



Meeting Minutes - Draft

Bay Area Toll Authority Oversight Committee

Committee Members:

Federal Glover, Chair Margaret Abe-Koga, Vice Chair

*Cindy Chavez, Victoria Fleming, Nate Miley, Gina Papan,
Hillary Ronen, and Sheng Thao*

Non-Voting Member: Dina El-Tawansy

Wednesday, March 8, 2023

9:35 AM

Board Room - 1st Floor

Vice Chair Abe-Koga called the meeting to order at 9:37 a.m.

1. Roll Call / Confirm Quorum

Present: 7 - Vice Chair Abe-Koga, Commissioner Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, and Commissioner Ronen

Commissioner Glover was absent during voting and arrived during agenda item 5a.

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Commission Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Giacomini, and Commissioner Noack

2. Pledge of Allegiance / Acknowledgement of the Flag

3. Compensation Announcement – Clerk of the Committee

4. Consent Calendar

Commissioner Glover was absent during the roll call for the Consent Calendar.

Upon the motion by Commissioner Papan and seconded by Commissioner Rabbitt, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Vice Chair Abe-Koga, Commissioner Chavez, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

Absent: 1 - Chair Glover

4a. [23-0247](#) Approval of Bay Area Toll Authority Oversight Committee Minutes of the February 8, 2023 Meeting

Action: Committee Approval

Attachments: [4a_23-0247_02-08-2023_BATA_O_Draft_Meeting_Minutes.pdf](#)

- 4b.** [23-0275](#) Contract Amendment - FasTrak® Collection Services: Law Enforcement Systems, LLC (\$1,400,000)
- Action:*** Committee Approval
- Presenter:*** Victor Wong
- Attachments:*** [4b_23-0275_Summary_Sheet_Contract_Amendment_Law_Enforcement_Systems_LLC.pdf](#)
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- 4c.** [23-0358](#) Contract Change Order Amendment - FasTrak® Regional Customer Service Center Development of Means-Based Payment Plan Program: Conduent State and Local Solutions, Inc. (\$300,000)
- Action:*** Committee Approval
- Presenter:*** Carol Kuester
- Attachments:*** [4c_23-0358_Summary_Sheet_Contract_Change_Order_Amend_Conduent_Payment_Plan_Dev.pdf](#)
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- 4d.** [23-0351](#) Fiscal Year (FY) 2022-23 Bay Area Toll Authority (BATA) Second Quarter Financial Statements (Unaudited)
- Action:*** Information
- Presenter:*** Alita Reinecker
- Attachments:*** [4di_23-0351_Summary_Sheet_BATA_FY_2022-23_Second_Quarter_Financial_Statements.pdf](#)
[4dii_23-0351_Attachment_A_BATA_FY_2022-23_Second_Quarter_Financial_Statements.pdf](#)

5. Approval

- 5a. [23-0276](#) Contract Amendment - Credit Card Processing for the FasTrak® Electronic Toll Collection Program: Bank of America Merchant Services (\$56,000,000)

This item would authorize the Executive Director or designee to negotiate and enter into a contract amendment with Bank of America Merchant Services (BAMS) to 1) increase the annual contract amount to \$22,000,000 starting FY 2023 and 2) extend the contract by two-years, through June 30, 2026, in a total not to exceed amount of \$56,000,000 (see Attachment A), to continue to provide credit card processing services for the FasTrak® Electronic Toll Collection (ETC) program, subject to the approval of future BATA budgets.

Action: Committee Approval

Presenter: Victor Wong

Attachments: [5ai_23-0276_Summary_Sheet_Bank_of_America_Merchant_Services_Contract_Amendment.pdf](#)
[5aii_23-0276_PowerPoint_Bank_of_America_Merchant_Services_Contract_Amendment.pdf](#)

Aleta Dupree was called to speak.

Commissioner Glover arrived during agenda item 5a.

Upon the motion by Commissioner Chavez and seconded by Commissioner Papan, the Committee unanimously approved the Contract Amendment with Bank of America Merchant Services and requested that staff follow up to provide information on the thresholds that move the overall fees down; and that the RFP be prepared by the end of 2025 for review by the Committee. The motion carried by the following vote:

Aye: 7 - Vice Chair Abe-Koga, Commissioner Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

6. Public Comment / Other Business

Aleta Dupree was called to speak.

7. Adjournment / Next Meeting

The next meeting of the Bay Area Toll Authority Oversight Committee will be held on Wednesday, April 12, 2023 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.