



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Administration Committee

DATE: October 7, 2015

FR: Executive Director

RE: International Travel Request – Andrew Fremier: International Complex Bridge Operators Workshop: Amsterdam, Netherlands (\$264 meal per diem)

This memorandum asks for Committee approval to reimburse Andrew Fremier for his international business travel to a workshop in Holland.

Andrew Fremier, Deputy Executive Director, Operations, has been invited to participate in an international workshop designed to assist complex bridge operators in developing long term maintenance programs. The goal of the workshop is to identify structural health monitoring systems that will provide solutions to extend the service life of bridge systems. He will be presenting the case history of the Bay Area Toll Authority end of service life strategies, alongside other international bridge authority programs. It is expected that participation in this workshop will help prepare for the maintenance program required for the new East Span and other toll bridge systems in the Bay Area.

The workshop is in Amsterdam, Netherlands and as a guest of the Ministry of Infrastructure and the Environment, all conference, air travel and lodging fees are included in the invitation. The net cost to MTC would be \$264 in meal per diem.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to authorize Andrew Fremier's international business travel as described herein.



Steve Heminger

ABF: mil

REQUEST FOR COMMITTEE APPROVAL
Summary of International Travel Request

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|---------------------------|--|
| Work Item No.: | 1253 |
| Staff: | Andrew Fremier, Deputy Executive Director, Operations |
| Travel Location: | Amsterdam, Netherlands |
| Purpose of Travel | Attend and speak at the International Complex Bridge Operations Workshop in Amsterdam, Netherlands |
| Estimated Travel Cost: | \$264 meal per diem |
| Funding Source: | BATA Operating Budget |
| Fiscal Impact: | Funds are available, subject to the approval of the BATA FY 2015-16 budget. |
| Motion by Committee: | That the Executive Director or his designee is authorized to reimburse Andrew Fremier for international travel as described above and in the Executive Director's memorandum dated October 7, and that the Chief Financial Officer is authorized to set aside funds in the amount of a meal per diem from the FY 2015-16 BATA Budget for this purpose. |
| Administration Committee: | <hr/> Adrienne Tissier, Chair |
| Approved: | Date: October 14, 2015 |