

BOARD OF DIRECTORS OF 375 BEALE CONDOMINIUM CORPORATION 1 THURSDAY, JUNE 16, 2022 2:00 PM 2 3 ANDREW FREMIER: GOOD AFTERNOON, EVERYBODY. ANDREW FREMIER 4 5 BOARD, SECRETARY FOR THE 375 BEALE CONDOMINIUM CORPORATION. I 6 WOULD LIKE TO CALL THIS MEETING TO ORDER, AND KIM COULD I REQUEST THE INTRODUCTORY COVID RECORDING TO BE PLAYED? 7 8 CLERK, KIMBERLY WARD: YOU GOT IT. BROADCAST TEAM? [RECORDED 9 MEETING PROCEDURES ANNOUNCEMENT] DUE TO COVID-19, THIS MEETING 10 WILL BE CONDUCTED AS A ZOOM WEBINAR PURSUANT TO THE PROVISIONS 11 OF ASSEMBLY BILL 361 WHICH SUSPENDS CERTAIN REOUIREMENTS OF 12 THE BROWN ACT. THIS MEETING IS BEING WEBCAST ON THE MTC 13 WEBSITE. THE CHAIR WILL CALL UPON COMMISSIONERS, PRESENTERS, 14 STAFF, AND OTHER SPEAKERS, BY NAME, AND ASK THAT THEY SPEAK 15 16 CLEARLY AND STATE THEIR NAMES BEFORE GIVING COMMENTS OR 17 REMARKS. PERSONS PARTICIPATING VIA WEBCAST AND ZOOM, WITH THEIR CAMERAS ENABLED, ARE REMINDED THAT THEIR ACTIVITIES ARE 18 VISIBLE TO VIEWERS. COMMISSIONERS AND MEMBERS OF THE PUBLIC 19 PARTICIPATION BY ZOOM, WISHING TO SPEAK, SHOULD USE THE RAISE 20 HAND FEATURE OR DIAL STAR 9, AND THE CHAIR WILL CALL UPON THEM 21 AT THE APPROPRIATE TIME. TELECONFERENCE ATTENDEES WILL BE 22 CALLED UPON BY THE LAST FOUR DIGITS OF THEIR PHONE NUMBER. IT 23 IS REQUESTED THAT PUBLIC SPEAKERS STATE THEIR NAMES AND 24 25 ORGANIZATION, BUT, PROVIDING SUCH INFORMATION IS VOLUNTARY.

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WRITTEN PUBLIC COMMENTS RECEIVED AT INFOATBAYAREAMETRO.GOV BY 1 5 P.M., YESTERDAY, WILL BE POSTED TO THE ONLINE AGENDA AND 2 3 ENTERED INTO THE RECORD, BUT WILL NOT BE READ OUT LOUD. IF AUTHORS OF THE WRITTEN CORRESPONDENCE WOULD LIKE TO SPEAK, 4 5 THEY ARE FREE TO DO SO. THEY SHOULD RAISE THEIR HAND AND THE CHAIR WILL CALL UPON THEM AT THE APPROPRIATE TIME. A ROLL CALL 6 7 VOTE WILL BE TAKEN FOR ALL ACTION ITEMS. PANELISTS AND 8 ATTENDEES SHOULD NOTE THAT THE CHAT FEATURE IS NOT ACTIVE. IN 9 ORDER TO GET THE FULL ZOOM EXPERIENCE, PLEASE MAKE SURE YOUR APPLICATION IS UP TO DATE. 10 11 ANDREW FREMIER: THANK YOU, KIM. COULD WE DO A ROLL CALL AND 12 CONFIRM THAT WE HAVE A QUORUM? 13 14 CLERK, KIMBERLY WARD: BOARD MEMBER FREMIER? 15 16 ANDREW FREMIER: PRESENT. 17 18 19 CLERK, KIMBERLY WARD: BOARD MEMBER LANDERS? 20 21 SHARON LANDERS: PRESENT. 22 23 CLERK, KIMBERLY WARD: THANK YOU. BOARD MEMBER MCMILLAN? IS 24 ABSENT. BOARD MEMBER PAUL? 25



1 **BRAD PAUL:** PRESENT.

2

3 CLERK, KIMBERLY WARD: THANK YOU. QUORUM IS PRESENT.

4

5 ANDREW FREMIER: WELCOME SHARON. I'M ANDREW FREMIER DEPUTY 6 EXECUTIVE DIRECTOR OF THE BAY AREA TOLL AUTHORITY. AND WE HAVE 7 AN UNUSUAL ARRANGEMENT WITH THREE MTC MEMBERS AND YOURSELF. I 8 PERSONALLY YOU WANT TO WELCOME YOU TO THE BOARD AND LOOK 9 FORWARD TO MEETING YOU IN PERSON. I DON'T KNOW IF YOU HAVE ANY 10 INTRODUCTORY REMARKS YOU WOULD LIKE TO MAKE BUT I TURN IT TO 11 YOU IF YOU WOULD LIKE TO.

12

SHARON LANDERS: I WANT TO THANK YOU FOR YOUR WARM WELCOME, 13 14 ANDREW, AND I'M LOOKING FORWARD TO MEETING EVERYBODY. HOPEFULLY AT SOME POINT IN PERSON. AND I WILL DO MY BEST TO 15 16 FOLLOW ALONG. I HAVE BEEN GIVEN SOME BRIEFING MATERIAL. SO, HOPEFULLY I'LL BE ABLE TO DO THAT. BUT I HAVE SOME FOLKS HERE 17 THAT I -- FROM THE DISTRICT, THE AIR DISTRICT, THAT I MAY NEED 18 TO CALL UPON IF THERE IS SOMETHING IN PARTICULAR THAT I'M NOT 19 FAMILIAR WITH. BUT, THANK YOU. AND I'M SORRY THAT I DIDN'T 20 HAVE THE ZOOM INFORMATION. AT LEAST I DIDN'T FIND IT. IT MIGHT 21 HAVE BEEN MY FAULT, BUT THAT CAUSED ME TO BE DELAYED A LITTLE 22 BIT, BUT I APOLOGIZE FOR THAT. 23

