



Metropolitan Transportation Commission

Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Bay Area Toll Authority Oversight Committee

Federal Glover, Chair Margaret Abe-Koga, Vice Chair

Wednesday, June 12, 2024

10:30 AM

Board Room - 1st Floor

Roster

**Federal Glover (Chair), Margaret Abe-Koga (Vice Chair),
Cindy Chavez, Victoria Fleming, Nate Miley, Gina Papan,
Hillary Ronen, Sheng Thao**

Non-Voting Members: Dina El-Tawansy, Libby Schaaf

Chair Glover called the meeting to order at 10:43 a.m.

1. Call to Order / Roll Call / Confirm Quorum

- Present:** 7 - Vice Chair Abe-Koga, Commissioner Chavez, Commissioner Fleming, Chair Glover, Commissioner Miley, Commissioner Papan, and Commissioner Ronen
- Absent:** 1 - Commissioner Thao

Non-voting members present: Commissioner El-Tawansy and Commissioner Schaaf
 Ex Officio Voting Members Present: Commission Chair Pedroza, Vice Chair Josefowitz, Commissioner Mahan and Commissioner Spring.
 Ad-Hoc Non-voting members present: Commissioner Giacomini

2. Consent Calendar

Upon the motion by Commissioner Chavez and seconded by Commissioner Papan, the Consent Calendar, with the exception of agenda item 2b, was unanimously approved by the following vote:

- Aye:** 7 - Vice Chair Abe-Koga, Commissioner Chavez, Commissioner Fleming, Chair Glover, Commissioner Miley, Commissioner Papan and Commissioner Ronen
- Absent:** 1 - Commissioner Thao

2a. [24-0643](#) Approval of BATA Oversight Committee Minutes of May 8, 2024 Meeting.

Action: Committee Approval

- 2b.** [24-0363](#) Contract Change Order - FasTrak® Regional Customer Service Center, Bay Area Payment Plan Operations Extension: Conduent State and Local Solutions, Inc. (\$250,000).

Action: Committee Approval

Presenter: Eric Davis

Upon the motion by Commissioner Chavez and seconded by Commissioner Papan, agenda item 2b, the Committee unanimously approved Contract Change Order - FasTrak® Regional Customer Service Center, Bay Area Payment Plan Operations Extension: Conduent State and Local Solutions, Inc. (\$250,000) with the following conditions to provide an update to the Committee on best practices surrounding fare collections, focusing on low-income communities, including work performed to date, an analysis of future next steps in addition to an off-the-agenda report. The motion carried the following vote:

Aye: 7 - Vice Chair Abe-Koga, Commissioner Chavez, Commissioner Fleming, Chair Glover, Commissioner Miley, Commissioner Papan and Commissioner Ronen

Absent: 1 - Commissioner Thao

- 2c.** [24-0364](#) Contract Change Order- FasTrak® Regional Customer Service Center Support of the FasTrak® Title 21 to 6c Transponder Swap: Conduent State and Local Solutions, Inc. (\$3,000,000).

Action: Committee Approval

Presenter: Monica Serrano

- 2d.** [24-0621](#) Contract: American Express Credit Card Processing for the FasTrak® Electronic Toll Collection Program: American Express Travel Related Services Company, Inc. (not to exceed \$2,600,000 annually).

Action: Committee Approval

Presenter: Victor Wong

- 2e.** [24-0659](#) Purchase Orders - Advanced Toll Collection and Accounting System Hardware Maintenance, Telecommunication Services, Cloud Services, and Network Maintenance: Hewlett Packard Enterprise Company, AT&T, GovConnection, and SSP Data (\$1,600,000 combined).

Action: Committee Approval

Presenter: Mark Dinh

- 2f. [24-0663](#) FasTrak® Customer Education and Outreach Contract Actions:
i. Contract Amendment - Polytechnic Marketing LLC (Polytechnic) (\$2,600,000);
ii. Contract Amendment - Kalamuna Inc. (Kalamuna) (\$250,000); and
iii. Contract Amendment - Caribou Public Relations, Inc. (Caribou) (\$350,000)
Action: Committee Approval
Presenter: Lysa Hale
- 2g. [24-0705](#) Contract Amendment - On-Call Asset Management Services: On-Call Asset Management Production Support Services: HNTB Corporation (\$300,000).
Action: Committee Approval
Presenter: Ray Woo
- 2h. [24-0754](#) Fiscal Year (FY) 2023-24 Bay Area Toll Authority (BATA) Statement of Revenues and Expenses for the Period Ended April 30, 2024 (Unaudited).
Action: Information
Presenter: Derek Hansel

3. Authority Approval

- 3a. [23-1274](#) BATA Resolution No. 172 - Program of Project for BATA's Formula Share of the Local Partnership Program - Cycle 4.

A request that the Authority approve BATA Resolution No. 172, the program of projects for BATA's formula share of the Senate Bill 1 Local Partnership Program (LPP) Cycle 4.

Action: Authority Approval

Presenter: Rosalynn Chongchaikit

Upon the motion by Commissioner Chavez and seconded by Commissioner Papan, the Committee unanimously approved referral to seek Authority Approval of BATA Resolution No. 172, program of projects for BATA's formula share of the Senate Bill 1 Local Partnership Program Cycle 4. The motion carried by the following vote:

Aye: 7 - Vice Chair Abe-Koga, Commissioner Chavez, Commissioner Fleming, Chair Glover, Commissioner Miley, Commissioner Papan and Commissioner Ronen

Absent: 1 - Commissioner Thao

4. Public Comment / Other Business

Aletta Dupree, Team Folds, was called to speak.

5. Adjournment / Next Meeting

The next meeting of the BATA Oversight Committee will be held on July 10, 2024, at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Chair Glover adjourned the meeting at 10:53 a.m.