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**Orientation, Goals, and Schedule**

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**Subject:**

Overview of the Policy Advisory Council Transit Transformation Action Plan (T-TAP) subcommittee's roles, goals, and schedule.

**Background:**

The 2021 Transit Transformation Action Plan (TAP) sets a near-term course for accelerating the Bay Area's transit network transformation, while integrating with recovery actions that are ongoing in the wake of the pandemic. Staff and our transit partners are proceeding with program set up and implementation; focused on the accelerated actions of fare integration, unified mapping and wayfinding, travel time advantages for buses, and network planning. At the September 14<sup>th</sup> Policy Advisory Council meeting, MTC staff announced the retirement of the Fare Coordination and Integration Subcommittee and introduced the Transit Transformation Action Plan (T-TAP) Subcommittee in its place, which encompasses the broader TAP work scope.

**Structure:**

The newly created T-TAP Subcommittee will have a similar structure to the Fare Coordination and Integration Subcommittee and convene on an ad-hoc basis. The 17-member body will include eight members of the Policy Advisory Council along with nine invited participants from business, equity, and other transit stakeholder organizations. It is anticipated that the T-TAP Subcommittee could meet as frequently as monthly, but it is likely that meetings will be intermittent.

Based on the existing Fare Coordination and Integration Subcommittee members and interest from Policy Advisory Council members, Council Chair Randi Kinman and MTC staff invited previous Subcommittee Members to continue service on the new T-TAP Subcommittee. In some cases where Council Members and stakeholder organization representatives were not able to continue service, an appropriate substitute was made (see Attachment A for full roster). Leadership of the T-TAP Subcommittee remains consistent with the previous subcommittee, with Adina Levin serving as the chair and Wendi Kallins serving as vice-chair.

**Purpose + Goals:**

The purpose of the T-TAP subcommittee is to serve as a forum for stakeholders discuss and provide input on projects and programs in the TAP. Depending on the nature of discussions, some of the TAP items may be presented to the full Policy Advisory Council or the Equity and Access Subcommittee. MTC staff will coordinate with Policy Advisory Council and subcommittee chairs to determine the appropriate committee to which specific discussion and updates should be brought.

The following goals are proposed to anchor the work of the T-TAP subcommittee:

- 1) Contribute to inclusionary and balanced outcomes utilizing the diverse community perspectives inherent to the T-TAP subcommittee
- 2) Consider the appropriate application of the Equity Principles outlined in the TAP (See Attachment B) as the TAP is implemented
- 3) Continually provide input throughout all stages of TAP projects and programs
- 4) Discuss and engage in a comprehensive and constructive manner that allows the full Policy Advisory Council to deliver on its large portfolio of work and engage in the TAP at a broader level.

**Schedule:**

The first T-TAP Subcommittee meeting is scheduled for September 30, 2022. Subsequent meetings will occur on an ad hoc basis, with meetings occurring as frequently as monthly, or spaced out further, depending on need.

**Member Commitment:**

For effective operation of the subcommittee, active preparation for meetings and constructive participation at meetings is essential. Members agree to actively listen; associate themselves with remarks they agree with rather than repeating points already expressed; and be respectful of all participants' time by providing succinct, constructive feedback. Should a member's availability change and the member can no longer prepare for, attend, and participate meaningfully in meetings, the member should inform the Chair of the T-TAP subcommittee and a replacement member will be designated.

**Issues:**

None identified.

**Attachments:**

- Attachment A: Full Roster of Policy Advisory Council Transit Transformation Action Plan (T-TAP) Subcommittee members
- Attachment B: Equity Principles (Extracted from TAP)

## Full Roster of Policy Advisory Council Transit Transformation Action Plan Subcommittee Members

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### Policy Advisory Council Subcommittee Members

- Adina Levin (Chair)
- Wendi Kallins (Vice-Chair)
- Zack Deutsch-Gross
- Rich Hedges
- Carina Lieu
- Anne Olivia Eldred (Alternate)
- Terry Scott (Alternate)

### Non-Policy Advisory Council Members

- Bob Allen, Urban Habitat
- Warren Cushman, California Council of the Blind
- Vinita Goyal, San Francisco Transit Riders
- Ian Griffiths, Seamless Bay Area
- Tisha Dee Hartman, Student Advocate
- Jonathon Kass, San Francisco Planning & Urban Research Association (SPUR)
- Emily Loper, Bay Area Council
- Monica Mallon, Transit Rider/Student Advocate
- Brian Stanke, City of San Jose Department of Transportation

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