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1	ANDREW FREMIER: FOR YOUR INFORMATION THESE ZOOM MEETINGS									
2	USUALLY COME FROM A ZOOM COORDINATOR INVITE AS OPPOSED TO									
3	ADMIN INVITE. WE'LL GET THAT STRAIGHTENED OUT. NEXT ITEM IS									
4	THE ELECTION OF THE BOARD OFFICERS DUE TO THE RETIREMENT OF									
5	JACK BROADBENT WHO WAS OUR CHAIR. AT THIS POINT, I GUESS									
6	AND, KIMBERLY, HELP ME OUT IF I MAKE A MISTAKE HERE. WE NEED									
7	TO ACCEPT NOMINATIONS FOR THE BOARD CHAIR. SO I'LL OPEN THE									
8	TABLE OPEN IT UP TO THE BOARD. YES, SHARON?									
9										
10	SHARON LANDERS: I WOULD BE HAPPY TO NOMINATE MYSELF AS									
11	POTENTIAL CHAIR.									
12										
	CLERK, KIMBERLY WARD: I SEE BRAD HAS HIS HAND RAISED.									
13	CLERK, KIMBERLY WARD: I SEE BRAD HAS HIS HAND RAISED.									
13 14	CLERK, KIMBERLY WARD: I SEE BRAD HAS HIS HAND RAISED.									
-	CLERK, KIMBERLY WARD: I SEE BRAD HAS HIS HAND RAISED. BRAD PAUL: I WAS GOING TO NOMINATE OUR SECRETARY ANDREW									
14										
14 15	BRAD PAUL: I WAS GOING TO NOMINATE OUR SECRETARY ANDREW									
14 15 16	BRAD PAUL: I WAS GOING TO NOMINATE OUR SECRETARY ANDREW FREMIER AS OUR CHAIR. AND MY ONE LINE SPEECH IS HE PROBABLY									
14 15 16 17	BRAD PAUL: I WAS GOING TO NOMINATE OUR SECRETARY ANDREW FREMIER AS OUR CHAIR. AND MY ONE LINE SPEECH IS HE PROBABLY									
14 15 16 17 18	BRAD PAUL: I WAS GOING TO NOMINATE OUR SECRETARY ANDREW FREMIER AS OUR CHAIR. AND MY ONE LINE SPEECH IS HE PROBABLY KNOWS MORE ABOUT BUILDING UPGRADES THAN ANY ONE OF US.									
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1	ANDREW FREMIER: I THINK WE HAVE A MOTION AND SECOND. KIMBERLY
2	CAN WE HAVE A ROLL CALL VOTE?
3	
4	CLERK, KIMBERLY WARD: SURE. WE HAVE A MOTION FROM FREMIER? AND
5	SECOND BY PAUL. ROLL CALL: FREMIER?
6	
7	ANDREW FREMIER: APPROVED.
8	
9	CLERK, KIMBERLY WARD: LANDERS?
10	
11	SHARON LANDERS: APPROVED.
12	
13	CLERK, KIMBERLY WARD: MEMBER MCMILLAN IS ABSENT. PAUL?
14	
15	BRAD PAUL: I APPROVE AND WELCOME SHARON.
16	
17	CLERK, KIMBERLY WARD: THANK YOU. PASSES UNANIMOUSLY BY ALL
18	MEMBERS PRESENT.
19	
20	ANDREW FREMIER: VERY GOOD. AT THIS POINT, IF I'M CORRECT I'LL
21	TURN IT OVER TO YOU, SHARON. IT'S ALL YOURS.
22	
23	SHARON LANDERS: BE CAREFUL WHAT YOU WISH FOR, RIGHT? SO I'M
24	HAPPY TO MOVE ALONG THE AGENDA, AND THAT'S STATING SOMETHING
25	CORRECTLY, PLEASE, JUMP IN AND HELP ME.

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1 CLERK OF THE BOARD: IF I MAY, BEFORE YOU DO CHAIR LANDERS, I 2 3 HAVE SOME SPEAKING POINTS, I WILL FORWARD THEM OVER TO YOU, BUT TO PROCEED WE NEED TO ELECT -- EXCUSE ME -- NO WE DON'T 4 5 NEED TO ELECT A NEW SECRETARY, BECAUSE MR. FREMIER WILL REMAIN THE SECRETARY. BUT IN THE MEANTIME I'LL FORWARD THE SPEAKING 6 7 POINTS TO YOU NOW. 8 SHARON LANDERS: WOULD YOU ALSO FORWARD THEM TO MARJEE? 9 10 CLERK, KIMBERLY WARD: YES. 11 12 SHARON LANDERS: THANK YOU. ITEM 228008 IS THE MINUTES OF THE 13 NOVEMBER 9TH, 2021 MEETING. I'M ASKING TO ASK FOR A MOTION TO 14 15 APPROVE THOSE MINUTES. 16 ANDREW FREMIER: I'LL MOVE IT. FREMIER. 17 18 SHARON LANDERS: IS THERE A SECOND? 19 20 BRAD PAUL: I'LL SECOND IT. 21 22 23 SHARON LANDERS: WHEN WE DO THE VOTE I'LL ABSTAIN SINCE I'M NOT FAMILIAR WITH THE MINUTES. WE HAVE A MOTION AND SECOND. IS 24 THERE ANY DISCUSSION OR REVISIONS TO THOSE MINUTES? 25

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1 CLERK, KIMBERLY WARD: I WILL SAY THAT, MADAM CHAIR, IF YOU 2 3 ABSTAIN, THEN WE WON'T -- THE MOTION WILL NOT PASS IF I'M CORRECT, BECAUSE WE WOULD NEED A QUORUM TO PASS THE MINUTES. 4 5 KATHLEEN, IF I'M MISTAKEN, PLEASE CORRECT ME. 6 7 KATHLEEN KANE: I BELIEVE THE DEFAULT RULE IS USUALLY A 8 MAJORITY OF THE QUORUM IS REQUIRED. IN THIS CASE IT'S ALSO FINE NOT TO ABSTAIN IF YOU CAN, UNDER THE EXIST SUGGEST 9 10 PARLIAMENTARY RULES, IF YOU WEREN'T PRESENT, YOU CAN VOTE ON 11 THE ITEM. 12 SHARON LANDERS: IN THAT CARE I'M HAPPY TO DO THAT. KIMBERLY DO 13 YOU HELP WITH THE ROLL CALL VOTE ON THIS? 14 15 16 CLERK, KIMBERLY WARD: ABSOLUTELY. ROLL CALL WILL BE --17 KATHLEEN KANE: AND JUST A SECOND. WE DON'T HAVE ANY PUBLIC 18 COMMENT OR ANYTHING LIKE THAT? 19 20 CLERK, KIMBERLY WARD: THANK YOU. I SEE NO RAISED HANDS, AND I 21 22 HAVE RECEIVED NOTHING IN WRITING. THANK YOU, KATHLEEN. WITH THAT, MOTION BY FREMIER, SECOND BY PAUL. BOARD MEMBER FREMIER? 23 24 **ANDREW FREMIER:** AYE. 25



