Engng Solutions	\$6,916
	DevMecca.com	\$25,017
	Nichols Consulting	\$51
	CA State University Chico	\$50,000
	AMS Consulting	\$31,967
	JG3 Consulting	\$6,446
	Bellecci & Associates	\$2,039
	Capitol Asset & Pavement	\$32,024
	Harris & Associates	\$54,152
	Nichols Consulting	\$35,993
	TOTAL	\$348,513
1234	Arterial Operations Coordination	
	Kimley Horn & Assoc.	\$12,665
	Iteris	\$306,768
	TOTAL	\$319,433
1235	Incident Management	
	Kimley Horn	\$40,000
	TOTAL	\$40,000

1237	Freeway Performance Initiative	
	Fehr & Peers	\$1,859
	Kimley Horn	\$1,346
	Kittleson	\$26,837
	Cambridge	\$27,437
	URS	\$100,000
	TOTAL	\$157,479
1311	Implement Lifeline Program	
	CH2M Hill	\$199,940
	TOTAL	\$199,940
1512	Federal TIP Development	
	CH2M Hill	\$161,865
	TOTAL	\$161,865
1514	Regional Assistance Programs	
	Perlott & Associates	\$18,047
	TOTAL	\$18,047
1517	Transit Sustainability	
	MIG, Inc	\$20,629
	PCJPB	\$40,000
	AC Transit	\$40,000
	Nelson Nygaard	\$100,000
	ARUP North America Ltd.	\$762,669
	WETA	\$30,000
	Sonoma County Transit	\$30,000
	ECCTA	\$30,000
	Marin Transit	\$20,000
	CCCTA	\$30,000
	WCCTA	\$30,000
	Vacaville, City of	\$10,000
	Sonoma Cnty Transp. Authority	\$20,000
	LAVTA	\$30,000
	Union, City of	\$30,000
	West Contra Costa Transit	\$89,921
	TOTAL	\$1,313,219
1611	Transportation for Livable Communities	
	Toole Design	\$53,085
	Economic & Planning	\$62,000
	TOTAL	\$115,085
1161	Information Technology Services	
	Share Squared	\$103,871
	TOTAL	\$103,871
Fund 106		
	Thomas Law Group	\$302,922
	Glynn & Finley	\$80,000
	Hanson Bridgett	\$33,059
	Myers Nave	\$4,184
	TOTAL	\$420,165
Total Prior Year Contractual and Professional Services		\$6,131,209