



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: December 2, 2015

FR: Executive Director

WI: 1121

RE: Contract – Plan Bay Area 2040 Environmental Impact Report Project Manager: Tschudin Consulting Group (\$200,000)

This memorandum requests the Committee’s approval to enter into a sole source contract in an amount not to exceed \$200,000 with Tschudin Consulting Group to manage the Environmental Impact Report (EIR) for the update of *Plan Bay Area*, Plan Bay Area 2040. This work is anticipated to commence on or before February 1, 2016, and to be complete by June 30, 2017.

Background

The purpose of the EIR for Plan Bay Area 2040 – the Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) – is to perform a regional assessment to identify the Plan’s significant impacts on the environment, evaluate a range of reasonable alternatives to the Plan, and determine how the Plan can avoid or mitigate its significant impacts. MTC and its California MPO counterparts have very limited staff resources to develop programmatic EIRs for regional transportation plans and sustainable communities strategies. This work is very complex and requires specific expertise. As a result of the complexity and limited staff resources, MTC posted a position to hire an EIR Project Manager in September 2015. Very few applications were received and none had the technical experience required. Thus, staff is recommending a change in approach to enter into a sole source contract with Tschudin Consulting Group to manage the EIR so that the EIR (and the adoption of Plan Bay Area 2040) remains on schedule.

Tschudin Consulting Group, led by Heidi Tschudin, has 35 years of experience as a land use planner, project manager, and CEQA specialist. Most recently, Ms. Tschudin managed the EIR for the Sacramento Area Council of Governments’ first combined Metropolitan Transportation Plan/Sustainable Communities Strategy and its subsequent update, currently underway. Ms. Tschudin’s experience and familiarity with managing programmatic EIRs of regional transportation plans and sustainable communities strategies will mean Tschudin Consulting Group is fully equipped to provide strategic guidance on preparing the EIR, and will be able to begin work immediately to ensure timely delivery of a high quality product. While Tschudin Consulting Group is a woman-owned one-person firm, the firm is not currently registered as a small business or a disadvantaged business enterprise and has no subcontractors.

Tschudin Consulting Group will be responsible for managing and coordinating the development of the EIR for Plan Bay Area 2040. This will include such activities as administering consultant contracts; coordinating with state and federal agencies and other regulatory and resource agencies, county transportation authorities, local jurisdictions, and environmental and land use planners; coordinating with technical experts on such topics as transportation, air quality, land

use, energy, climate change and greenhouse gases, noise, geology and seismicity, and water, biological, visual and cultural resources; and, ensuring that all applicable policies, procedures, and regulations are followed.

Recommendation

Staff recommends this Committee authorize the Executive Director or his designated representative to negotiate and enter into a sole source contract in an amount not to exceed \$200,000 with Tschudin Consulting Group to manage the development of the EIR for Plan Bay Area 2040.



Steve Heminger

SH:MM:an

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract

Work Item No.:	1121
Consultant:	Tschudin Consulting Group (Sacramento, CA)
Work Project Title:	Plan Bay Area 2040 – the Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS)
Purpose of Project:	To manage the development and coordination of the Environmental Impact Report (EIR) for Plan Bay Area 2040
Brief Scope of Work:	Managing EIR preparation for Plan Bay Area 2040 including administering consultant contracts; coordinating with state and federal agencies and other regulatory and resource agencies, county transportation authorities, local jurisdictions, and environmental and land use planners; coordinating with technical experts and, ensuring that all applicable policies, procedures, and regulations are followed.
Project Cost Not to Exceed:	\$200,000
Funding Source:	General Fund
Fiscal Impact:	Funds are available in the FY 2015-16 agency budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with Tschudin Consulting Group for the Plan Bay Area 2040 EIR Project Manager as described above and in the Executive Director's memorandum dated December 2, 2015, and the Chief Financial Officer is directed to set aside funds in the amount of \$200,000 for such contract.
Administration Committee:	<hr/> Adrienne J. Tissier, Chair
Approved:	December 9, 2015