1 2 CLERK, KIMBERLY WARD: BOARD MEMBER LANDERS? 3 SHARON LANDERS: AYE. 4 5 CLERK, KIMBERLY WARD: BOARD MEMBER MCMILLAN IS ABSENT. BOARD 6 7 MEMBER PAUL? 8 9 BRAD PAUL: AYE. 10 11 CLERK, KIMBERLY WARD: THANK YOU. PASSES UNANIMOUSLY BY ALL MEMBERS PRESENT. 12 13 SHARON LANDERS: THANK YOU. ITEM 4220941 A RESOLUTION ASSUMING 14 THIS IS A STANDING RESOLUTION TO PROVIDE FOR REMOTE MEETINGS 15 16 UNDER A.B. 361. DO I HAVE A MOTION ON THAT? 17 18 ANDREW FREMIER: I'LL MOVE IT. 19 BRAD PAUL: SECOND. 20 21 22 SHARON LANDERS: THANK YOU. ANY COMMENTS FROM THE PUBLIC BEFORE 23 I OPEN FOR BOARD DISCUSSION? 24

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CLERK, KIMBERLY WARD: MADAM CHAIR THERE ARE NO MEMBERS OF THE 1 PUBLIC WITH THEIR HAND RAISED, AND THERE WAS NO PUBLIC COMMENT 2 3 SUBMITTED ON THIS ITEM. 4 5 SHARON LANDERS: THANK YOU. COMMENTS OR DISCUSSION BY THE BOARD? SEEING NONE. I'M GOING TO CALL FOR A VOTE, PLEASE. 6 7 8 CLERK, KIMBERLY WARD: SURE. BOARD MEMBER FREMIER? 9 10 **ANDREW FREMIER:** AYE. 11 CLERK, KIMBERLY WARD: BOARD MEMBER LANDERS? 12 13 SHARON LANDERS: AYE. 14 15 16 CLERK, KIMBERLY WARD: MCMILLAN IS ABSENT. BOARD MEMBER PAUL? 17 BRAD PAUL: AYE. 18 19 CLERK, KIMBERLY WARD: THANK YOU. MOTION PASSES UNANIMOUSLY BY 20 21 ALL MEMBERS PRESENT. 22 23 SHARON LANDERS: THANK YOU. ITEM 5220821 THAT ITEM IS 375 BEALE CONDOMINIUM FISCAL YEAR 2021 OPERATING BUDGET AND INCREASED 24



3

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ASSESSMENTS. IS THIS AN ITEM WHERE WE WOULD LIKE TO HAVE A
 PRESENTATION DONE BY STAFF?

DEREK HANSEL: I'LL TALK THROUGH THIS OUICKLY THE INFORMATION 4 5 IS IN YOUR PACKET THERE ARE PRIMARILY EXPENSES ASSOCIATED WITH THE CORPORATIONS COMMON AREA COMMON AREA SHARED SERVICES 6 COMMON AREA EXPENSES RELATIVELY STRAIGHT FORWARD RELATIVELY 7 8 THE COST OF KEEPING THE BUILDING SECURITY, JANITORIAL SERVICES, UTILITIES, REPAIR AND MAINTENANCE. THE SHARED 9 10 SERVICES IS, AGAIN, KIND OF WHAT IT SOUND LIKE. IT'S A VARIETY OF SERVICES THAT ARE PROVIDED AS OPPOSED TO THE COST FOR THE 11 COMMON AREAS THEMSELVES. SO, THOSE INCLUDE CERTAIN STAFF 12 COSTS, INFORMATION, TECHNOLOGY SERVICES, OFFICE SUPPLIES AND 13 OTHER EXPENSES THAT ARE REALLY SHARED AMONG THE THREE UNIT 14 15 OWNERS. THE COMMON AREA EXPENSE FOR FISCAL '23 IS EXPECTED TO 16 BE ONLY SLIGHTLY ABOVE FISCAL '22 BUDGET SO WE'RE PROPOSING A BUDGET INCREASE OF JUST UNDER 2% FOR THE SHARED SERVICE --17 SORRY -- FOR THE CONDO -- FOR THE COMMON AREA EXPENSE. THE 18 OPERATING EXPENSES ASSOCIATED WITH SHARED SERVICES ARE 19 INCREASED. THOSE INCREASES ARE PRIMARILY DRIVEN BY STAFF 20 21 COSTS. THERE ARE CERTAIN STAFFING COSTS THAT ARE SIMPLY INCREASING DUE TO INCREASES IN THE COST OF LIVING ADJUSTMENT 22 FOR CURRENT STAFF. THERE ARE SOME PROPOSED ADS TO STAFF ON THE 23 INFORMATION SECURITY SIDE. THERE WERE COSTS INTENDED TO BE 24 SHIFTED OVER TO SHARED SERVICES COSTS IN PREVIOUS YEARS. THE 25

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PEOPLE HAD BEEN SHIFTED, BUT THE EXPENSE HAD NOT. SO IT'S AN 1 ESSENTIALLY, A TRUE-UP TO THE WAY THAT ITS ACTUALLY BEEN 2 3 STAFFED OVER THE PAST FISCAL YEAR. THE OTHER MAJOR EXPENSE THAT'S INCREASING AT SOME SIZE IS OTHER EXPENSES, AND THAT'S 4 5 REALLY RELATED TO FURNITURE AND EQUIPMENT ASSOCIATED WITH TRYING TO CREATE A CONFERENCE ROOM SPACES THAT ARE MORE 6 APPROPRIATE FOR THE HYBRID ENVIRONMENT. IF THERE ARE QUESTIONS 7 8 ABOUT THESE EXPENSES, DIRECTLY, DENISE RODRIGUEZ IS HERE WITH US I AM CERTAINLY HAPPY TO TALK ABOUT THE BUDGET MORE 9 GENERALLY. WITH THAT, I'M AVAILABLE FOR QUESTIONS. 10 11

12 SHARON LANDERS: THANK YOU FOR THAT VERY THOROUGH REPORT. LET'S 13 SEE. I GUESS -- IS IT CORRECT THAT WE NEED TO MOVE THE MOTION 14 -- MOVE THE ITEM VIA MOTION BEFORE WE HAVE DISCUSSION?

