

**Bay Area Infrastructure Financing Authority
(BAIFA)**

April 26, 2023

Agenda Item 3d - 23-0534

BAIFA Resolution No. 46, Revised – Committee Structure

Subject:

Recommendation to revise BAIFA Resolution No. 46 to specify the meeting date for BAIFA's two standing committees.

Background:

In February 2023, BAIFA adopted Resolution No. 46 establishing two standing committees with a note that BAIFA would specify the regular meeting dates and times through a subsequent action. The Chair made committee assignments in March 2023, and staff proposes the following regular meeting dates consistent with that action:

- Network and Operations Committee: second Friday of each month
- Regional Tolling Policy Committee: fourth Wednesday of each month

Staff anticipates the Network and Operations Committee will meet monthly, likely starting in June. The Regional Tolling Policy Committee is expected to meet three to six times a year as needed, with a first meeting likely later this spring or summer.

The resolution notes the meeting date and time for each committee will be published on the MTC website and is subject to change by the committee as workload warrants but does not specify the regular meeting time or imply a specific meeting order. Staff recommends this approach because it may take a little while to understand the optimal flow and timing of these new committee meetings, especially with the pending transition of the MTC Operations Committee to the Regional Network Management Committee in July. Possible line ups for meetings on the second Friday and fourth Wednesday are shown below; however, the order of meetings may change as necessary for the efficient flow of meetings.

Second Friday, Committee Day

- BAIFA Network and Operations Committee
- Planning Committee
- Joint MTC – ABAG Legislation Committee
- Regional Network Management Committee (start time at 12 or 12:30)

Fourth Wednesday, Commission Day

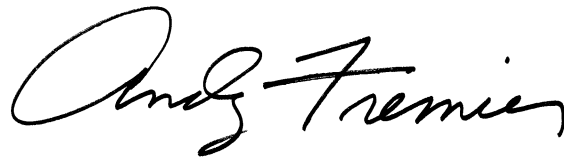
- Metropolitan Transportation Commission
- Bay Area Toll Authority
- BAIFA Regional Toll Policy Committee (if needed)
- BAIFA (full authority)
- Bay Area Headquarters Authority

Recommendations:

Staff recommends the Authority approve Resolution No. 46, Revised specifying the meeting date for BAIFA's two standing committees.

Attachments:

- BAIFA Resolution No. 46, Revised



Andrew B. Fremier

Date: February 22, 2023
Referred By: BAIFA
Revised: April 26, 2023

ABSTRACT

Resolution No. 46

This resolution authorizes the creation of a BAIFA Regional Tolling Policy Committee and a BAIFA Network and Operations Committee, as the Authority's standing committees.

Attachments A and B to this resolution were revised on April 26, 2023 to specify the regular meeting days for both committees.

Further discussion of this subject is contained in the BAIFA Summary Sheets dated February 22, 2023 and April 26, 2023.

Date: February 22, 2023
Referred By: BAIFA
Revised: April 26, 2023

RE: Creation of BAIFA Standing Committees

BAY AREA INFRASTRUCTURE FINANCING AUTHORITY
RESOLUTION NO. 46

WHEREAS, the Metropolitan Transportation Commission (“MTC”) and the Bay Area Toll Authority (“BATA”) have executed a joint exercise of powers agreement dated as of August 1, 2006, as amended September 28, 2011, March 27, 2013, and April 27, 2022 (the “Agreement”), which Agreement creates and establishes the Bay Area Infrastructure Financing Authority (“BAIFA”); and

WHEREAS, the Metropolitan Transportation Commission (“MTC”) has been authorized by the State of California to develop and operate high-occupancy toll lane facilities constituting the Bay Area Express Lane Network (“Project”) pursuant to California Streets and Highways Code section 149.7 (“Express Lanes Statute”); and

WHEREAS, BAIFA is in the process of seeking authorization from the State to operate tolling on State Route 37 between Sears Point and Mare Island; and

