



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Administration Committee

DATE: September 2, 2015

FR: Executive Director

WI: 1152

RE: Purchase Order – FY 2015-16 Annual Software License Agreement: Sungard Public Sector (\$324,000)

This memorandum requests Committee approval to issue a Sole Source Purchase Order for the annual Software License Agreement with Sungard Public Sector in the amount of \$324,000.

Background

In 2001 after a competitive bid process, the Committee approved the acquisition of the Sungard Public Sector (Sungard) financial system. Sungard provides the principal financial system for the entire agency, including General Ledger; Purchasing; Accounts Payable; Accounts Receivable; Contract Management; Fixed Assets; and Grant and Project Management. The software license is required to allow MTC to operate the financial system for FY 2015-16.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to issue a Sole Source Purchase Order to Sungard Public Sector in the amount of \$324,000 to renew the FY 2015-16 Annual Software License Agreement.



Steve Heminger

SH/BM

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Purchase Order

Work Item No.:	1152
Consultant:	Sungard Public Sector, Lake Mary, FL
Work Project Title:	Renewal of annual Software License
Purpose of Project:	Annual license agreement for Agency's Financial Application
Brief Scope of Work:	Annual license includes the following: <ul style="list-style-type: none">• Access to Sungard Public Sector Financial Application for 40 concurrent users;• ASP Hosting Services including system support, hardware configuration and disaster recovery;• General Ledger, Purchasing, Accounts Payable, Accounts Receivable, Contract Management, Fixed Assets, Grant and Project Management;• Cognos Reporting
Project Cost Not to Exceed:	\$324,000
Funding Source:	General Fund \$162,000; BATA \$162,000
Fiscal Impact:	Project costs are included in the FY 2015-16 budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a Purchase Order for the renewal of the software license agreement with Sungard Public Sector for FY 2015-16 as described above and in the Executive Director's September 2, 2015 memorandum, and the Chief Financial Officer is directed to set aside funds in the amount of \$324,000 for such purchase order.
Administration Committee:	<hr/> Adrienne J. Tissier, Chair
Approved:	Date: September 9, 2015