15

16 CLERK, KIMBERLY WARD: WE CAN TAKE THAT IN WHICHEVER ORDER YOU 17 PREFER.

18

19 SHARON LANDERS: OKAY. THANK YOU. IF THAT'S THE CASE, I WOULD 20 LIKE TO OPEN THE FLOOR TO DISCUSSION BY ANY OF THE DIRECTORS. 21 LET ME ASK -- I'M SORRY -- ARE THERE ANY COMMENTS FROM THE 22 PUBLIC?

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CLERK, KIMBERLY WARD: THANK YOU. THERE ARE NO MEMBERS OF THE 1 PUBLIC WITH THEIR HAND RAISED, AND THERE WAS NO PUBLIC COMMENT 2 3 SUBMITTED ON THIS ITEM. 4 5 SHARON LANDERS: THANK YOU. I THOUGHT I SAW, IF I AM OPENING TO DIRECTORS. I THOUGHT I SAW ANDREW THAT YOU WANTED TO MAKE A 6 7 COMMENT? NO. OKAY. BRAD? WAS THERE ANYBODY THAT WANTED TO 8 SPEAK TO THIS? 9 BRAD PAUL: NO. 10 11 SHARON LANDERS: IT SOUNDS LIKE NOT. I THINK WE CAN GO DIRECTLY 12 TO A MOTION. IS THERE A MOTION TO MOVE THIS ITEM? 13 14 ANDREW FREMIER: I'LL MOVE IT. FREMIER. 15 16 SHARON LANDERS: AND A SECOND? 17 18 19 BRAD PAUL: SECOND. 20 SHARON LANDERS: BRAD SECONDS. ROLL CALL. 21 22 23 CLERK, KIMBERLY WARD: FREMIER? 24 ANDREW FREMIER: AYE. 25



1 2 CLERK, KIMBERLY WARD: LANDERS? 3 SHARON LANDERS: AYE. 4 5 CLERK, KIMBERLY WARD: MCMILLAN IS ABSENT. PAUL? 6 7 8 BRAD PAUL: AYE. 9 SHARON LANDERS: THANK YOU. WE HAVE A SUBSTANTIVE ITEM 6220823 10 BUILDING OPERATIONS AND PROJECT REPORT. AND I'M HOPING THAT WE 11 HAVE SOMEBODY KEYED UP TO MAKE A REPORT ON THIS FOR US. 12 13 DENISE RODRIGUES: YES. DENISE RODRIQUES DIRECTOR OF FACILITIES 14 15 AND CONTRACT SERVICE. THE MEMO FOR THIS ITEM PROVIDES A FULL 16 REPORT ON BUILDING ACTIVITIES AND SHARED SERVICES SINCE THE LAST MEETING HELD LAST NOVEMBER BUT I'M GOING TO HIGHLIGHT A 17 FEW THINGS FOR EVERYONE DURING MY PRESENTATION. IN MARCH OF 18 THIS YEAR, MANY PANDEMIC RELATED REQUIREMENTS WERE LIFTED IN 19 THE BAY AREA METRO CENTER OR BAMC AS WE LIKE TO CALL IT 20 21 IMPLEMENTED TO CHANGING TO VISITOR AND TENANT GUIDELINES FOR ALL THE BUILDING OCCUPANTS AND VISITORS THOSE GUIDELINES ARE 22 ATTACHED TO THE MEMO AS ATTACHMENT A AND WHAT WE'RE DOING NOW, 23 INSTEAD OF REQUIRING MASKING, SOCIAL DISTANCING, AND PEOPLE TO 24 STAY HOME WHEN THEY'RE SICK IS WE'RE STRONGLY NOURISHING THEM, 25

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THOSE THINGS, BECAUSE THE PANDEMIC IS STILL WITH US, AND YOU 1 2 WILL SEE SIGNAGE AROUND THE BUILDING, CUSHMAN WAKEFIELD, CW, 3 AND EBONY HORACE, PROPERTY STAFF AS WELL AS BUILDING OPERATIONS TEAM HAVE WORKED AROUND TO MAKE SURE THAT EDUCATION 4 5 INFORMATION IS POSTED BOTH FOR OCCUPANTS AND VISITORS. THE PANDEMIC ALSO IMPACTED HOW OCCUPANTS IN THE BUILDING WORK. IN 6 ALL OF THE REGIONAL AGENCIES AND SEVERAL TENANTS HAVE ADOPTED 7 8 HYBRID WORK POLICIES WE'RE HOLDING ALL OF OUR MEETINGS 100% VIRTUAL TO ACCOMMODATE THE INCREASED PARTICIPATION WE WERE 9 SEEING WHEN ALL OF OUR PUBLIC MEETINGS WERE 100% VIRTUAL, WE 10 HAVE CONTINUED IN THAT WAY OF HAVING AIR DISTRICT, ABAG, MTC, 11 PUBLIC BOARD AND COMMISSION MEETINGS NOW BEING HELD AS HYBRID 12 AS WE'RE SORT OF MOVING BACK TO AN IN-PERSON ENVIRONMENT. ALL 13 OTHER COMMITTEE MEETINGS CONTINUE TO BE 100% VIRTUAL. THERE IS 14 15 DETAILED INFORMATION ON SHARED SERVICES SINCE THE LAST MEETING 16 INCLUDED AS ATTACHMENTS TO YOUR MEMO FOR THIS ITEM. SO I WON'T GO THROUGH ALL OF THEM BUT I'LL HIGHLIGHT BAMC AS A BLOOD 17 DRIVE AND POLLING CENTER SINCE THE LAST BOARD MEETING. ON THE 18 SECURITY SIDE RECENT EVENTS HAVE REALLY BROUGHT THINGS TO THE 19 FOREFRONT FOR US AND TO PRESERVE THE SAFETY OF ALL OCCUPANTS 20 AND GUESTS OF THE BUILDING STAFF IS WORKING WITH CUSHMAN 21 22 WAKEFIELD OR CW STAFF TO HAVE SCREENING -- A SCREENING SYSTEM 23 INSTALLED AT THE BEALE STREET ENTRANCE TO THE BUILDING AND ALSO AT THE RINCON AND POTENTIALLY THE HARRISON ENTRANCE ON 24 THE SECOND FLOOR. UNTIL THAT SYSTEM IS INSTALLED IN THOSE 25

