



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

**Committee Members:**

*Gina Papan (Chair), Victoria Fleming (Vice Chair)  
Margaret Abe-Koga, Cindy Chavez, Federal Glover, Nate Miley,  
Hillary Ronen, Sheng Thao  
Non-Voting Members: Dina El-Tawansy, Libby Schaaf*

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Wednesday, June 14, 2023

9:40 AM

Board Room - 1st Floor

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Chair Papan called the meeting to order at 9:48 a.m.

### 1. Roll Call / Confirm Quorum

**Present:** 7 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover,  
Commissioner Miley, Chair Papan, Vice Chair Fleming and Commissioner Thao  
**Absent:** 1 - Commissioner Ronen

Non-Voting Members Absent: Commissioner El-Tawansy and Commissioner Schaaf

Ad Hoc Non-Voting Members Present: Commissioner Canepa, and Commissioner Giacopini.

### 2. Consent Calendar

**Upon the motion by Commissioner Chavez and seconded by Commissioner Glover, the Consent Calendar was approved by the following vote:**

**Aye:** 6 - Commissioner Abe-Koga, Commissioner Chavez, Commissioner Glover,  
Commissioner Miley, Chair Papan and Commissioner Thao

**Absent:** 1 - Commissioner Ronen

**Abstain:** 1 - Vice Chair Fleming

**2a.** [23-0687](#) Approval of Administration Committee Minutes of the May 10, 2023 Meeting

**Action:** Committee Approval

**2b.** [23-0710](#) MTC Investment Report for March 2023 (Unaudited)

**Action:** Information

**Presenter:** Natalie Perkins

- 2c.     [23-0678](#)     Purchase Order - Packet Process Analysis and Improvement Purchase Order: Slalom, LLC (\$1,550,000)

*Action:* Committee Approval

*Presenter:* Sean Bugler
  
- 2d.     [23-0713](#)     Contract Amendment - Agency Website Support Services: Peak Digital, LLC (\$1,125,000)

*Action:* Committee Approval

*Presenter:* Alysha Nachtigall
  
- 2e.     [23-0759](#)     Regional Measure 3 Operating Program Funding Agreement Supplements: Alameda-Contra Costa Transit District (AC Transit), Golden Gate Bridge, Highway and Transportation (GGBHTD), Livermore Amador-Valley Transit Authority (LAVTA), and Napa Valley Transportation Authority (NVTa)

*Action:* Committee Approval

*Presenter:* Luis Garcia
  
- 2f.     [23-0761](#)     Contract - Transit Connected Network Planning (Transit 2050+): Fehr & Peers (\$2,000,000)

*Action:* Committee Approval

*Presenter:* Kara Vuicich
  
- 2g.     [23-0769](#)     Contract Amendment - Climate Adaptation Systems Mapping: AECOM Technical Services, Inc. (\$51,000)

*Action:* Committee Approval

*Presenter:* Allison Brooks
  
- 2h.     [23-0890](#)     Draft Metropolitan Transportation Commission (MTC) FY 2023-24 Operating and Capital Budget

*Action:* Information

*Presenter:* Derek Hansel

**3. Public Comment / Other Business**

**4. Adjournment / Next Meeting**

The next meeting of the Administration Committee will be held on Wednesday, July 12, 2023 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.