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## ***Memorandum***

TO: BATA Oversight Committee

DATE: September 2, 2015

FR: Executive Director

W. I. 1251

RE: Contract Amendment – On-Call Design Services: Bay Bridge Trail Landing on Yerba Buena Island Project: WMH Corporation (\$50,000)

This item would authorize a contract amendment with WMH Corporation (WMH) for on-call design services for the San Francisco-Oakland Bay Bridge East Span Bay Bridge Trail Landing on Yerba Buena Island (Project) in an amount not to exceed \$50,000.

### **Background**

In January 2014, after a competitive procurement, this Committee authorized the Executive Director to enter into contracts with a pool of eight firms, including WMH, to provide on-call design services. The Request for Qualifications that governed the selection specified that BATA could conduct informal proposal solicitations among qualified firms to assist in assigning work. On March 10, 2015, BATA issued an informal solicitation for this Project that yielded Statements of Qualifications (SOQ) from four firms, AECOM (formerly URS), HNTB, Kimley-Horn, and WMH. WMH was selected as the best qualified firm with demonstrated experience and familiarity with the project area.

### **Contract Amendment Request**

Staff recently executed a contract with WMH for \$100,000 under Executive Director delegated authority. Staff is requesting an amendment, in an amount not to exceed \$50,000, for continued project management duties and various conceptual planning tasks associated with the Bay Bridge Trail Landing on Yerba Buena Island Project. At the end of this year, Caltrans plans to complete the bicycle/pedestrian connection from the new east span to Yerba Buena Island. The project scope aims to create a public plaza area for bicyclists and pedestrians disembarking from the East Span of the San Francisco-Oakland Bay Bridge or boarding the Bay Bridge Trail at Yerba Buena Island. WMH has developed alternatives for the public plaza area. For these reasons, staff is proposing to retain WMH to provide engineering and planning services for the Project.

Attachment A includes a summary of WMH's small business and disadvantaged business enterprise status related to the work described in this memorandum.

**Recommendation**

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with WMH to provide on-call design services for the San Francisco-Oakland Bay Bridge East Span on Yerba Buena Island in a total amount not to exceed \$50,000.



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Steve Heminger

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### Attachment A

	Firm Name	Role on Project	DBE* Firm			SBE** Firm		
			Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	WMH Corporation	Design Services			X	X	53957	

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL  
Summary of Proposed Contract Amendment

Work Item No.:	1251
Vendor:	WMH Corporation, Oakland, CA
Work Project Title:	On-Call Design Services: Project Management and Conceptual Planning for the Bay Bridge Trail Bike/Pedestrian Improvement Project
Purpose of Project:	To provide various conceptual planning tasks for a public plaza area at the touchdown of the San Francisco-Oakland Bay Bridge East Span on Yerba Buena Island.
Brief Scope of Work:	The assignment will include project management and various conceptual planning tasks and meetings.
Project Cost Not to Exceed:	This amendment - \$50,000 Current contract amount before this amendment - \$100,000 Maximum contract amount after this amendment - \$150,000
Funding Source:	Toll Bridge Rehabilitation Program Budget
Fiscal Impact:	Funds are included in the FY 2015-16 Toll Bridge Rehabilitation Program Budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with WMH Corporation to provide on-call design services for San Francisco-Oakland Bay Bridge East Span on Yerba Buena Island as described above, and in the Executive Director's memorandum dated September 2, 2015, and the Chief Financial Officer is directed to set aside funds in the amount of \$50,000 for such contract amendment.
BATA Oversight Committee:	<hr/> Amy Rein Worth
Approved:	September 9, 2015