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LOCATIONS, AND PARTICULARLY ON THE BEALE STREET ALL 1 PARTICIPANTS IN PUBLIC MEETINGS HELD ON LEVEL ONE WILL BE 2 3 INDIVIDUALLY SCREENED BY SECURITY PRIOR TO ENTERING THE YERBA BUENA ROOMS TO ENSURE THAT MEETING PARTICIPANTS ARE AS SAFE AS 4 5 POSSIBLE. WE'LL CONTINUE TO REVIEW WHAT ADDITIONAL SECURITY MEASURES COULD BE IMPLEMENTED AND WE'LL BRING THAT BACK TO THE 6 BOARD THERE. IS A LIST OF MEMO HIGHLIGHTING TWO OF THEM THE 7 8 FIRST FLOOR RECONFIGURE RATION PROJECT THE ARCHITECT CONTINUES TO OPTIMIZE USABLE SPACE ON THE FIRST FLOOR YERBA BUENA AND 9 CONFERENCE ROOMS AND KITCHEN STAFF HAS BEGUN DISCUSSIONS TO 10 11 DESIGN RELATED TO INTEGRATING THE AUDIO VISUAL SYSTEMS IN THE MULTI-PURPOSE ROOM, WHICH IS THE YERBA BUENA, BOARDROOM AND 12 THE TEMESCAL CONFERENCE ROOM. WE'LL UPDATE AS WORK IS 13 CONTINUING. THE SECOND PROJECT A VISIONING PROJECT WORKING 14 15 WITH ALL AGENCIES ON HOW EMPLOYEE SHARED SPACE ON LEVELS 5 16 THROUGH 8 WILL EVOLVE IN THIS HYBRID ENVIRONMENT THIS PROJECT WILL RESULT IN A WRITTEN REPORT THAT CAN BE USED BY BAHA MTC, 17 BCDC TO DETERMINE CHANGES WE WANT TO PILOT AS WE MOVE IN AND 18 KICKOFF THE HYBRID ENVIRONMENT MORE BROADLY. THEN THE LAST 19 THING I'LL MENTION, WHICH IS A CONGRATULATIONS TO CUSHMAN 20 WAKEFIELD AND THE CW TEAM BECAUSE THE BAY AREA METRO CENTER. 21 22 BAMC WAS AWARDED THE LOCAL AND REGIONAL RECOGNITION AWARD 23 OUALITY COMMERCIAL BUILDINGS EXCELLENCE BUILDING MANAGEMENT. THE INTERNATIONAL LEVEL AWARD WILL BE ANNOUNCED LATER THIS 24 MONTH. NEXT WEEK. FINGERS CROSSED. THAT'S MY REPORT AND THAT 25



INCLUDING EBONY HORACE FROM CUSHMAN WAKEFIELD FOR THE BAY AREA
 METRO CENTER.

3

SHARON LANDERS: I'M CURIOUS TO SEE WHAT QUESTIONS MIGHT COME
FROM THE OTHER MEMBERS? I DON'T SEE ANY. THANKS DENISE, THANKS
FOR THAT. YOU MAY HAVE THIS IN THE REPORT, BUT I HOPE YOU
DON'T MIND BEING A LITTLE BIT MORE SPECIFIC, SINCE IT IS A
PUBLIC MEETING, WHEN YOU'RE TALKING ABOUT SCREENINGS TO ENSURE
PARTICIPANTS ARE SAFE, WHAT WOULD BE ENTAILED IN A SCREEN?

11 DENISE RODRIGUES: RIGHT NOW, THAT IS SECURITY WANDING PERSONS 12 BEFORE THEY ENTER THE BOARDROOM AND THE YERBA BUENA ROOMS 13 WHERE THOSE PUBLIC MEETINGS WILL BE HELD. WE WILL BE WORKING 14 TO INSTALL SECURITY SYSTEMS AT THE ENTRANCE SO THAT EVERYONE 15 GOES THROUGH THAT BUT NOW THOSE VISITS THAT ARE ACKNOWLEDGE 16 INTO THE BUILDING WE'RE FOCUSING ON THOSE.

17

18 SHARON LANDERS: SO FOR CLARITY IT'S NOT FOR SCREENING

19 VACCINATION CARDS?

20

21 DENISE RODRIGUES: NO. SORRY. IT'S A SCREENING TO ENSURE NO ONE
22 IS BRINGING ANY WEAPONS INTO THOSE SPACES.

23

24 SHARON LANDERS: I APPRECIATE THAT. ONE OF THE THINGS THAT25 WOULD BE REALLY HELPFUL AS WE TAKE A LOOK AT THAT ENTRANCE

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AREA, PARTICULARLY IN LIGHT OF TRAGEDIES THAT HAVE OCCURRED 1 2 AROUND THE COUNTRY, WITH ACTIVE SHOOTERS, AS WELL, WHILE THE 3 RISK IS SO MINIMAL THAT WOULD HAPPEN IN ANY GIVEN PLACE, IT MIGHT STILL BE WISE TO HAVE SOME PREPARATION IN THE EVENT THAT 4 5 THERE WAS A NEED FOR ADDITIONAL ASSISTANCE IN THAT FIRST FLOOR AREA. I DON'T KNOW IF THERE IS WORK THAT'S ALREADY UNDERWAY 6 SPECIFIC TO THAT. YOU MAY NOT WANT TO TALK ABOUT IT YET. I DO 7 8 NOT REALLY WANT TO PUT YOU ON THE SPOT, BUT IF YOU ARE ABLE TO ANSWER AT THE MOMENT, THAT'S GREAT, OTHERWISE WE CERTAINLY CAN 9 10 COME BACK TO IT. BUT I DO WANT TO MAKE SURE WITH EVERYTHING THAT'S GOING ON AROUND THE COUNTRY THAT WE'RE JUST BEING 11 THOUGHTFUL ABOUT THAT. 12

