



# Metropolitan Transportation Commission Meeting Minutes

101 Eighth Street,  
Joseph P. Bort  
MetroCenter  
Oakland, CA

## Administration Committee

*Adrienne J. Tissier, Chair David Campos, Vice Chair*

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Wednesday, July 8, 2015

9:35 AM

Lawrence D. Dahms Auditorium

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### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Commissioner Baker, Commissioner Luce and Commissioner Schaaf

**Absent:** 3 - Vice Chair Campos, Commissioner Glover and Commissioner Rein Worth

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Members Present: Commission Chair Cortese and Commission Vice Chair

Mackenzie

Ad Hoc Non-Voting Members Present: Commissioner Aquirre, Commissioner Giacomini, Commissioner Haggerty, Commissioner Pierce, and Commissioner Spring

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Baker and the second by Commissioner Luce, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Commissioner Baker, Commissioner Luce and Commissioner Schaaf

**Absent:** 3 - Vice Chair Campos, Commissioner Glover and Commissioner Rein Worth

**2a.** [15-0659](#) Minutes of June 10, 2015 meeting.

**Action:** Committee Approval

**2b.** [15-0656](#) MTC Financial Statements for May 2015.

**Action:** Information

**Presenter:** Eva Sun

**2c.** [15-0657](#) Investment Report for May 2015.

**Action:** Information

**Presenter:** Susan Woo

- 2d.**     [15-0682](#)     Contract Amendment - StreetSaver® Software Development, Maintenance & Support Services: DevMecca.com, LLC. (\$400,000)

**Action:** Committee Approval

**Presenter:** Sui Tan

- 2e.**     [15-0694](#)     Contract Amendment - StreetSaver® Training and Guidance Services: Nichols Consulting Engineers, Chtd. (\$250,000)

**Action:** Committee Approval

**Presenter:** Sui Tan

- 2f.**     [15-0703](#)     Contract Amendment - On Call Priority Development Area Technical and Staffing Assistance: M-Group. (\$25,000)

**Action:** Committee Approval

**Presenter:** Therese Trivedi

- 2g.**     [15-0704](#)     Contract Amendment- High School Internship Program Support: Pathway for Students. (\$408,000 annually)

**Action:** Committee Approval

**Presenter:** Ann Macaulay

- 2h.**     [15-0705](#)     Purchase Orders and Contract Amendment: Project-Based Temporary Staffing Services. (\$5,663,880):

- i. Accel Employment Services
- ii. Adecco Professional Staffing/Engineering & Technical
- iii. Buxton Consulting
- iv. Eastridge InfoTech Solutions
- v. International Program Services
- vi. Local Government Services Authority (Contract Amendment)
- vii. Mainz Brady Group
- viii. Regional Government Services
- ix. Robert Half
- x. Ryals & Associates
- xi. Techlink Systems

**Action:** Committee Approval

**Presenter:** Ann Macaulay

### 3. Monthly Travel

- 3a. [15-0658](#) Monthly Travel Report.

**Action:** Information

**Presenter:** Eva Sun

- 3b. [15-0695](#) International Travel Request - Doug Johnson to Bilbao, Spain. (\$1,652)

**Action:** Committee Approval

**Presenter:** Alix Bockelman

**Upon the motion by Commissioner Bates and the second by Commissioner Schaaf, the Committee unanimously approved the international travel request for Doug Johnson. The motion carried by the following vote:**

**Aye:** 6 - Chairperson Tissier, Commissioner Wiener, Commissioner Bates, Commissioner Baker, Commissioner Luce and Commissioner Schaaf

**Absent:** 3 - Vice Chair Campos, Commissioner Glover and Commissioner Rein Worth

### 4. Public Comment / Other Business

### 5. Adjournment / Next Meeting

**The next meeting of the Administration Committee will be held on September 9, 2015 at 9:35 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.**