WHEREAS, BAIFA wishes to promote coordination with other agencies that operate toll facilities in the Bay Area to provide seamless experience for drivers; and

WHEREAS, BAIFA wishes to establish two standing committees now, therefore, be it

RESOLVED, that the BAIFA Network and Operations Committee and the BAIFA Regional Tolling Policy Committee are hereby created; and, be it further

RESOLVED, the responsibilities of the BAIFA Network and Operations Committee are as set forth in Attachment A to this resolution, hereto and incorporated herein by this reference, and may be amended from time to time as BAIFA deems appropriate; and, be it further

RESOLVED, the responsibilities of the BAIFA Regional Tolling Policy Committee are as set forth in Attachment B to this resolution, hereto and incorporated herein by this reference, and may be amended from time to time as BAIFA deems appropriate.

BAY AREA INFRASTRUCTURE FINANCING AUTHORITY

Alfredo Pedroza, Chair

The above resolution was entered into by the Bay Area Infrastructure Financing Authority at a duly called and noticed meeting held in San Francisco, California and at other remote locations, on February 22, 2023.

Date: February 22, 2023
Referred by: BAIFA
Revised: April 26, 2023

Attachment A
BAIFA Resolution No. 46
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Standing Committee: Network and Operations Committee

Committee Functions

Committee functions listed below relate to tolled facilities BAIFA is authorized to develop and operate (BAIFA toll facilities).

Function	Delegated Authority
Oversee development, operations and performance of BAIFA toll facilities, including but not limited to toll rates and toll enforcement	Recommend to BAIFA
Review financial reports, audits and general stewardship of BAIFA toll facilities	Approval Authority
Review annual BAIFA budget	Recommend to BAIFA
Review fund allocations on contracts, interagency funding agreements, personal services contracts, and purchase orders not delegated to the Executive Director, or designee.	Approval Authority
Review and evaluate applications or commitments for allocation of funds, including but not limited to toll revenues from BAIFA toll facilities	Recommend to BAIFA

Composition of Committee Membership

Membership: Unless otherwise approved by BAIFA: six (6) voting commissioners and one (1) non-voting commissioner as follows. A quorum shall be four (4) voting members of the Committee.

- One commissioner representing either Alameda County or the Cities of Alameda County
- One commissioner representing either Contra Costa County or the Cities of Contra Costa County
- The commissioner representing Solano County
- Three at-large representatives, appointed by the Chair*
- The commissioner representing CalSTA (non-voting)

* To be designated for commissioners representing Marin, Sonoma and Napa counties upon BAIFA's authorization to operate tolling on State Route 37.

The BAIFA Network and Operations Committee meeting's regular date will be the second Friday of each month. The meeting date and time will be published on the agency website in accordance with the Brown Act. The meeting date and time is subject to change by the Committee as its workload warrants.

Date: February 22, 2023
Referred by: BAIFA
Revised: April 26, 2023

Attachment B
BAIFA Resolution No. 46
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Standing Committee: Regional Tolling Policy Committee

Committee Functions

Committee provides a forum for discussion of coordinated approaches to regional tolling by the region’s tolling agencies, including BAIFA.

Function	Delegated Authority
Recommend approaches to regional toll policy coordination	Recommend to BAIFA
Review regional express lane plans, network planning and funding opportunities	Recommend to BAIFA

Composition of Committee Membership

Membership: Unless otherwise approved by BAIFA: nine (9) voting commissioners and one (1) non-voting commissioner, as follows. A quorum shall be five (5) voting members of the Committee.

- One commissioner representing each Bay Area county, as selected by the Chair
- The commissioner representing CalSTA (non-voting)

The BAIFA Regional Tolling Policy Committee meeting’s regular date will be the fourth Wednesday of each month. The meeting date and time will be published on the agency website in accordance with the Brown Act. The meeting date and time is subject to change by the Committee as its workload warrants.