13

DENISE RODRIGUES: AND I THANK YOU FOR THAT. I WILL ANSWER, AND 14 15 EBONY CAN ADD ANYTHING HERE. WE ARE LOOKING AT, OBVIOUSLY, AS 16 I MENTIONED, LOOKING AT SECURITY, WE, THROUGH THE CW TEAM, WE HAVE DRILLS AND THINGS LIKE THAT. I THINK IN 17 SEPTEMBER/OCTOBER, OBVIOUSLY THE GREAT SHAKE OUT FOR 18 EARTHOUAKE BUT WE'RE ALSO LOOKING AT HAVING ACTIVE SHOOTER 19 TRAINING FOR ALL OCCUPANTS IN THE BUILDING AROUND THAT SAME 20 21 TIME FRAME. WE HAD ONE BUT IT'S BEEN A COUPLE OF YEARS. EBONY AND HER TEAM WILL BE LOOKING AT THAT, WE ARE WORKING WITH 22 SECURITY AND WITH THE AIR DISTRICT AND BCDC AND HAVE BIWEEKLY 23 DISCUSSIONS ON THINGS THAT WE'RE DOING AROUND THE BUILDING IN 24 THOSE AREAS. BUT THOSE ARE THINGS WE'RE WORKING ON. 25

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EBONY HORACE: EBONY HORACE SENIOR PROPERTY MANAGER FOR CUSHMAN 2 3 & WAKEFIELD. PLEASURE TO BE HERE. WE'RE DEFINITELY WORKING ON ENHANCING AND REVIEWING THE SECURITY INTERNAL AND EXTERNAL 4 5 THREAT PROTOCOL WE PREPARED 3 TO 4 YEARS AGO. WE'RE REVISITING THAT PROCESS SO THAT WE CAN BETTER STRUCTURE OUR SECURITY 6 RECOMMENDATIONS. WE HAVE PROVIDED A COUPLE OF THOSE ABOUT TWO 7 8 AND A HALF YEARS AGO, A FULL PRESENTATION WITH WHAT THOSE OPTIONS LOOK LIKE. BEING THAT WE'RE ON A HYBRID MODEL WE'RE 9 VISITING ALL OF OUR EMERGENCY PROTOCOLS TO RESTRUCTURE THOSE 10 AS WELL. AND ALSO LOOKING AT CERTAIN ASPECTS OF BEEFING UP OUR 11 SECURITY, AS DENISE POINTED OUT FOR THE DOOR ENTRANCES AND HOW 12 WE SCREEN INDIVIDUALS AS THEY COME INTO THE BUILDING. SO, MORE 13 PLANS TO COME DOWN THE LINE. WE HAVE A LOT OF SECURITY OPTIONS 14 15 ON OUR PLATE. AND AS WE DISSECT THEM AND REVIEW THEM WITH BAHA 16 INTERNALLY, YOU WILL BE ABLE TO LEARN OF THOSE INDIVIDUAL OPTIONS AT A LATER DATE. 17

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COMMISSION

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19 SHARON LANDERS: THAT IS GREAT. THANK YOU. I WOULD JUST ASK 20 THAT -- AND YOU WILL PROBABLY DO THIS WITHOUT ME ASKING, BUT 21 THAT YOU MAKE SURE THAT REX SANDERS IS INCLUDED IN THE 22 DISCUSSIONS ABOUT ACTIVE SHOOTER TRAINING. I ACTUALLY ASKED 23 HIM SEPARATELY. I DON'T THINK EITHER OF US WERE AWARE OF WHAT 24 YOU WERE WORKING ON, TO SEE IF WE COULD SET SOMETHING UP FOR 25 OUR STAFF. SO I'M DELIGHTED THAT YOU'RE LOOKING AT A BUILDING-



WIDE TRAINING PROGRAM. YOU HAVE GOTTEN TO THE PART OF DECIDING
 WHETHER IT'S GOING TO BE VOLUNTARY OR MANDATORY?

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4 EBONY HORACE: THAT IS A GOOD QUESTION.

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DENISE RODRIGUES: THAT IS A GOOD QUESTION. IN THE PAST WHEN WE 6 DID IT, IT WAS FOR OCCUPANTS OF THE BUILDING SO IT WOULDN'T 7 8 HAVE BEEN MANDATORY. BUT WE CAN CERTAINLY HAVE THE DISCUSSION. WE STAY CLOSELY CONNECTED WITH REX AND ALSO WITH BCDC STAFF, 9 THE OTHER REGIONAL AGENCY IN THE BUILDING, TO DISCUSS THAT, 10 BECAUSE WE CAN LOOK AT MAKING IT POTENTIALLY A REQUIREMENT FOR 11 EACH OF US ON THE REGIONAL AGENCY LEVEL FOR OUR STAFF. WE'LL 12 TAKE THAT OFFLINE AND BRING IT BACK. 13

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SHARON LANDERS: DON'T TAKE MY QUESTION TO BE LEANING IN EITHER 15 16 DIRECTION. I CERTAINLY UNDERSTAND, AND REX AND I HAVE HAD THESE CONVERSATIONS FOR PROS AND CONS FOR EITHER APPROACH. 17 AGAIN AS WE'RE HAVING THIS AS A PUBLIC DISCUSSION, I WOULD YOU 18 MENTION THAT ONE OF THE PROS -- AND, AGAIN, I'M NOT LEANING --19 I'M JUST PUTTING IT OUT THERE -- IS THAT THESE TRAININGS 20 21 ENABLE PEOPLE TO THINK ABOUT ACTION TO TAKE IN THESE SITUATIONS, WHICH, THE RISK OF IT HAPPENING ARE LOW, BUT IF 22 THERE IS AN OCCURRENCE, WE KNOW THAT CONSEQUENCES CAN BE HIGH. 23 TRAININGS ENABLE PEOPLE TO ACT WITHOUT THOUGHT IN A WAY THAT 24 25 THEY HAVE BEEN TRAINED, AND IF YOU HAVE EVERYBODY BUT ONE OR



TWO NOT TRAINED, EVERYBODY TRAINED BUT A COUPLE, THOSE PEOPLE 1 MAY -- MAY CREATE MORE OF A DANGEROUS SITUATION BECAUSE THEY 2 3 DON'T KNOW WHAT THE -- YOU KNOW, HOW EVERYBODY ELSE HAS BEEN TRAINED. I DON'T KNOW IF THAT'S COMPELLING ENOUGH TO MAKE 4 5 PEOPLE BE REQUIRED TO TAKE IT. SO, I'M ON THE FENCE, PERSONALLY, ABOUT IT, AND WOULD REALLY LIKE TO ULTIMATELY HEAR 6 FROM PEOPLE WHO MIGHT BE MORE EXPERT THAN ME, IN THIS. BUT I'M 7 8 VERY GLAD THAT IT'S IN GOOD HANDS, AND BEING GIVEN REALLY GOOD 9 THOUGHT ABOUT IT.

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EBONY HORACE: THE LAST COMMENT I'LL ADD THERE, SHARON IS WE 11 UTILIZE A TOOL IN THE BUILDING CALLED PREPARES, IT'S OUR 12 EMERGENCY MASS NOTIFICATION SYSTEM THIS SYSTEM ALSO HAS AN 13 EDUCATIONAL MODEL FOR ALL OCCUPANTS TO KIND OF OPT IN FOR AS 14 15 WELL, THAT FOR ANY TYPE OF EMERGENCY WITHIN THE BUILDING, EVEN 16 HAVING INDIVIDUALS TO TRAIN ON AND TO GET A CERTIFICATE PRINT OUT IN THE EVENT WE'RE NOT DOING A SCHEDULED BUILDING-WIDE 17 TRAINING THERE IS ANOTHER RESOURCE THAT YOU AND YOUR TEAM CAN 18 UTILIZE AND BUILD UPON OUR PREPARERS NOTIFICATION SYSTEM. 19 20

21 SHARON LANDERS: THAT'S TERRIFIC. AND SO FOR THAT, THAT'S 22 ALREADY SOMETHING THAT IT WOULD BE A REQUIREMENT FOR ANYBODY 23 THAT'S AN OCCUPANT IN THE BUILDING.

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EBONY HORACE: IT WOULD BE OPTIONAL FOR EACH INDIVIDUAL 1 2 ORGANIZATION TO DECIDE. 3 SHARON LANDERS: THAT'S A TOOL AVAILABLE TO US? 4 5 6 **EBONY HORACE: CORRECT.** 7 8 SHARON LANDERS: QUESTION. ON THE TIMING OF THE PROJECTS --KIMBERLY -- SORRY, DANIEL -- DENISE -- PARDON ME -- THAT YOU 9 10 WERE TALKING ABOUT, DO YOU HAVE AN IDEA OF WHAT TIMELINE YOU'RE LOOKING AT FOR THESE UPGRADES OR IMPROVEMENTS? 11 12 DENISE RODRIGUES: SO FOR THE FIRST FLOOR, WE ARE LOOKING --13 WE'RE DISCUSSING THINGS WITH THE CONSTRUCTION FIRM, AS WELL AS 14 15 THE DESIGNERS. SO WE'RE LOOKING TO HAVE MORE INFORMATION ON 16 THAT IF THE FALL. AND THEN, OF COURSE, CONSTRUCTION, AND THE WORK FOR THAT WOULD HAPPEN AFTER THAT. WE DON'T EVEN HAVE FULL 17 BUDGETS YET OR FULL DRAWINGS. SO WE'RE HOPING TO HAVE THOSE BY 18 FALL, END OF THE YEAR FALL. I DON'T WANT TO OVERCOMMIT. AND 19 THINGS DON'T ALWAYS -- AND TO GET FIRM NUMBERS, AS WELL. SO 20 OUR HOPE WOULD BE HOPEFUL TOW HAVE THE WORK DONE BY THE END OF 21 THIS FISCAL YEAR, THE WORK COMPLETED ON THE FIRST FLOOR. FOR 22 THE HYBRID VISIONING THAT WE'RE DOING, WORKING WITH THE THREE 23 AGENCIES WORKING TOGETHER, MTC, BCDC, AND THE AIR DISTRICT, 24 25 AND, ALSO, THE SHARED SPACES WITH BAHA, WE PLAN TO HAVE THOSE,



THAT INITIAL WRITTEN REPORT AT THE END OF AUGUST. THEN LOOKING 1 AT WHAT WE WOULD DO POTENTIALLY PILOTING IN SPACES AFTER THAT. 2 3 WE'RE NOT LOOKING AT ANY BIG CAPITAL CHANGES AT THIS POINT, BECAUSE WE DON'T KNOW ENOUGH, RIGHT, AROUND HYBRID. BUT THIS 4 5 GIVES US A VISION AND A WAY TO PILOT AND ALL OF THE REGIONAL AGENCIES, SINCE WE SHARE SPACE ON 5 THROUGH 8 COULD 6 POTENTIALLY, WE'LL SHARE BEST PRACTICES WHAT WORKED IN 7 8 DIFFERENT AREAS AND THINGS LIKE THAT, AND OF COURSE IN THE SHARED CONFERENCE ROOMS THAT WE WORK IN TOGETHER. PROBABLY 9 10 MORE TO COME ON THAT IN LATE SUMMER, EARLY FALL AS WE START TO LOOK AT WHAT OUR OPTIONS WOULD BE AND WHAT WE MIGHT WANT TO 11 12 PILOT.

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SHARON LANDERS: DO YOU HAVE A -- IS THERE AN ACTIVE DISCUSSION 14 15 THAT'S GOING ON WITH THE DIFFERENT BODIES THAT ARE IN THIS 16 BUILDING ABOUT TIMING OF BRINGING PEOPLE BACK TO WORK? YOU KNOW, OF COURSE, I THINK THAT IS JUST AN EXAMPLE THE AIR 17 DISTRICT HAD, BEFORE I GOT HERE, STARTED TALKING ABOUT IT 18 BEING SOMETIME THIS SUMMER, BUT NOW THE NUMBERS, THE COVID 19 NUMBERS ARE GOING UP. AND YOU KNOW, ONE OF THE THINGS THEY 20 21 KNOW THAT WOULD BE REALLY HELPFUL IS FOR US TO ALL KIND OF HAVE SOME COORDINATED EFFORT ON WHEN WE'RE DOING THAT. IS THAT 22 -- IS THAT SOMETHING THAT WE'RE TRYING TO COORDINATE? AND IS 23 THERE A THOUGHT ABOUT WHAT THAT TIMING MIGHT LOOK LIKE? OR, 24



1 BECAUSE OF WHAT'S HAPPENING WITH COVID RIGHT NOW, IS IT 2 UNCLEAR?

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DENISE RODRIGUES: WE ARE DEFINITELY IN DISCUSSION AT THE STAFF 4 5 LEVEL. REX, MYSELF, BCDC STAFF, ALONG WITH CW, TO KNOW WHAT WE'RE DOING IN THE BUILDING ON THE REGIONAL AGENCY LEVEL, 6 BECAUSE AS I NOTED IN MY PRESENTATION, AND IT'S NOTED IN YOUR 7 8 MEMO, EACH OF US HAVE ADOPTED HYBRID POLICIES, BUT MIGHT BE TAKING A SLIGHTLY DIFFERENT APPROACH. THERE ISN'T ONE DATE, I 9 WOULD SAY, THAT WE'RE ALL TRYING TO COORDINATE OR WORK TO 10 TOGETHER BUT WE'RE CERTAINLY DISCUSSING WHEN WE'RE LOOKING AT 11 KICKING OFF HYBRID MORE BROADLY, AS -- YOU KNOW, AND THE 12 PANDEMIC IS STILL VERY MUCH WITH US, AS I NOTED WE'RE STILL 13 ENCOURAGING CERTAINLY STAYING HOME WHEN SICK, WEARING A MASK, 14 AND SOCIAL DISTANCING. SO THAT DISCUSSION IS ONGOING. I --15 16 CHAIR LANDERS, I'LL NOTE THAT IT WOULD -- IN THE PAST, OUR --THE DIRECTOR OF BCDC, AS WELL AS MTC AND AIR DISTRICT HAVE HAD 17 DISCUSSIONS AROUND THAT TOO. SO, YOU KNOW, ON STAFF, IS HOW 18 THEY'RE -- YOU KNOW, THESE THOUGHTS AROUND, PARTICULARLY E AS 19 WHEN THE PANDEMIC FIRST STARTED. SO THERE IS A CONNECTION 20 21 THERE. AND I'LL PROBABLY WORK WITH REX TO MAKE SURE WE CAN GET SOME FORMAL INTRODUCTIONS WITH YOU AND THE OTHER EXECUTIVE 22 23 DIRECTORS.

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JUNE 16, 2022

SHARON LANDERS: THANK YOU. THAT CONCLUDES MY QUESTIONS. I WANT 1 TO JUST CIRCLE BACK TO SEE IF ANY OF THE OTHER BOARD MEMBERS 2 3 HAVE ANY OTHER QUESTIONS AT THIS POINT? NO. I SEE NONE. OKAY. ANY COMMENTS FROM THE PUBLIC? 4 5 CLERK, KIMBERLY WARD: I SEE NO RAISED HANDS, MADAM CHAIR, AND 6 7 I HAVE RECEIVED NOTHING IN WRITING. I'LL ALSO MAKE NOTE THAT 8 BOARD MEMBER MCMILLAN HAS JOINED US DURING THAT DISCUSSION. 9 SHARON LANDERS: OH HI. 10 11 THERESE MCMILLAN: MY APOLOGIES CHAIR LANDERS. HOPING TO MEET 12 THANK YOU IN PERSON SOON. I APPRECIATE EVERYONE'S PATIENCE. I 13 WAS DEALING WITH A MAJOR CARRY OVER ISSUE FROM MY PRIOR 14 15 MEETING. 16 SHARON LANDERS: WELL WE MANAGED TO GET THROUGH EVERYTHING 17 18 THOSE OF US WHO WERE HERE SO YOU DIDN'T HOLD US UP AND I'M GLAD YOU WERE ABLE TO TAKE CARE OF YOUR OTHER BUSINESS. I 19 THINK WE'RE READY THEN FOR SOMEONE TO MOVE THE FINAL MOTION 20 21 FOR BUILDING OPERATIONS AND PROJECT REPORT. 22 CLERK, KIMBERLY WARD: ACTUALLY --

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JUNE 16, 2022

SHARON LANDERS: I'M SORRY. IT'S AN INFORMATIONAL ITEM. SO 1 2 THERE IS NO NEED FOR US TO PASS A MOTION ON IT: SO, WITH THAT, 3 WE CAN TURN TO NUMBER SEVEN, WHETHER THERE ARE PUBLIC COMMENTS OR ANY OTHER BUSINESS? 4 5 CLERK, KIMBERLY WARD: I SEE NO RAISED HANDS FROM MEMBERS OF 6 7 THE PUBLIC, AND, AGAIN, I HAVE RECEIVED NOTHING IN WRITING. 8 SHARON LANDERS: OKAY. THANK YOU. AND ANYTHING, AGAIN, FROM THE 9 DIRECTORS THAT ANYBODY MIGHT WANT TO ADD? I SEE NONE. OKAY. 10 GOOD. SO THE NEXT ORDER OF BUSINESS WOULD BE, I THINK, 11 ANNOUNCING THE TIME, DATE, AND LOCATION OF THE NEXT MEETING. 12 WHO IS IT -- KIMBERLY, YOU ABLE TO DO THAT? 13 14 CLERK, KIMBERLY WARD: I CAN SIMPLY SAY THAT THE NEXT MEETING 15 16 WILL BE HELD AT A DATE AND TIME TO BE DULY NOTICED. 17 SHARON LANDERS: OKAY. FAIR ENOUGH. SO, WITH THAT, THAT WAS A 18 QUICK MEETING. I'M SORRY I TOOK UP A LOT OF TIME WITH MY OWN 19 OUESTIONS. THANK YOU FOR YOUR PATIENCE. BUT I'M DELIGHTED TO 20 BE PART OF YOUR GROUP AND LOOK FORWARD TO MEETING YOU AND SOME 21 22 OF THE STAFF IN PERSON. I AM HERE IN THE BUILDING DURING OUR BOARD MEETING WEEKS, WHICH ARE THE FIRST AND THE THIRD 23 WEDNESDAYS. I'M HERE FOR THOSE WEEKS, IF ANYONE IS AROUND, ARE 24



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